



PLUMPTON PARISH COUNCIL

3rd April 2023

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the Parish Council to be held at the Village Hall on Tuesday 18th April 2023 at 18.30 for the purpose of transacting the following business.

Members of the Public Welcome

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

The AGENDA is as follows:

- 541. To accept apologies for absence
- 542. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
- 543. To Approve Minutes from Parish Council meeting held on 14th March 2023
- 544. Clerk's Report and discuss any Matters Arising from previous meeting.
- 545. Brief Report from the County and District Councillor on matters affecting this Parish.
- 546. Questions from Members of the Public – limited to a maximum of 15 minutes in total

- 547. Planning applications and consider further applications submitted after agenda publication:

LW/23/0143

Lentridge Barn, Station Road, BN7 3DE

Single storey rear infill extension

To note approved applications.

548. Correspondence

549. Finance Committee

- a. To approve the Finance Committee minutes of 14th March 2023
- b. To approve expenditure as itemised on the schedules.
- c. To note final year end position of 2022-2023 and agree any ear marked reserve movements
- d. To consider S137 application – St Peter and St James's Hospice
- e. To approve year to date accounts.
- f. To approve combined bank reconciliations

550.. Neighbourhood Plan Update

- (i) Planning Liaison Working Group update

551. To note and action if necessary monthly RA reports.

552. Update on broadband fibre optic community scheme and actions.

553. Update on first aid training sessions



554. Committee/Working Group Reports

- i. Transport and Environment/Footpaths/Policing
 - ii. Allotments update

- g. Village Hall
 - i. Update on management of pond – vegetation and wild area between pond and footpath
 - ii. To approve hall hire fee increase of 5%.

- h. Playing Field/Pavilion
 - i. To note playpark & skatepark inspection and action where necessary.
 - ii. To consider quotes for playpark basket swing repair and discuss response to LDC re inspections
 - iii. Tennis Club lease
 - iv. To discuss/agree location of memorial tree to be planted at the playing field.
 - v. To receive update on border fencing along KGV field and private properties.

- i. Events Committee

555. Interaction with Plumpton Primary School

556. Communications/Website

557. Items to be reported by Parish Councillors and/or to be included in future meetings

558. Confidential item

Dates of next meetings:

17th May 2023 New council – Annual Statutory meeting 19:00 followed by full council 19:45

Anita Emery | Parish Clerk 03/04/2023



PLUMPTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall on 14th March 2023 at 19:45.

Present: Cllr N Beaumont – Chair (Cllr NB), Cllr Paul Burford, Cllr Paul Stevens, Cllr A Gardiner (Cllr AG), Cllr Jim Brown (Cllr JB), Cllr Nick Satchell (Cllr NS) and District Councillor R Banks (Cllr RB).

Absent: Cllr Z Needham (Cllr ZN), Cllr N Shefras (Cllr NDS), Cllr R Jury (Cllr RJ) and CC Cllr S Osborne.

Also present: Anita Emery (Clerk & RFO).

MOP's: 4

The AGENDA is as follows:

523. To accept apologies for absence

- Cllrs ZN, NDS and RJ tendered their apologies and reasons for absence accepted. C Cllr SO also tendered her apologies and this was duly noted.

524. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.

- None.

525. To Approve Minutes from Parish Council meeting held on 14th February 2023

- Unanimously approved.

526. Clerk's Report and discuss any Matters Arising from previous meeting.

- Clerk advised the playpark and skatepark repairs are now complete, advertising for the parish council elections have gone onto the website and parish magazine.

527. Brief Report from the County and District Councillor on matters affecting this Parish.

- Cllr NB asked remaining Council if agenda item 537(f)iii be moved up as MOP's were here to discuss. Duly accepted.

537 (f) iii To discuss/consider financial support for the Activity Scheme shed.

- PPC to note that the S137 application made by the Activity Scheme had been referred to full council. The request made was for help to repair the shed and also equipment that had perished through the shed leaking – the total request was for £458. Subsequently since receiving the application the shed had been inspected and it had been noted that it was not worthy of repair as it had not been erected correctly. Therefore PPC needed to look at the application for equipment and the shed separately. After a long discussion it was agreed to donate £350 towards the replacement of damaged equipment. Unanimously agreed. **Clerk to action.** PPC were mindful of financially supporting the purchase of the shed when other clubs etc have to purchase their own storage. It was therefore agreed that the shed would become a fixed asset of PPC (funded by CIL)



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and the Activity scheme could use part of the shed for their storage during the 11 months of the year when not in use. Cllr NS to confirm actual size of footing and PPC to source. Unanimously agreed.

537 (f) vi - To discuss request for a memorial tree to be planted at the playing field.

- MOP advised they would like a memorial tree and plaque and discussed location with PPC. The tree would be a native Hawthorn tree which has high ecological value. PPC fully supportive of tree however, a site visit is to take place with Cllr JB so he can report back to PPC on the exact location requested. **Cllr JB to report back.**
- No County Report received.

District Report – Cllr Banks

- Cllr RB met with enforcement officer Toby Collins regarding the excessive machinery noise before 8am from the Glebe site. The developers/contractors have been made aware of the time restraints.
- Nolands – Spoke with L Palmer of LDC planning – who had nothing further to report on the Nolands site.
- LDC bin collections will change due to the pending bank holidays.
- LDC will be rolling out 60 electric charging points in car parks and parishes can be part of this rollout.

Cllr NB recommended bringing agenda item 532 forward – duly agreed.

532. Neighbourhood Plan Update

(i) Planning Liaison Working Group update

- Cllr NB reported they had met Ben Ellis a land promoter/developer who had an idea for a light industrial site similar to the Old Brickworks on the GT01 site south of the Plough Inn. It is currently only at idea stage however his recommendations included; Light industrial units to potentially include a small gym and wellness centre, cycle repair facility, and office hub. The northern area of the site would be reserved for PPC to use; priorities are an area for the Scouts if they are displaced from their current location, and the community orchard. The scheme does not include housing and is a similar project based on one at Goddards Green. Mr Ellis would like to put an outline detailed design in for application. PPC received ideas positively.

528. Questions from Members of the Public – limited to a maximum of 15 minutes in total

- No questions.

529. Planning applications and consider further applications submitted after agenda publication:

LW/23/0074

6 Cox Cottages, Station Road, Plumpton BN7 3BZ

Add a single storey detached annex to rear

- After a short discussion it was unanimously agreed to submit a 'no comment' but noting objections of restricting covenants on the land by neighbouring properties. **Clerk to action.**



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To note approved applications. - None

530. Correspondence

- Nothing to note

531. Finance Committee

- Cllr PB advised that the finance committee had met and discussed the S137 applications and it was agreed as follows:

Good Neighbours - £120.00
The Monday Group - £250.00
Junior Cricket Club - £250.00

- Cllr PB advised that they had slightly gone over budget by £20 and this would be covered from general reserves.

Clerk to arrange.

- a. To approve the Finance Committee minutes of 14th February 2023

- Unanimously approved.

- b. To adopt expenditure as itemised on the schedules.

- Cllr PB advised there were some additional expenditure items to adopt as follows;

VH - £431.82 – Boffins – 3 x new tables
£58.66 Viking Stationery
£90.00 MPS Bulkheads

PF - £180 – MPS Electrics Bulkheads

PPC - £886.15 Eibe remaining skatepark repairs

Therefore total expenditure for March;

PPC - £4703.33

VH - £3328.29

PF - £2016.55

- Unanimously adopted.

- c. To adopt year to date accounts.

- d. To adopt combined bank reconciliations

- Unanimously agreed to adopt item c & d.



532.. Neighbourhood Plan Update

(ii) Planning Liaison Working Group update

- Cllr PS reported on the Rural Settlement Services Study received from LDC. PPC response based on the Neighbourhood Plan and needs to be filed by 31st March 2023. PPC happy with response.
Clerk to action.
- Planning Liaison Group reported above.

533.To note and action if necessary monthly RA reports.

- Cllr RJ sent in a report in his absence advised nothing new to report.

534.Update on broadband fibre optic community scheme and actions.

- Cllr PS reported he had received confirmation that Plumpton postcodes to be part of the Lot 16 announcement in July/August 2023.

535.Update on first aid training sessions

- Clerk advised now looking at June dates so to get the elections and new council formation and year end out of the way.

536.May Elections

- Clerk reminded Cllr's nomination forms to be submitted by 4th April to LDC. The last PPC meeting will be held on 18th April before the Annual Parish Meeting – there will be no finance meeting.

537.Committee/Working Group Reports

i. Transport and Environment/Footpaths/Policing

- Cllr NB reported that there is now a rota of four volunteers for the speed activation device (SID) who will change the batteries and move the SID's location. Another bracket is needed. Cllr NB to order.

ii. Allotments update

- Cllr RJ advised allotments wet – some are starting to prepare for the change of season.

e. Village Hall

Cllr NS reported;

- Fire Alarm panel has been replaced



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Borders – first working party a success, second party on Saturday. Thanks to Jim for bringing his digger it would have been a struggle without it.

- Hand dryer in the mens WC disabled – awaiting a quote for repair
- Stage heaters – awaiting a quote
- Emergency light in production room has been replaced
- New chair trolley has been received.

i. Update on management of pond – vegetation and wild area between pond and footpath

- Clerk advised she had emailed OART advising on go ahead and had also chased. Waiting on formal quote. **Clerk to action.**

ii. To approve additional cost of a skip for green clearance at £220 + VAT

- Unanimously approved.

f. Playing Field/Pavilion

- Cllr RJ reported that the 3 bags of sand at the far end of field will be dispersed once the digger can get onto the ground.
- Playing Field Committee meetings have been poorly attended recently.
- Shower heads finally fixed.
- A request has been made to source a directional sign for the playing field – **Clerk to action.**

i. To note playpark & skatepark inspection and action where necessary.

- Duly noted - no action required.

ii. To adopt the PF Committee Minutes of 25th January 2023.

- Unanimously adopted

iii. To discuss/consider financial support for the Activity Scheme shed.

- Discussed after agenda item 527 above

iv. Tennis Club lease

- Clerk advised no response yet.

v. To discuss current cleaning supplies to Honeybees

- Cllr RJ reported that HB were now purchasing their own supplies. No further action required.

vi. To discuss request for a memorial tree to be planted at the playing field.

- Discussed after agenda item 527 above.

vii. To consider/discuss border fencing along KGV field and private properties.



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It was agreed that Cllr PS would discuss with Mr Wells and Cllr's PS and RJ to meet with fencing contractor and obtain quotes. **Cllr's PS and RJ to action.**

g. Events Committee

i. To acknowledge PPC Events Committee notes of 24th January 2023.

- Noted. Next meeting to take place on 26th April.

538.Interaction with Plumpton Primary School

- Nothing to report

539.Communications/Website

- Nothing to note.

540.Items to be reported by Parish Councillors and/or to be included in future meetings

- Pavilion cladding to be put on next months agenda
- Cllr JB reported a hole in a field and the landowner had been contacted – nothing PPC can do as on East Chiltington land .

Meeting closed 21:35

Dates of next meetings:

18th April 2023 18:30 PPC meeting, 19:45 Annual Parish Meeting

Anita Emery | Parish Clerk 21/03/2023

Plumpton Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2023

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2023	PPC 2	2,619.23
31/03/2023	PPC1	16,567.06
31/03/2023	Reserve Account	25,065.67
31/03/2023	Unity Trust Bank	79,947.47

124,199.43

Receipts not on Bank Statement

0.00

Closing Balance

124,199.43

All Cash & Bank Accounts

1	Current Bank Accounts	19,186.29
2	Reserve Account	25,065.67
3	Unity Trust Bank	79,947.47
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	<u>124,199.43</u>

Plumpton Playing Field

Bank - Cash and Investment Reconciliation as at 31 March 2023

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2023	Current Account	4,292.54
31/03/2023	Deposit Account	13,686.51
31/03/2023	Pavilion Account	1,391.15
31/03/2018	NSI Investment Account	1,705.59

21,075.79

Receipts not on Bank Statement

0.00

Closing Balance

21,075.79

All Cash & Bank Accounts

1	Current Account	4,292.54
2	Deposit Account	13,686.51
3	Pavilion Account	1,391.15
4	NSI Investment Account	1,705.59
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	21,075.79

Plumpton Village Hall

Bank - Cash and Investment Reconciliation as at 31 March 2023

Confirmed Bank & Investment Balances

Bank Statement Balances

31/03/2023	Current Account	29,888.54	
31/03/2023	Deposit Account	14,614.06	

44,502.60

Unpresented Payments

645.16

43,857.44

Receipts not on Bank Statement

0.00

Closing Balance

43,857.44

All Cash & Bank Accounts

1	Current Account	29,243.38	
2	Deposit Account	14,614.06	
	Other Cash & Bank Balances	0.00	

Total Cash & Bank Balances

43,857.44

Expenditure to approve on 18th April 2023

PPC

Date	Details	£
18.4.2023	A Emery Travel and Expenses	265.73
	HMRC PAYE/NIC Mth 1	411.9
	Salaries Mth 1	2635.19
	ES Pension Fund	749.72
	LDC Dog Bins 1.4-30.6	280.8
	PVS Coronation Funds	570
	Viking Direct toners	50.08
	ESCC extra grass cuts 2023-2024	483.62
	ESALC annual subs	437.96
	Treaty Services Website	180
	ElanCity bracket	46.84
	Plumpton and EC News annual subs	350
	Total PPC Payments	6461.84

Village Hall

Date	Details	£
18.4.2023	Viking Direct cleaning supplies	52.63
	Cllr Satchell expenses	151.36
	LDC Wheelie bin disposals 1.4-30.6	344.5
	F Donovan cleaning cover	20
	VH Manager expenses	42.24
	ACC Leisure floor varnish	1080
	Total VH payments	1690.73

Playing Field

Date	Details	£
18.4.2023	LDC Play inspection	18
	MPS Electrics	60
	LDC Dog Bin disposal	46.8
	Countrywide Grounds Maintenance	295 March
	Total PF payments	419.80

Detailed Receipts & Payments by Budget Heading 31/03/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Receipts							
1076 Precept	63,885	63,885	0			100.0%	
1078 Community Infrastructure Levy	53,250	0	(53,250)			0.0%	53,250
1090 Interest Received	105	50	(55)			210.2%	
1100 Allotment Rent	160	270	110			59.3%	
1115 APPLE PRESS INCOME	325	200	(125)			162.5%	
1116 VILLAGE SOCIETY JUBILEE FUNDS	210	0	(210)			0.0%	210
1151 ANNUAL INSURANCE	2,766	0	(2,766)			0.0%	
	120,701	64,405	(56,296)			187.4%	53,460
Receipts :- Receipts							
	120,701	64,405	(56,296)				
Net Receipts							
6001 less Transfer to EMR	53,460						
Movement to/(from) Gen Reserve	67,241						
101 Payments							
4000 SALARIES	33,897	29,606	(4,291)	(4,291)		114.5%	
4005 PAYE & NIC	2,129	1,430	(699)	(699)		148.9%	
4006 Pension	6,823	6,620	(203)	(203)		103.1%	
4010 Office Allowance	1,023	900	(123)	(123)		113.7%	
4015 Subs & Charges	1,404	1,455	51	51		96.5%	
4025 Stationery & Postage	493	650	157	157		75.8%	
4030 Printing	237	100	(137)	(137)		237.2%	
4045 Training and Conference Fees	1,046	900	(146)	(146)		116.2%	
4046 Councillor's Expenses	145	150	5	5		96.7%	
4050 Telephone	90	0	(90)	(90)		0.0%	
4055 Insurance	3,058	275	(2,783)	(2,783)		1111.9%	
4060 S137 Grants	1,443	0	(1,443)	(1,443)		0.0%	1,000
4061 Charity Grants	14,484	14,484	0	0		100.0%	
4065 Bank Charges	77	35	(42)	(42)		220.4%	
4070 Maintenance	1,281	1,200	(81)	(81)		106.8%	283
4071 Fixed Asset Maintenance	1,050	1,070	20	20		98.2%	667
4073 Litter Bins	156	910	754	754		17.1%	
4080 Professional Fees	213	750	538	538		28.3%	
4081 IT	655	1,170	515	515		56.0%	
4082 Website	180	0	(180)	(180)		0.0%	
4085 Audit Fees	530	700	170	170		75.7%	
4090 Election Fees	0	1,000	1,000	1,000		0.0%	
4150 Speed Limit Community Match	2,366	500	(1,866)	(1,866)		473.2%	2,323
4200 Contingency	361	500	139	139		72.3%	
4262 CIL EXPENDITURE	3,098	0	(3,098)	(3,098)		0.0%	3,098

Detailed Receipts & Payments by Budget Heading 31/03/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4263 JUBILEE EVENTS	2,115	1,820	(295)		(295)	116.2%	
4264 APPLE PRESS DEPOSIT RETURNS	225	0	(225)		(225)	0.0%	
4266 PPC Events Committee	459	1,200	741		741	38.2%	
Payments :- Indirect Payments	79,037	67,425	(11,612)	0	(11,612)	117.2%	7,372
Net Payments	(79,037)	(67,425)	11,612				
6000 plus Transfer from EMR	7,372						
Movement to/(from) Gen Reserve	(71,665)						
<u>999 VAT Data</u>							
115 VAT Refunds	6,898	0	(6,898)			0.0%	
VAT Data :- Receipts	6,898	0	(6,898)				0
515 VAT on Payments	1,755	0	(1,755)		(1,755)	0.0%	
516 VAT due to VH & PF accs	3,946	0	(3,946)		(3,946)	0.0%	
VAT Data :- Indirect Payments	5,702	0	(5,702)	0	(5,702)		0
Net Receipts over Payments	1,196	0	(1,196)				
Grand Totals:- Receipts	127,599	64,405	(63,194)			198.1%	
Payments	84,739	67,425	(17,314)	0	(17,314)	125.7%	
Net Receipts over Payments	42,860	(3,020)	(45,880)				
plus Transfer from EMR	7,372						
less Transfer to EMR	53,460						
Movement to/(from) Gen Reserve	(3,228)						

Detailed Receipts & Payments by Budget Heading 31/03/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1090 Interest Received	32	0	(32)			0.0%	
1130 Hiring Income	31,509	29,000	(2,509)			108.7%	
1131 HALL HIRE SECURITY RECEIPT	700	0	(700)			0.0%	
1150 Miscellaneous Income	209	0	(209)			0.0%	
1160 FIT Payments	6,183	5,000	(1,183)			123.7%	
Income :- Receipts	38,634	34,000	(4,634)			113.6%	0
Net Receipts	38,634	34,000	(4,634)				
101 Payments							
4001 Holiday Cover	150	150	0		0	100.0%	
4003 VH Manager Expenses	592	800	208		208	74.0%	
4010 Electricity	5,323	4,500	(823)		(823)	118.3%	
4011 Water	197	600	403		403	32.8%	
4015 Village Green Maintenance	2,222	3,500	1,278		1,278	63.5%	220
4021 HALL HIRE SECURITY RETURNS	1,572	0	(1,572)		(1,572)	0.0%	
4050 Telephone/Internet	598	360	(238)		(238)	166.1%	
4055 Insurance & Licences	1,935	2,000	65		65	96.7%	
4070 Maintenance	5,455	2,500	(2,955)		(2,955)	218.2%	
4071 Bins	948	800	(148)		(148)	118.6%	
4077 Sundries	133	0	(133)		(133)	0.0%	
4078 Postage & Stationery	49	0	(49)		(49)	0.0%	
4090 Fire Inspection	562	1,300	739		739	43.2%	
4100 Subscriptions	286	250	(36)		(36)	114.6%	
4120 3-5 Year Maintenance	721	5,000	4,279		4,279	14.4%	
4200 Pavilion	43	0	(43)		(43)	0.0%	
4400 PWLB	4,564	4,827	263		263	94.6%	
4500 Projects	3,116	7,000	3,884		3,884	44.5%	
Payments :- Indirect Payments	28,466	33,587	5,121	0	5,121	84.8%	220
Net Payments	(28,466)	(33,587)	(5,121)				
6000 plus Transfer from EMR	220						
Movement to/(from) Gen Reserve	(28,246)						
999 VAT Data							
115 VAT Refunds	2,913	0	(2,913)			0.0%	
VAT Data :- Receipts	2,913	0	(2,913)				0
515 VAT on Payments	2,819	0	(2,819)		(2,819)	0.0%	
VAT Data :- Indirect Payments	2,819	0	(2,819)	0	(2,819)		0
Net Receipts over Payments	94	0	(94)				

Detailed Receipts & Payments by Budget Heading 31/03/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	41,547	34,000	(7,547)			122.2%	
Payments	31,285	33,587	2,302	0	2,302	93.1%	
Net Receipts over Payments	<u>10,262</u>	<u>413</u>	<u>(9,849)</u>				
plus Transfer from EMR	220						
Movement to/(from) Gen Reserve	<u>10,482</u>						

Detailed Receipts & Payments by Budget Heading 31/03/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1090 Interest Received	30	0	(30)			0.0%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	96	0	(96)			0.0%	
1130 Hiring Income	9,154	8,335	(819)			109.8%	
1140 Fundraising Income	1,090	0	(1,090)			0.0%	1,090
Income :- Receipts	24,854	22,819	(2,035)			108.9%	1,090
Net Receipts	24,854	22,819	(2,035)				
6001 less Transfer to EMR	1,090						
Movement to/(from) Gen Reserve	23,764						
<u>101 Payments</u>							
4010 Electricity	3,205	4,084	879		879	78.5%	
4011 Water	2,733	500	(2,233)		(2,233)	546.5%	
4015 Grass & Pitch	3,597	4,400	803		803	81.8%	
4016 Hedges and Trees	750	1,000	250		250	75.0%	
4025 Window Cleaner	215	200	(15)		(15)	107.5%	
4050 Telephone/Internet	407	360	(47)		(47)	113.0%	
4055 Insurance & Licences	1,011	1,000	(11)		(11)	101.1%	
4070 Maintenance	9,175	8,315	(860)		(860)	110.3%	
4076 Miscellaneous Expenditure	220	0	(220)		(220)	0.0%	
4090 Fire Inspection	195	260	65		65	74.9%	
4200 Pavilion	1,714	1,500	(214)		(214)	114.3%	
4210 Skatepark	567	400	(167)		(167)	141.8%	
4211 Play Park	1,139	3,000	1,861		1,861	38.0%	
4400 3-5 Year Plan (Pavilion)	1,548	9,500	7,952		7,952	16.3%	
Payments :- Indirect Payments	26,475	34,519	8,044	0	8,044	76.7%	0
Net Payments	(26,475)	(34,519)	(8,044)				
<u>999 VAT Data</u>							
115 VAT Refunds	1,034	0	(1,034)			0.0%	
VAT Data :- Receipts	1,034	0	(1,034)				0
515 VAT on Payments	3,737	0	(3,737)		(3,737)	0.0%	
VAT Data :- Indirect Payments	3,737	0	(3,737)	0	(3,737)		0
Net Receipts over Payments	(2,703)	0	2,703				

Detailed Receipts & Payments by Budget Heading 31/03/2023

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	25,887	22,819	(3,068)			113.4%	
Payments	30,212	34,519	4,307	0	4,307	87.5%	
Net Receipts over Payments	<u>(4,324)</u>	<u>(11,700)</u>	<u>(7,376)</u>				
less Transfer to EMR	1,090						
Movement to/(from) Gen Reserve	<u>(5,414)</u>						

Plumpton Playing Field
Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR 3-5 YEAR PROJECT	4,000.00		4,000.00
321 EMR - Maintenance	150.00		150.00
322 Jumble Sale proceeds 2022	0.00	1,090.00	1,090.00
	<u>4,150.00</u>	<u>1,090.00</u>	<u>5,240.00</u>

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR - The Band Stand Fund	5,693.00		5,693.00
321 EMR - CIL Money 18/19	0.00		0.00
322 EMR - VAP Money	2,214.52	-950.32	1,264.20
324 EMR - Pond Project	4,000.00		4,000.00
325 EMR - Speed Limit Community Ma	5,100.00	-2,323.19	2,776.81
326 EMR - Neighbourhood Plan	7,500.00		7,500.00
327 EMR - Elections	3,000.00	1,000.00	4,000.00
328 EMR - CIL MONEY 19/20	707.34	-707.34	0.00
329 LYCH GATE DONATIONS EMR	0.00		0.00
330 EMR - WALK BOOK DONATIONS	0.00		0.00
331 EMR - S137 GRANTS 19/20	1,000.00	-1,000.00	0.00
332 EMR - 3-5 YEAR MAINTENANCE	4,400.00		4,400.00
333 EMR - FIXED ASSET MAINTENANCE	2,220.00		2,220.00
334 LITTER BINS EMR	100.00	750.00	850.00
335 EMR - IT	0.00	500.00	500.00
336 CIL MONEY 20/21	1,751.54	-1,751.54	0.00
337 EMR - CIL MONEY SIGMA HOMES 21	5,916.62	52,609.95	58,526.57
338 PVS JUBILEE FUNDS	84.50	-84.50	0.00
339 Coronation events committee	0.00	700.00	700.00
	<u>43,687.52</u>	<u>48,743.06</u>	<u>92,430.58</u>

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR - CONTINGENCY	1,500.00		1,500.00
321 EMR - 3-5 YEAR MAINTENANCE	0.00		0.00
322 EMR - JUMBLE SALE PROCEEDS	2,287.86	-220.00	2,067.86
323 EMR - VH GREEN	1,700.00		1,700.00
324 EMR - PROJECTS	1,918.00		1,918.00
	<u>7,405.86</u>	<u>-220.00</u>	<u>7,185.86</u>

Plumpton Village Hall

Summary Receipts and Payments for Year Ended 31st March 2023

Last Year Ended 31st March 2022		Current Year Ended 31st March
	Operating Income	
37,316.77	Income	38,633.89
747.71	VAT Data	2,912.88
	Total Receipts	
	Running Costs	
35,645.25	Payments	28,466.20
3,728.64	VAT Data	2,818.83
	Total Payments	
	<u>Receipts and Payments Summary</u>	
34,905.11	Opening Balance	33,595.70
38,064.48	Add Total Receipts(As Above)	41,546.77
72,969.59		75,142.47
39,373.89	Less Total Payments(As Above)	31,285.03
33,595.70	Closing Balance	43,857.44
	These cumulative funds are represented by:	
19,013.48	Current Account	29,243.38
14,582.22	Deposit Account	14,614.06
33,595.70		43,857.44
	Reserve Balances are represented by:	
-1,309.41	General Reserves	10,261.74
27,499.25	EMR - CONTINGENCY	26,409.84
1,500.00	EMR - JUMBLE SALE PROCEEDS	1,500.00
2,287.86	EMR - VH GREEN	2,067.86
1,700.00	EMR - PROJECTS	1,700.00
1,918.00		1,918.00
33,595.70		43,857.44

Signed : _____ (Chairman) _____ (RFO)

Plumpton Parish Council

Summary Receipts and Payments for Year Ended 31st March 2023

Last Year Ended 31st March 2022		Current Year Ended 31st March
	Receipts	
62,172.00	Precept	63,885.00
	Sub Total	
	Operating Income	
10,886.98	Receipts	56,815.86
6,784.37	VAT Data	6,897.74
	Total Receipts	
	Payments	
1,390.00	S137 Grants	1,442.50
14,484.00	Charity Grants	14,484.00
	Sub Total	
	Running Costs	
51,988.95	Payments	63,110.57
4,415.00	VAT Data	5,701.57
	Total Payments	
	Receipts and Payments Summary	
73,774.07	Opening Balance	81,339.47
79,843.35	Add Total Receipts(As Above)	127,598.60
153,617.42		208,938.07
72,277.95	Less Total Payments(As Above)	84,738.64
81,339.47	Closing Balance	124,199.43
	These cumulative funds are represented by:	
56,311.23	Current Bank Accounts	19,186.29
25,028.24	Reserve Account	25,065.67
0.00	Unity Trust Bank	79,947.47
81,339.47		124,199.43
	Reserve Balances are represented by:	
7,565.40	General Reserves	42,859.96
30,086.55	EMR - The Band Stand Fund	-11,091.11
5,693.00	EMR - VAP Money	5,693.00
2,214.52	EMR - VAP Money	1,264.20
4,000.00	EMR - Pond Project	4,000.00
5,100.00	EMR - Speed Limit Community Ma	2,776.81
7,500.00	EMR - Neighbourhood Plan	7,500.00
3,000.00	EMR - Elections	4,000.00
707.34	EMR - CIL MONEY 19/20	0.00
1,000.00	EMR - S137 GRANTS 19/20	0.00
4,400.00	EMR - 3-5 YEAR MAINTENANCE	4,400.00
2,220.00	EMR - FIXED ASSET MAINTENANCE	2,220.00
100.00	LITTER BINS EMR	850.00
0.00	EMR - IT	500.00
1,751.54	CIL MONEY 20/21	0.00

Plumpton Parish Council

Summary Receipts and Payments for Year Ended 31st March 2023

Last Year Ended 31st March 2022		Current Year Ended 31st March
5,916.62	EMR - CIL MONEY SIGMA HOMES 21	58,526.57
84.50	PVS JUBILEE FUNDS	0.00
0.00	Coronation events committee	700.00
<u>81,339.47</u>		<u>124,199.43</u>

Signed : _____ (Chairman) _____ (RFO)

Plumpton Playing Field

Summary Receipts and Payments for Year Ended 31st March 2023

Last Year Ended 31st March 2022		Current Year Ended 31st March
	Operating Income	
22,970.36	Income	24,853.83
<u>1,802.33</u>	VAT Data	<u>1,033.57</u>
	Total Receipts	
	Running Costs	
27,378.77	Payments	26,474.98
<u>2,447.14</u>	VAT Data	<u>3,736.74</u>
	Total Payments	
	Receipts and Payments Summary	
30,453.33	Opening Balance	25,400.11
24,772.69	Add Total Receipts(As Above)	<u>25,887.40</u>
55,226.02		51,287.51
29,825.91	Less Total Payments(As Above)	<u>30,211.72</u>
<u>25,400.11</u>	Closing Balance	<u>21,075.79</u>
	These cumulative funds are represented by:	
8,742.69	Current Account	4,292.54
13,656.68	Deposit Account	13,686.51
1,295.15	Pavilion Account	1,391.15
1,705.59	NSI Investment Account	1,705.59
<u>25,400.11</u>		<u>21,075.79</u>
	Reserve Balances are represented by:	
-5,053.22	Reserve Balance	-4,324.32
26,303.33	General Reserves	20,160.11
4,000.00	EMR 3-5 YEAR PROJECT	4,000.00
150.00	EMR - Maintenance	150.00
0.00	Jumble Sale proceeds 2022	1,090.00
<u>25,400.11</u>		<u>21,075.79</u>

Signed : _____ (Chairman) _____ (RFO)



PLUMPTON PARISH COUNCIL

FINANCE COMMITTEE

Minutes of the Finance Committee held at the Village Hall on 14th March 2023 at 19.00.

Present: Cllr P Burford (Cllr PB, Chair), Cllr N Beaumont (Cllr NB), Cllr Alison Gardiner (Cllr AG), Cllr Nick Satchell (Cllr NS) and Cllr Paul Stevens (Cllr PS)

Also in attendance: Anita Emery Clerk and RFO to Plumpton Parish Council

Absent: None

Members of the Public welcome.

The AGENDA is as follows:

286. To accept apologies for absence

- None.

287. To approve the minutes of the meeting held on 14th February 2023

- Unanimously approved. Chair signed to that effect.

288. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.

- Cllr AG declared an interest in the S137 application for the Good Neighbours application. Duly noted.

289. Clerks Report on any Matters Arising from previous Meetings

- Clerk advised the climbing frame and skate park are now repaired.

290. To approve expenditure items as itemised on the schedules.

- a. Report 1 – PPC Expenditure
- b. Report 2 – VH Expenditure
- c. Report 3 – PF Expenditure

- Clerk advised there were some additional expenditure items to adopt as follows;

VH - £431.82 – Boffins – 3 x new tables
 £58.66 Viking Stationery
 £90.00 MPS Bulkheads

PF - £180 – MPS Electrics Bulkheads

PPC - £886.15 Eibe remaining skatepark repairs

Therefore total expenditure for March;



PLUMPTON PARISH COUNCIL

PPC - £4703.33

VH - £3328.29

PF - £2016.55

- Unanimously approved to release the payments. Chair signed to that effect.

291. To approve bank statements and reconciliations.

- Cllr PB had checked the bank statements and reconciliations and found no errors. Cllr NB and PS were also in receipt of the bank statements and reconciliations. Unanimously agreed to approve.

292. To approve year to date accounts

d. Report 1 – PPC

e. Report 2 – VH

f. Report 3 – PF

- Nothing to report on the YTD. It was noted that the skatepark repairs had been spent via CIL and this had been transferred out of earmarked reserves.
- Clerk also wished it note that she had noticed a VAT error on all three accounts due to a software error caused via RBS. Now resolved and any VAT reclaim not received from last return will now be in the next return. Duly noted.

293. Update on Castle Water bill received for January.

- Clerk advised the leak allowance had been submitted and no further update at this time.

294. To consider S137 applications

- Clerk advised there had been six applications for S137 on this occasion. As follows;
 - i. Turning Pointe - £250 for contribution towards new dance mirror
 - ii. Good Neighbours - £120 for new mobile phone to co-ordinate the scheme
 - iii. The Monday Group - £250 for materials towards repairing footpaths/stiles
 - iv. The Activity Scheme - £458 towards replacement of perished equipment by failing shed.
 - v. Junior Cricket Club - £250 towards new shirts and new hard and soft cricket balls
 - vi. Happy Circle - £100 towards running costs and outings.
- Clerk advised there was only £600 left in the budget. It was agreed to take item iv to the main meeting to discuss the shed as well. It was therefore unanimously agreed (Cllr AG abstained on item ii) to grant the following;
 - ii. Good Neighbours - £120.00
 - iii. The Monday Group - £250.00
 - v. Junior Cricket Club - £250.00

Any extra funding needed it was agreed to take from general reserves.



PLUMPTON PARISH COUNCIL

Decisions made on the other applications below;

- i. No accounts received and therefore FC could not make an informed decision.
Clerk to advise.
 - vi. Clerk to obtain further details on what the funding required for and also to obtain a cashbook. **Clerk to advise.**

295.CIL spend allocations

- Nothing to report.

296. Questions from Parish Councillors and items to be added at the next meeting

- None.

Meeting closed: 19:40

Dates of Next Meetings:

18th April 2023 18:30 PPC meeting, 19:45 Annual Parish Meeting

Anita Emery | Parish Clerk | 21/03/2023



Plumpton Parish Council
Application for Small Grants

Name of Club/Organisation	St Peter & St James Hospice
Contact Details Contact name: Contact telephone: Contact e-mail:	Sue Akers 01273 891701 sueakers@hotmail.com
Funds required for: Please include information as to what potential funds would be used for e.g. new equipment, transport costs, training costs, help towards maintenance of facilities etc. Please include details of quotes or estimates received to support your application. These may be separately attached. Please continue a separate sheet if necessary.	The Plumpton Support Group for St Peter & St James Hospice are holding their annual Sausage & Mash Quiz Night, to raise much needed funds for the Hospice. This application is for the cost of hiring both the large hall and the small hall for that evening from 6.00 pm til 12.00.
Accounts enclosed?	To follow if required
Signed:	S A Akers (Committee member)
On behalf of	St Peter & St James Hospice
Date:	18 January 2023