



PLUMPTON PARISH COUNCIL

Doc No 232406

7th November 2023

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the Parish Council Tuesday 14th November 2023 at 19.45 at the Village Hall for the purpose of transacting the following business.

Members of the Public Welcome

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

1. To accept apologies for absence
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
3. To Approve Minutes from Parish Council meeting held on 9th October 2023
4. Clerk's Report and discuss any Matters Arising from previous meeting.
5. Brief Report from the County and District Councillor on matters affecting this Parish.
6. Questions from Members of the Public – limited to a maximum of 15 minutes in total
7. To approve the minutes of the planning committee held on 2nd November 2023

8. Planning applications and consider further applications submitted after agenda publication:

LW/23/0659

Kilwarren Station Road, Plumpton BN7 3BU

Replacement single storey rear extension and conversion of internal garage with alteration to fenestration and associated landscaping (resubmission of LW/22/0765)

Laines Cottage, Plumpton Lane Plumpton East Sussex BN7 3AJ

Variation of Condition 2 (plans) related to Planning Approval SDNP/22/02147/HOUS to include various minor changes and replacement of existing clay tiles with black timber cladding.

To note approved/refused applications from local authority.

9. Correspondence
10. Finance Committee
 - a. To adopt expenditure as itemised on the schedules.
 - b. To adopt year to date accounts.
 - c. To adopt combined bank reconciliations
 - d. To consider/approve four additional urban cuts of £513 with ES Highways.
 - e. Update from CIL presentation held on 6th November.



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11. Neighbourhood Plan Update
 - (i) Planning Liaison Working Group update
12. To note and action if necessary monthly RA reports.
13. Update on broadband fibre optic community scheme and actions.
14. To approve parish handyman job description and rate of pay and agree where to advertise.

15. Committee/Working Group Reports
 - i. Transport and Environment/Footpaths/Policing
 - ii. Allotments update
 - iii. Update from Cllr NS/Clerk on the ESALC AGM
 - iv. To agree PPC should start the process with ESCC Highways to apply for a 40mph speed limit on Station Road, north of the 30mph zone to the Plough, along South Road and along St Helena Lane to Parish Boundary.
 - v. Percy's Patch - clean up and gate repair/replacement.

- f. Village Hall
 - i. Update on management of pond – vegetation and wild area between pond and footpath
 - ii. Update on building assessment.
 - iii. To discuss/consider fencing around pond – originally approved at finance committee level but queried if actually required. To be discussed.

- g. Playing Field/Pavilion
 - i. To note playpark inspection and action where necessary.
 - ii. Junior Football update regarding overgrown area
 - iii. To agree actions on fire assessment report
 - iv. To note UKPN request for easement
 - v. Update from Cllr JB on pavilion cladding
 - vi. To ban smoking at KGV field noting unable to police.
 - vii. To discuss/consider/approve Foster Landscapes quotes for playpark inspections/playpark repairs and passing places ideas

16. Interaction with Plumpton Primary School

17. Communications/Website

18. Items to be reported by Parish Councillors and/or to be included in future meetings



PLUMPTON PARISH COUNCIL

Dates of next meetings:

12th December 2023 – Finance Committee 19:00 – PPC 19:45

Anita Emery | Parish Clerk 07/11/2023



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Doc No 232405

Minutes of the Parish Council Meeting held at the Village Hall on 9th October 2023 at 19:45.

Present: Cllr N Beaumont – Chair (Cllr NB), Cllr R Jury (Cllr RJ), Cllr Paul Burford (Cllr PB), Cllr Jim Brown (Cllr JB), Cllr N Shefras (Cllr NDS), Cllr G Peacock (Cllr GP),

Absent: Cllr Nick Satchell (Cllr NS), Cllr S Osborne and DCllr D Stewart-Roberts

Also present: Anita Emery (Clerk & RFO) and Simon Bull from Elivia Homes

MOP's: 1

1. To accept apologies for absence
 - Cllr NS tendered his apologies and reasons for absence accepted, DCllr D Stewart-Roberts and Cllr S Osborne also tendered their apologies.
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
3. To Approve Minutes from Parish Council meeting held on 12th September 2023
 - Unanimously approved – Chair signed to that effect
4. Clerk's Report and discuss any Matters Arising from previous meeting.
 - Report had been submitted to PPC for review. Clerk had had a walk around the pocket park – it was agreed to meet after the budget meeting to walk about and invite wildlife society too. **Clerk to action.**
5. Brief Report from the County and District Councillor on matters affecting this Parish.
 - No report from Cllr SO

District Report

- I attended a meeting of the Local Plan Steering Group. Work is now proceeding at pace to finalise the consultation paper that will be issued for public responses in the second half of next month. I, and all my councillor colleagues, have been receiving a considerable number of emails, postcards and letters objecting to the NBF development. We have been advised by the officers that we have to be careful what we say to avoid the risk of pre-determination. I am focusing in my responses on encouraging people to participate in the formal consultation process, as this will be the most effective way that people can have some influence over the decision. It would be unfortunate if anyone felt that the objection they have sent so far was enough.
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- On a less significant note, I have contacted the CEO of Compass Bus to try to get them to put up timetables on bus stops that show the new (slightly) improved service. This problem was brought to my attention by a resident in response to my request in the parish magazine for comments on local transport. It was good to see that at least one person reads my monthly column!
 -
6. Questions from Members of the Public – limited to a maximum of 15 minutes in total
- A lengthy discussion between PPC and Elivia Homes mainly regarding the access into Nolands Farm. Elivia Homes advised that they are going through all the paperwork and are instructing their own transport consultant regarding the access and whether there would be general traffic calming or a build out. PPC wished to know how tied Elivia were to the build out proposal. Elivia unsure why the other calming option was rebuffed. Speed isn't the issue as it has been shown that 85% of people drive safely. Parking for houses opposite will be lost – Elivia have to provide parking in the development for 'visitor' parking. Elivia Homes are investigating and will report back in 2-3 weeks time.
 - Elivia confirmed the Scout area and footpath going into North Barnes but confirmed that they have no access to land south of the footpath from North Barnes.
7. Planning applications and consider further applications submitted after agenda publication:
- Land South of the Plough planning application had come in – it was agreed that a planning meeting would take place on 2nd November at 19:00. **Clerk to arrange agenda.**
- To note approved/refused applications from local authority.
- Nothing to note
8. Correspondence
- It was noted that correspondence from a resident visiting had reversed and smashed his back windscreen. Whilst every effort is made to maintain the car park – vehicles are parked at their own risk. **Clerk to respond.**
 - Linda Watson – is going to issue a statement into the parish magazine. PPC have responded to the resident.
 - ECE Planning – emailed for a copy of the NP and Design document. Not on LDC site at the moment. Has been sent over. Clerk to ask James Emery when the system will be updated. **Clerk to action.**
9. Finance Committee
- Cllr PB reported – expenditure items went through schedule – extra items VH £180 Aquacare – legionnaires. PF Bourne £7698 inc VAT - £190 skatepark clear up.



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- a. To adopt expenditure as itemised on the schedules.
- b. To adopt year to date accounts. Discussed expenditure on passing places – agreed to come out of CIL – nothing new to note on PPC and on VH hiring income about £3k down which is 10% - panto to restore some of it – worth noting we may have a shortfall.
- c. To adopt combined bank reconciliations – all agreed
- d. To note external auditors report and notice of conclusion of audit.

- It was unanimously approved to adopt items a-d.
- Note thanks to Anita for another clean audit report.
- Some other items in FC – due to urgency of the work for the EICR have gone ahead and programmed it in – FC ratified decision.
- Investment Bond – needs all Cllr signatures – put £40k in one year bond at 5%.
- Did consider 5 grants – Activity scheme £225, Plumpton Fest £200, East Chiltington Tree Nursery – up to £230, St Peter & St James £413.50 one application to pay for hall hire for their fundraisers for the year.
- Fencing around the pond – two quotes range £3065 and £3450 FC agreed to proceed with £3065.
- Prelim budgets have been submitted.

10. Neighbourhood Plan Update

(i) Planning Liaison Working Group update

- Cllr NB reported on Maria Caulfield statement – NB Has written to Maria Caulfield to ask which clause in the new Levelling Up and regeneration bill will remove the Standard Method for determining housing need.
- Agreed to arrange and meet developer with Riddens (Cllrs NB/NDS). Also, trying to meet with Wealden Group of Local Councils.

11. To note and action if necessary monthly RA reports.

- It was noted that there was no mention of branch overhanging in VH car park on RA.

12. Update on broadband fibre optic community scheme and actions.

- Report received from Paul Stevens – statement published now likely to be before end of the year.

13. Update on parish council handyman

- PPC agreed to formulate a job description.

14. Committee/Working Group Reports

i. Transport and Environment/Footpaths/Policing

- SLR meeting 10am 24th October. Ian Johnson is to attend. Cllr NB to formulate agenda.



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- ii. Allotments update
 - In Clerks report. Allotment plots have been inspected by the Clerk and a note will be sent to all ploholders. **Clerk to action.**

- iii. To agree attendance and agenda for the SLR meeting on 24th October
 - Noted above

- e. Village Hall
 - i. Update on management of pond – vegetation and wild area between pond and footpath
 - Fred starting on 24th Oct to clear the area. Bulrushes are being removed this week.
 - ii. Update on building assessment. Clerk emailed building control at LDC – nothing received back yet – **Clerk to chase.**
 - iii. Report on meeting with Wildlife Group – talking about management of the green and pond area – invite to walk around pocket park. James Otway is EC tree warden.
 - iv. To agree Grab Lorry to remove pond waste – this was agreed before the meeting so as to get machinery onto the green without damage – it was confirmed bulrushes being collected 10th Oct.

- f. Playing Field/Pavilion

Cllr Jury gave his report as follows;

- PF Committee met last week. Report from the meeting as follows;
 - Honeybees have been using loo rolls and liquid soap – they should be funding themselves. Unanimously agreed and Honeybees are happy to fund.
 - Rats at the clothes bank area this has now been sorted
 - Wasps nest – underground by second parking space.??
 - Moles – still a problem. Contractor still visiting
 - Request to see if we can do anything about pavilion Wi-Fi. Clerk to look at boosters.
 - Activity scheme – members of the committee advised that. They have not participated in Pav meetings unless there is a specific agenda item that impacts them.
- i. To note playpark inspection and action where necessary.
 - Clerk contacted Fosters for quote awaiting for a site meeting date.



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- ii. Update on manhole cover repair and passing places
 - Completed – Victorian era sewer – live sewer – Southern Water have been contacted by the Clerk to advise them what was under the manhole cover as SW did not have a record on their map.
- iii. Junior Football update regarding overgrown area – RJ to speak to Peter Beeden
- iv. To discuss the public football goals –
 - Original plan was to take down and replace with portable goals – when there is no football season the goals wont be there. JB has made some repairs and made safe.
- v. To agree action on fire assessment report – RJ formulated a spreadsheet. Heavy duty ashtrays – 3m away from building. Skirtings required budget of £2k put aside. Wheelie bins – not a big financial impact put on RA and pick up another day (use a parking bay). Signage for combustibile items. Fire doors now don't come up to the standard? BS476 – what is required to amend. JB to speak to a contractor. **Cllr JB to action.**
- vi. To note UKPN request for easement
 - Clerk waiting to hear back from them to confirm the funding of the easement request.
 - JB inspected and took off some of the cladding and areas need attention. Action Plan – JB to remove bottom around HB area outside – have a look – take more cladding off and board it initially. Report back in November. Put a Committee together including PPC, HB, sports clubs and community members after report back in November.

15. Interaction with Plumpton Primary School

- Nothing to report

16. Communications/Website

- Nothing to report

17. To decide on date and format of meeting at Plumpton College

- Interest to meet – all councillors are invited to visit and meet with Jeremy Kerswell to discuss community involvement of the college students.

18. Items to be reported by Parish Councillors and/or to be included in future meetings

- None



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Meeting Closed: 22.21

Dates of next meetings:

24th October – SLR @ VH 10am

14th November 2023 – Finance Committee 19:00 – PPC 19:45

Anita Emery | Parish Clerk 17/10/2023

Correspondence List for Plumpton Parish Council

Received since 5th October 2023 onwards

Subject / Type of Correspondence	Communicated to
1. Emma Kemp – CIL training	Clerk/PPC
2. A Clarke – protruding branch VH	Clerk/PPC
3. R&L Gunston – Nolands	Clerk/NB
4. P Nicholson – planters (passing places)	Clerk
5. NR – Signal box and hedge cutting	Clerk/NB/DCDS-R
6. J Testro – M Caulfield – wreath laying	Clerk
7. R Westgate – fencing VH pond	Clerk
8. John Kay – CPRE – Local plan meeting 9/11	Clerk/PPC
9. Hannah Deacon – Wild East Chiltington	Clerk/FC
10. Judy Dene – SLR meeting	Clerk/NB
11. BT – Broadband set up	Clerk
12. Charity Commission – new account	Clerk
13. Balfour Beatty – Grit bin inv	Clerk
14. P Vidler – Streat PC – Land Sth of Plough	Clerk/PPC
15. J Greaves – Plumpton Walks booklet	Clerk/VHMgr/CJ
16. M Carroll – pavement parking (PPC contractor)	Clerk
17. ESALC Papers	Clerk/NB/RJ
18. B Holbeche – Nolands	Clerk/NB
19. S Akers – Percy’s patch clearance	Clerk/PPC
20. T Collins – Glebe construction traffic	Clerk/NB
21. J Otway – Chestnut tree TPO Glebe	Clerk/PPC
22. Sarah Hobden – Foster Landscapes	Clerk
23. Matthew Harper – Rights of Way	Clerk
24. E Murphy – PRS license	Clerk
25. Wendy Agate – St Peter & St James Hospice (grant thank you)	Clerk
26. J James-Mobbs – Fountain Inn	Clerk/NB
27. M Edsner – ES development team (Nolands)	Clerk/NB
28. Woodhams – hall hire wedding (tbc)	Clerk/NS
29.	

Foster Landscapes Ltd



Date 25th October 2023

Further to our recent site visit we have the pleasure in quoting as follows.

Carry out inspection at the Play area and report back findings as discussed, whilst carry out this inspection we will also be able to give you a expected life expectancy of the life left on existing equipment and with a view to supply quotes to supply and install equipment once it has reached the end of its life.

As suggested you could give us a certain budget we can go to while already on site to carry out minor repairs there and then to save money and get the issues dealt with immediately. Any repairs over this amount will be reported to you and quoted for. Any emergencies over budget or unable to do due to parts will be reported to you straight away while on site to reach a solution and equipment made secure heras style fencing or mesh fencing as required.

Our price is £125, these inspections could be monthly, bi-monthly and quarterly. Of course If not monthly you would need Lewes Council to also carry on.

All prices are subject to VAT

Foster Landscapes Ltd



6 Dale View Gardens
Hove
East Sussex
BN3 8LU

Date 25th October 2023

Further to our recent site visit we have the pleasure in quoting as follows.

Options for passing places.

Option 1

Build 6 sleeper planters 2.4x1.2m 600mm high.
Line with geo textile
Fill with grade A soil

£2831.50

Option 2

Supply and install knee rail around both passing places.

£1490.09

Option 3

Supply and install 11 150mm round wooden bollards around each passing place.

£1544.44

All prices are subject to VAT.

Foster Landscapes Ltd



Date 25th October 2023

Further to our recent site visit we have the pleasure in quoting as follows

Remove wooden upright on play unit and dispose of it
Supply and install new upright.

Supply and install 2 new flat swing seats.

Supply and install 2 new cradle swing seats.

Rub back swing frame. Re-paint frame in red

Sand back sharp areas on jungle climber

£1286.02

All prices are subject to VAT


Plumpton Parish Council

Inspection Report

This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

Inspections included in this report

Provider	Lewes District Council	 03/11/2023
Site Name	Plumpton play area	
Actual Date	03/11/2023 07:00:48	
Inspection Type	Playground-Routine Visual	
Inspector	Paul Upton	
Inspection Status	Completed	

Finding Summary

Plumpton play area Findings

Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Flat Seat Surface	Item - Cut	07/07/2023 10:28:07	04/08/2023 10:28:58	Low
Ship Multiplay	Fixtures - Loose or Missing	07/07/2023 10:31:33		Low

Inspection - Plumpton play area - 03/11/2023 07:00:48

Provider	Lewes District Council	
Site Name	Plumpton play area	
Actual Date	03/11/2023 07:00:48	
Inspection Type	Playground-Routine Visual	
Inspector	Paul Upton	
Inspection Status	Completed	03/11/2023

Site Name	Plumpton play area
Address	
Postcode	
Notes	

Findings reported within the Inspection

None Recorded.

Previously Reported Findings (unresolved at time of Inspection)

Flat Seat Surface - Finding

Asset	Flat Seat Surface
Finding Title	Item - Cut
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	07/07/2023 10:28:07
Resolve By Date	04/08/2023 10:28:58
Finding Resolved Date	
Risk Level	Low
Finding Notes	

Finding Photos



Ship Multiplay - Finding

Asset	Ship Multiplay
Finding Title	Fixtures - Loose or Missing
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	07/07/2023 10:31:33
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	

Finding Photos



Previously Reported Findings Marked Complete During Inspection

None Recorded.