



## PLUMPTON PARISH COUNCIL

**Minutes of the Parish Council Meeting held at the Village Hall on 11<sup>th</sup> October 2022 at 19:45.**

**Present: Cllr N Beaumont – Chair (Cllr NB), Cllr A Gardiner (Cllr AG), Cllr Z Needham (Cllr ZD) , Cllr N Shefras (Cllr NDS), Cllr Nick Satchell (Cllr NS), Cllr Jim Brown (Cllr JB) and District Councillor R Banks (Cllr RB).**

**Absent: Cllr Paul Burford, Cllr R Jury (Cllr RJ), Cllr Paul Stevens, and County Councillor S Osborne (Cllr SO).**

**Also present: Anita Emery (Clerk & RFO).**

**MOP's: 2**

**The AGENDA is as follows:**

432. To accept apologies for absence

- Cllr's RJ, PS and PB tendered their apologies and reasons for absence accepted.

433. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

- None.

434. To Approve Minutes from Parish Council meeting held on 28<sup>th</sup> September 2022

- Unanimously approved. Cllr NB signed to that effect.

435. Clerk's Report and discuss any Matters Arising from previous meeting.

- Clerk had responded to the family requesting a bench on the VH green and offered tree instead. No further response received as yet as family to think about offer.
- Clerk had contacted neighbourhood first team re moving of objects from old shed. No response.
- Clerk had contacted SE Water re stop cock – no response received yet.

436. Brief Report from the County and District Councillor on matters affecting this Parish.

- Cllr RB reported that most time taken up with inquiry which is now to be online from Thursday due to illness. Parish Council managed to get their point across.
- There will be a cost of living crisis meeting held at Southover House.
- Land north of Brickworks – Cllr RB had been in touch with the enforcement officer who advised the landowner had put temporary accommodation up while they were constructing the equestrian welfare building. Cllr RB will keep an observation on the site.

437. Questions from Members of the Public – limited to a maximum of 15 minutes in total

- Cllr NB agreed to bring forward agenda item 446 J ii and v to allow MOP's to speak.



## PLUMPTON PARISH COUNCIL

- Mr Christie concerned over the future of the skate park having read the cost to potentially repair. After a long discussion the Clerk advised she would contact Rospa to arrange for a full inspection report of the skate park and ask them for their recommendations on any repairs needed. It was noted that the skate park is just that and not to really be used as a slide. Clerk is arranging signage. **Clerk to action.**
- Mr Leahy of Plumpton Bowmen had sent a presentation to councillors regarding metal storage shed replacement as needing a more secure shed. The shed would be camouflaged to blend in. After a short discussion it was unanimously agreed that there was no objection. Likely to be installed in the spring.

438.Planning applications and consider further applications submitted after agenda publication:

### **LW/22/0609**

#### **Top Barn Farm, Station Road, Plumpton Green**

Garage conversion to form annexe accommodation

- Unanimously agreed to no objection.

To ratify:

### **TW/22/0073/TPO**

#### **The Fountain Inn, Station Road**

T1 – Oak – reduce eastern elevation by 3m, plus remaining tree to be reduced by 2m all round – tree is overhanging rear of pub, blocking light and tree debris is blocking gutters.

Unanimously agreed to support.

- Unanimously ratified.

To note approved applications.

- None

439. Correspondence

- Clerk advised nothing worth noting. Recently received from ESCC re Christmas lights and licencing for Christmas trees. Clerk confirmed PPC do not require a licence for the Christmas tree on the village green.
- Sale of Rialtas (PPC accounting software) was noted and hopefully this should not have any impact on the day to day workings of the software.

440. Finance Committee

- Cllr JB advised he would need to order the Christmas tree mid November and would arrange for a proforma to be sent to the Clerk. Duly noted.
  - a. To approve the Finance Committee minutes of 12<sup>th</sup> July 2022
    - Unanimously approved – Clerk noted that her Unity log was causing problems and therefore transfer had not been made. **Clerk to action.** Cllr NB signed to that effect.



## PLUMPTON PARISH COUNCIL

b. To approve expenditure as itemised on the schedules.

- Clerk advised she had sent additional expenditure to all after publication – this was duly noted as follows;

PPC -

New Leaf surgery - allotment hedge cutting - £160.00

Simon Morely - Apple Press dep return -£75

PVS - Jubilee funds returned - £179.05

VH -

Jack Allsobrook - VH Green Cut - £200

VH Cleaning cover E Platt - £20

" " F Donovan - £10

PF

Initial Hygiene - £153.23

- Unanimously approved PPC £11,896.76, PF £2424.72, VH £5494.19, plus the above payments. Cllr NB signed to that effect.
- PPC also unanimously ratified the August and September payments of VH £2472.83, PPC £16,298.60 and PF £3986.58. Cllr NB signed to that effect.
- All payments are listed on the website for transparency.

c. To approve year to date accounts.

- Clerk advised the VH spend on cleaning supplies had gone over budget and VH manager was looking into costings and changing suppliers. Duly noted.
- Unanimously approved YTD accounts.

d. To consider S137 applications

- Two S137 applications to consider.
  - (i) Plumpton Village Society - £250 towards village handbook. After a discussion it was decided that more details of the content of the booklet was needed in order to make an informed decision. PPC concerned duplications would occur against Parish Magazine. Clerk to action.
  - (ii) St Peter and St James' Hospice – to cover hall hire for annual festive fair. Unanimously agreed in principle to donate directly to Hospice. Cllr NS to confirm cost of hall hire. **Clerk to action.**

e. To ratify fence expenditure of £1100 at the playing field

- Duly ratified

f. To note non budget wish list for budget meeting on 20<sup>th</sup> October

- Cllr NB asked for any non budget wish list to be presented to the clerk before 20<sup>th</sup> October.

g. To approve combined bank reconciliations



## PLUMPTON PARISH COUNCIL

---

- Cllr NB and NS had seen the bank reconciliations and statements and had nothing to note. Cllr NB signed to that effect.

### 440. Neighbourhood Plan Update

#### (i) Planning Liaison Working Group update

- Cllr NB reported inquiry to Nolands currently taking place and nothing else to report.
- Cllr NB will put a note out into the parish magazine for further recommendations for the Glebe site street name.

### 441. To note and action if necessary monthly RA reports.

- Noted and nothing to action

### 442. Update on broadband fibre optic community scheme and actions.

- Nothing to report

### 443. Update on first aid training sessions

- Clerk has obtained a quote of £120 + VAT per person for one days training including trauma training. Clerk has to speak to the company to arrange a price for training to be at the VH rather than in Forest Row. **Clerk to report back.**

### 444. Adopt CCTV Policy (last adopted Feb 2021)

- Unanimously approved to adopt. **Clerk to action.**

### 445. To consider to resolve the Civility and Respect pledge as provided by NALC.

- PPC agreed not relevant to current council but best to have in place. Unanimously approved to adopt the Civility and Respect pledge. **Clerk to action.**

### 446. Committee/Working Group Reports

#### h. Transport and Environment/Footpaths/Policing

- Cllr NB advised that he was delaying applying for the licence for the SID as waiting on the outcome from the Nolands inquiry as that could dramatically change the road layout.
- Clerk to arrange an SLR meeting. **Clerk to action.**

#### i. Allotments update



## PLUMPTON PARISH COUNCIL

---

- Nothing to report
- ii. Community Orchard Update.
- Cllr NB reported that is he drafting a consultation and will distribute to Cllrs for feedback.
- i. Village Hall
- Cllr NS to speak to contractor regarding low level lighting at the entrance of the hall.
  - Volunteers required for jumble sale on 15<sup>th</sup> October. Cllrs JB, NB, AG and NS were available.
  - Heating of the hall – starting a schedule of the new heaters from 3 hours and working up from there based on how the halls feel in order to reduce the usage.
  - All LED lights now fitted at the hall. Still to sort quote for the stage lighting.
- i. Management of pond – vegetation and wild area between pond and footpath.
- Cllr NS advised he has arranged for Craig Wells to look at the pond – he was advised that if the bull rushes had been pulled out in the passed this can encourage them to multiply. **Cllr NS to report back.**
- ii. Replacement of footbridge
- Cllr NS had contacted ES Highways but nothing received back yet but need replacement estimate for budget purposes. **Cllr NS to report back.**
- j. Playing Field/Pavilion
- i. To note playpark & skatepark inspection and action where necessary
- Duly noted.
- ii. To discuss/consider use of CIL money and cost of for skatepark repairs
- Unanimously agreed to defer
- iii. To discuss/consider pavilion repairs
- Unanimously agreed to defer
- iv. Cricket Club electronic scoreboard
- Defer – cricket club representative not present.



## PLUMPTON PARISH COUNCIL

---

v. Storage for Bowmen

- Discussed under agenda item 437.

k. Events Committee

i. Jubilee Celebrations debrief

- Cllr AG advised there was a wash up meeting held in July and PVS used any remaining funds to produce souvenir brochure. Meeting of events committee in December to discuss Coronation. Clerk advised coronation date set for 6<sup>th</sup> May and will advise on PPC organisational input due to it being election year and cross over of dates etc. **Clerk to advise once she knows more.**

447. Interaction with Plumpton Primary School

- Cllr AG advised nothing to report

448. Communications/Website

ii. To consider/discuss member attendance at PECN meetings.

- Cllr NB advised that after having a meeting with PECN that have asked for a member attendance from PPC, ECPC and the Church to run over the finances twice a year. Cllr NS happy to volunteer.

449. Items to be reported by Parish Councillors and/or to be included in future meetings

- Nothing to report

**Dates of next meetings:**

20<sup>th</sup> October – Budget working party meeting: 19:00

8<sup>th</sup> November 2022 19:00 PPCFC, 19:45 PPC

Anita Emery | Parish Clerk 12/10/2022