



Plumpton Parish Council

Application for Small Grants

Name of Club/Organisation	Plumpton Village Society
Contact Details	
Contact name:	Lee Stevens and Sue Brown
Contact telephone:	07887 562721/07771 622283
Contact e-mail:	plumptonvillagesociety@gmail.com
Funds required for:	<u>Plumpton Village Handbook</u>
<p>Please include information as to what potential funds would be used for e.g. new equipment, transport costs, training costs, help towards maintenance of facilities etc.</p> <p>Please include details of quotes or estimates received to support your application. These may be separately attached.</p> <p>Please continue on a separate sheet if necessary.</p>	<p>Context: This grant follows the completion of the Queens Platinum Jubilee Celebration 2-5 June 2022 and the earlier discussions about producing a village handbook as part of the Jubilee deliverables. As suggested by PPCEC, we decoupled the handbook from the Jubilee preparations and now wish to proceed with this project. The Village Society has gained useful knowledge from Ditchling Village Association who periodically print a handbook and additionally create a new resident event each year when local clubs and societies have tables so that they can speak to them, akin to a freshers week at universities. We will consider if the Strawberry Fair is sufficient or if a new resident only event is required.</p> <p>Background: In 2010, the Village Action Plan created an information booklet to welcome new residents to Plumpton and to provide information on what they need to know, including Doctors, Dentists and local clubs & societies. This booklet has now faded into history and the Village Society would like to relaunch it in the form of a handbook which we believe will have a life of between 3 and 5 years.</p> <p>Target Audience: Primarily for new residents in the new developments, new residents in existing Plumpton homes and for any existing resident who may benefit from such a handbook. An initial print run of 500 A5 handbooks of 32 pages, is proposed. This booklet is going to be designed to compliment the Plumpton and East Chilmington News and not to have small business adverts and up and coming events. Its focus will be purely for Plumpton residents and not residents of the surrounding villages.</p> <p>Delivery: Plumpton Village Society Committee will divide the village up into sections for each of the committee members to identify new residents and welcome them to the village and provide a copy of</p>

	<p>the handbook. We do not believe all villagers will require such a handbook, but copies will be available at the shop, station and pubs for those who's knowledge needs to be enhanced, eg lifestyle changes, thereby benefitting from this information.</p> <p>Finance: A quote has been gained for £500 for 500 copies from Book Printing UK (the same company who are printing the Jubilee Souvenir Brochure). A S137 grant is requested of £250 to cover 50% of the costs. The remaining £250 will be raised via advertising from large businesses, such as Mid Sussex Golf Club, Plumpton College and Plumpton Racecourse. The handbook will be provided to Plumpton residents for free.</p> <p>Timing: the content will be worked upon over the Winter and the plan is to launch this in the New Year. The print run will not be initiated until £250 has been raised through advertising. The printing quote is only valid for 30 days and any increases will be covered by advertising income.</p>
<p>Please include a copy of your most recent accounts or a financial statement</p>	
<p>Accounts enclosed?</p>	<p>Yes, first year accounts are attached. It should be noted that this is a non profit making organisation and funds of £250 are held to cover the Public Liability Insurance excess.</p>
<p>Signed:</p>	<p>Lee Stevens</p>
<p>On behalf of</p>	<p>Plumpton Village Society</p>
<p>Date:</p>	<p>30 August 2022</p>

Please return the completed form to the Parish Clerk.