



## PLUMPTON PARISH COUNCIL

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**Minutes of the Parish Council Meeting held at the Village Hall on 14<sup>th</sup> February 2023 at 19:45.**

**Present: Cllr N Beaumont – Chair (Cllr NB), Cllr Paul Burford, Cllr Paul Stevens, Cllr A Gardiner (Cllr AG), Cllr N Shefras (Cllr NDS), Cllr Jim Brown (Cllr JB), Cllr Nick Satchell (Cllr NS), Cllr R Jury (Cllr RJ), and District Councillor R Banks (Cllr RB).**

**Absent: Cllr Z Needham (Cllr ZN) and CC Cllr S Osborne.**

**Also present: Anita Emery (Clerk & RFO).**

**MOP's: 1**

**The AGENDA is as follows:**

503. To accept apologies for absence

- Cllr ZN tendered her apologies and reasons for absence noted. It was noted that CC Cllr S Osborne was not present.

504. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

- None

505. To Approve Minutes from Parish Council meeting held on 10<sup>th</sup> January 2023

- Unanimously approved. Chair signed to that effect.

506. Clerk's Report and discuss any Matters Arising from previous meeting.

- Clerk advised the cracked manhole cover is not Southern Water – Clerk has applied a ticket to Castle Water/South East Water to inspect.

507. Brief Report from the County and District Councillor on matters affecting this Parish.

- No County Report
- District Report

Cllr RB reported he joined online meeting with LDC planning department, discussing the constraints of the standard method and how LDC are progressing with the new Local Plan.

LDC Council Tax will be set at around 10% increase (of which 1% increase from LDC) remaining increase is from public services.

LDC website is being re-vamped.

Ongoing with potholes/water leaks – the closure of Station Road was not helpful in panto week.

Another water leak has been reported on Plumpton Lane. Once reported on ESCC website and dependent on severity of the pothole action by ESCC is very quick.

Working with residents of Oakfield Lane with various problems on how Sigma left certain areas – one being garden subsidence.



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908. Questions from Members of the Public – limited to a maximum of 15 minutes in total

- MOP – asked about advertising the new Voter ID regulation. Clerk advised all residents on the electoral role should have received a leaflet on what to do. Clerk also advertising on social media and in parish magazine which will also advise on how to get a voter identification certificate if a voter does not have any photo id and links on how to register to vote if not on the electoral register.
- MOP questioned if PPC had received the M Caulfield MP letter sent to residents which contained information about registering party donations.
- . Cllr NB confirmed the letter was not sent to all residents but PPC are aware and have published a response on the PPC Web Site and in the March Parish Magazine.

509.Planning applications and consider further applications submitted after agenda publication:

Clerk advised the following application had been received after publication of the agenda but needed a response before the next meeting.

### **SDNP/22/06014/TPO**

#### **Dragons Green, Plumpton Lane, East Sussex BN7 3AJ**

To fell 2x Ash (TPO No7 1997)

Decision: No Comment

To note approved applications.

LW/21/0697

Land Adjacent All Saints Church, Station Road BN7 3BU Approved 9.1.2023

Noted

510.Correspondence

- Item 4 – Racecourse and bridleway crossing – under investigation for better signage. Clerk advised ES Highways have sent a link which is updated every 6 months on their decisions. Clerk to report back.
- Item 21 – rural verges consultation email sent to all Cllr's. It was noted not relevant to Plumpton.

511. Finance Committee

- Cllr PB reported on the finance committee meeting as follows;
  - a. To approve the Finance Committee minutes of 10<sup>th</sup> January 2023
    - Unanimously approved.
  - b. To adopt expenditure as itemised on the schedules.
    - Two items to note – Castle Water at the PF was high due to a leak at the tennis club old pavilion – Clerk has raised a leak allowance with Castle Water and is waiting to hear a response. PPC expenditure to ElanCity is for the new Speed Indicator Device.



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- Extra expenditure had been circulated as follows;

### **PPC**

£2832.00 - Eibe - skatepark (CIL funding)  
PhillSigns - £100 - repair of fingerpost

Total expenditure = £9713.81

### **VH**

Eastwood Plumbing - £156 - new thermostat on immersion heater  
B Benson - £20 - fitting of 2x door closures  
Ace Alarms - £135.60 - fire alarm service and new smoke detector  
Initial Hygiene - £44.74  
ECM Platt - £20.00 - cleaning cover

Total expenditure = £1818.00

### **PF**

LDC - £18.00 playpark inspection  
Ace Alarms - £90.00 6 monthly fire inspection  
Initial Hygiene - £54.37

Total expenditure = £2918.02

- Unanimously approved to release payments for PPC - £9713.81, VH - £1818.00 & PF - £2918.02. Chair signed to that effect.

c. To adopt year to date accounts.

- It was noted that the VH income would exceed expected income. Unanimously adopted.

d. To adopt combined bank reconciliations

- Cllr PB noted the initial bank rec for the PF Pav account was out by £8 – Clerk has amended and reissued. Unanimously adopted.

### 512.. Neighbourhood Plan Update

(i) Planning Liaison Working Group update

- Cllr NB reported that Cllrs NB,PS and NDS met with a land promoter Ben Ellis of Bedford Park Developments who came with an early draft of a plan of industrial units on the land allocated to the traveller site next to the Plough (Bedford Park Developments do not own the land). Questions of would PPC be sympathetic to commercial plans? Is there any demand for light industrial units? It was noted PPC would not support new residential development on the site under any circumstances. PPC agreed to see more in-depth plans from BPD, but the implications for the traveller site are not clear given LDC by law have to make provisions.

(ii) To discuss and consider response to NPPF consultation.

- Cllr NB advised that Cllr PS had written a confident and coherent response to the NPPF consultation. Deadline for filing is the 2<sup>nd</sup> March. PPC duly thanked Cllr PS for spending time on the response.



513.To note and action if necessary monthly RA reports.

- Cllr RJ requested if the overhanging brambles at the west border at the VH could be dealt with. Cllr NS to investigate. Cracked manhole cover noted in Clerks report.

514.Update on broadband fibre optic community scheme and actions.

- Cllr PS reported that he is still waiting on lot 16 procurement which will be in March.

515.Update on first aid training sessions

- Clerk had sent a proposal to PPC- it was agreed to hold one 2 hour session initially, at £240 + VAT to gain feedback and response from the parish. Clerk to advertise and gain dates from first aid company.

516.May Elections

- Clerk had distributed to all Cllr's the election information email from LDC. Clerk to advertise the elections on social media, newsletter, boards and website. **Clerk to action.**

517.To consider speaker at the Annual Parish Meeting on 18<sup>th</sup> April 2023

- Cllr NB advised the Annual meeting of the Parish Council will be earlier this year due to elections and therefore wanted ideas for a speaker. After a small discussion it was decided to invite Jeremy Kerswell from Plumpton College to give a presentation. **Cllr NB to make contact.**

518.Committee/Working Group Reports

i. Transport and Environment/Footpaths/Policing

- Cllr NB advised the Speed Indicator Device is up and the report shows the majority of people stay within the speed limit.

ii. Allotments update

- Cllr RJ – nothing to report but one or two plots may become available in the spring.

e. Village Hall

i. Chair report from VH Committee meeting of 7<sup>th</sup> February 2023.

- Jumble sale raised £1,013.23



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Door closures been installed.

- Floor varnishing, 6 th and 7 th April, LH will be closed to the public for 4 days to allow for the work to be completed, drying time and ventilation.
  - Green still hasn't had its last cut due to the weather, agreed to wait till spring.
  - Boarders' proposal was sent to PPC – it was agreed to use the income from the jumble sale to fund and budget £550 each year from 2024 onwards - **Agreed**
  - 6 monthly fire alarm is being done on Friday, ACE to be asked to quote to replace the damaged front panel. Quote received for control panel of £637.90 + VAT which was highlighted in last years report. Unanimously approved.
  - Gopak tables are £100ish plus vat, we need 3 new ones. **Approved.**
  - New chair trolley prices have risen significantly since before Xmas, was £99 now £175 plus vat. to go to PPC for approval please. **Approved.**
  - Stolen mat replaced.
  - Down light fitted by the front door.
  - Storage heaters on the stage aren't working, JD to ask Marcus to look at them, may be more cost effective to replace? They are old and guzzle electricity.
  - Turning Point have asked if they can purchase dance mirrors and matching curtains, they understand the PPC would not be responsible for them. **Approved.**
- ii. Management of pond – vegetation and wild area between pond and footpath. To consider quote from OART.
- Clerk went back and obtained further information as requested. To mechanically remove the bulrush over a 2 day extraction the cost would be approximately £2688 (PPC to pay from either GR or EMR). Unanimously approved. Clerk to arrange site visit .
  - OART also recommended a presentation on SUD's to PPC and residents. PPC agreed. Clerk to arrange/invite to the annual parish meeting. **Clerk to action.**
- iii. Replacement of footbridge update
- Cllr NS advised the new footbridge has now been installed.
- f. Playing Field/Pavilion
- Cllr RJ reported the skate park repairs had been finished.
  - Showerheads at the pavilion should be fitted this week.
  - Grit bins had been requested - Clerk advised FC had approved them.
  - PF Committee discussed a trolley for the Honeybees tables which would cost £260 for the trolley and can then be stored in the alcove. Clerk to put on next months agenda. **Clerk to action.**
  - Honeybees had requested a banner to advertise. PPC agreed to place on post and rail at the entrance to car park. PPC wish to proof read and be advised of size of banner.
- i. To note playpark & skatepark inspection and action where necessary



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- Noted – it was noted that Eibe when repairing the skate park came across another area of damage. Quote has been approved via the finance committee.
  
- ii. To discuss/consider financial support for the Activity Scheme shed.
  - PPC advised Activity Scheme to provide quotes for a shed and they will consider at the next meeting.
  
- iii. Tennis Club lease
  - Clerk advised letter and content has been acknowledged they will respond in due course.
  
- iv. To discuss current cleaning supplies to Honeybees
  - Clerk advised all cleaning supplies are funded by the playing field coffers and pavilion cleaner unable to locate when coming to clean. Use of paper towels increased along with cleaning fluid since CV-19. Need to view tenancy agreement as usual practice would be for tenant to supply own cleaning supplies. **Clerk to report back.**
  
- v. To confirm responsibility for the donated defib as presented by XX on 26<sup>th</sup> November. (NB: at 4.1.2023 Defib has still to be handed over to PPC).
  - Cllr NB took ownership of the on behalf of PPC at the playing field on 11<sup>th</sup> Feb from JE3 Foundation. Clerk to write a letter of thanks. **Clerk to action.**
  
- vi. To discuss allowing coffee van at PF on match days (Saturdays) only.
  - Cllr RJ advised the coffee van is using the car park on match days. It is a welcomed addition according to the clubs. PPC agreed to allow on match days only.
  
- g. Events Committee
  - Cllr AG advised Events Committee met to discuss the Coronation proposals with Plumpton Village Society on 24<sup>th</sup> January. PPC are providing £350 in budget for celebrations. PVS wish to provide a glass of prosecco/non alcoholic drinks to residents to toast the King as they did for the Queens Jubilee but do not have the budget to do this. PPC agreed to increase the budget by an additional £220.
  - One tree on the green is nearly dead and to mark the Coronation it was agreed to spend £250 towards a new tree. Cllr NS as Chair of the VH Committee to potentially plant.
  
- h. To form CIL committee
  - It was agreed last month that a CIL committee should be formed. Council based for the time being until a firm plan is in place for the spend of CIL. Terms of Reference to be formulated by the Clerk. It was agreed with Cllrs JB, NB, PB and RJ sit on the Committee.



## 519. Interaction with Plumpton Primary School

- Cllr AG reported that the school is part of a federation and they are currently in consultation with the Iford and Kingston schools to join. Currently for September 2023 the admission ceiling numbers is 20 but only 13 applications so far.

## 520. Communications/Website

- Nothing to report.

## 521. Items to be reported by Parish Councillors and/or to be included in future meetings

- Nothing to add.

## 522. Confidential item – all press and public to leave the room.

- Noted.

### **Dates of next meetings:**

14<sup>th</sup> March 2023 19:00 PPCFC, 19:45 PPC

18<sup>th</sup> April 2023 18:30 PPC meeting, 19:45 Annual Parish Meeting

Anita Emery | Parish Clerk 14/02/2023