



PLUMPTON PARISH COUNCIL

Doc No 232408

4th February 2024

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the meeting of the Parish Council Tuesday 13th February 2024 at 19.45 at the Village Hall for the purpose of transacting the following business.

Members of the Public Welcome

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

1. To accept apologies for absence
2. To co-opt Joe Morecroft
3. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
4. To Approve Minutes from Parish Council meeting held on 16th January 2024
5. Clerk's Report and discuss any Matters Arising from previous meeting.
6. Brief Report from the County and District Councillor on matters affecting this Parish.
7. Questions from Members of the Public – limited to a maximum of 15 minutes in total

8. Planning applications and consider further applications submitted after agenda publication:

To note approved/refused applications from local authority.

9. Correspondence
10. Finance Committee
 - a. To adopt expenditure as itemised on the schedules.
 - b. To adopt year to date accounts.
 - c. To adopt combined bank reconciliations

11. Neighbourhood Plan Update
 - (i) Planning Liaison Working Group update
 - (ii) Orchard planning at the Plumpton Hub.
 - (iii) To agree to take on the lease of the north part of the land at the Plumpton Hub at a peppercorn rent for a period of X (tbc) years. Maintenance and use of the area at the expense of the parish council
 - (iv) To note PPC draft responses for LDC Local Plan Consultation

12. To note and action if necessary monthly RA reports.
13. Update on broadband fibre optic community scheme and actions.

Anita Emery
Plumpton Parish Clerk

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Village Hall
1 Westgate
Plumpton
BN7



PLUMPTON PARISH COUNCIL

14. Committee/Working Group Reports

- i. Transport and Environment/Footpaths/Policing
- ii. Allotments update
- iii. How to obtain better community engagement with the Racecourse

d. Village Hall

- i. Update from Cllr JB re the footpath

e. Playing Field/Pavilion

- i. To note playpark inspection and action where necessary.
- ii. Pavilion Working Group update
- iii. To confirm activity scheme rate for Summer 2024 (2023 £25.50 per hour).
- iv.

15. Interaction with Plumpton Primary School

16. Communications/Website

17. Items to be reported by Parish Councillors and/or to be included in future meetings

Dates of next meetings:

12th March 2024 – Finance Committee 19:00 – PPC 19:45

Anita Emery | Parish Clerk 04/2/2024



PLUMPTON PARISH COUNCIL

Doc No 232407

Minutes of the Parish Council Meeting held at the Pavilion on 16th January 2024 at 19:45.

Present: Cllr N Beaumont – Chair (Cllr NB), Cllr Jim Brown (Cllr JB), Cllr N Shefras (Cllr NDS), Cllr G Peacock (Cllr GP) DCllr D Stewart-Roberts

Also present: Anita Emery (Clerk & RFO).

Absent: CCllr S Osborne, Cllr Paul Burford (Cllr PB) and Cllr Nick Satchell (Cllr NS).

MOP's: 1

1. To accept apologies for absence
 - Cllr's PB and NS tendered their apologies and reasons for absent accepted. Cllr S Osborne also tendered her apologies with a short report submitted.
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
3. To Approve Minutes from Parish Council meeting held on 12th December 2023
 - Unanimously approved. Chair signed to that effect.
4. Clerk's Report and discuss any Matters Arising from previous meeting.
 - See Clerks report
5. Brief Report from the County and District Councillor on matters affecting this Parish.

District Report – Cllr D Stewart-Roberts

- Apologies for late nonappearance due to a puncture last month
- Interesting tour round Plumpton College, they are already, in an unstructured way - working with Eton College if land not going to be used for development.
- Riddens Lane and Nolands access issues. James Smith case offer for both trying to come up to speed with the paperwork as just taken over.
- Southern Water – slowly working towards a physical meeting
- Local Plan Consultation – 8th of Feb deadline. Encourage residents to put in their responses.
- LDC has won an appeal at the Seaford old peoples home.
- Bus timetables for the 166 now updated and includes the Saturday service. Still getting some complaints about the Flexibus as clashes with the 166 route.
- Hopefully getting a new bin up at the bus stop by the Plough.



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- Cllr NB questioned – is there a preapplication for the Racecourse received (not heard anything – will investigate) and likewise has a pre-application for Devine Homes been submitted – (not heard anything).
- Network Rail regarding rearranged meeting at the signal box – Clerk chasing J Nesbit.

County Report

SO submitted report – see appendix 1.

6. Questions from Members of the Public – limited to a maximum of 15 minutes in total
 - None
7. Planning applications and consider further applications submitted after agenda publication:

SDNP/23/05301/HOUS

SDNP/23/0474/LIS

The Old Mill House, Plumpton Lane BN7 3AH

Addition of 2no ground floor windows, subdivision of internal store to form additional bedroom.

Decision: Unanimously agree to file - No comment

To note approved/refused applications from local authority.

None

8. Correspondence
 - Contact Martin re gate at Percys Patch.
 - PPC to respond to Diane Marks letter
9. Finance Committee
 - a. To approve expenditure as itemised on the schedules.

Additional expenditure to note: VH - £48.00 – Castle Water

PPC expenditure as per schedule - £6319.72

PF £16,289.79 (inc £15k transfer into deposit acc)

VH £49832.35 (inc £45k transfer into deposit acc..)

- b. To approve year to date accounts.
- c. To approve bank reconciliations against corresponding bank statements
- d. To adopt amended Financial Regulations with change to increase Clerks spend to £1000.



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- Unanimously approved items a-d – Chair signed to that effect.
- e. To confirm Bourne Sport winter pitch prep annual work for 2024 of £8485.00 + VAT (£2070 + VAT increase on 2023). 3 year contract quote requested.
 - Clerk to find out if they can roll as part of the current quote. Speak to Countrywide and others for a quote. Speak to Bourne what can we do interim management this year – is Verti-draining and sanding essential each year. Put on Finance agenda. **Clerk to action**

10. Neighbourhood Plan Update

(i) Planning Liaison Working Group update

- NB/NDS & GP – met Racecourse last month – want to build 9 houses in the car park (if 10 houses, 4 would have to be affordable). Disappointing that it this will probably be a speculative application outside of the Local Plan process. Lots of site surveys done pre application – waiting to see what Cllr DSR can find out. Cllr NB to do a follow up with the Racecourse.

(ii) To discuss/approve for AiRS to provide the Housing Needs Assessment at an cost of £5,000 + VAT and to discuss content for preparation of the Housing Needs Survey

- When time comes to renew neighbourhood plan – AiRS will do the Housing Needs Survey in order to make informed decisions and provide PC with in depth information. Unanimously agreed. Use EMR (allocated to Neighbourhood plan) to fund if grant funding not available
- Clerk to find transport consultant. **Clerk to action.**

(iii) Orchard planning at the Plumpton Hub.

- Ben Ellis – community area for orchard to lease to PPC –orchard area is 0.86 acres. The adjoining area not part of S106. Community area use is open to discussion
- Cllr NDS commented on the area could be used as allotments and part orchard.
- Arrange to meet Ben Ellis to discuss. **Cllr NB to arrange.** Clerk to send measurements of average allotments.

11. To note and action if necessary monthly RA reports.

- Nothing to report

12. Update on broadband fibre optic community scheme and actions.

- Report received from Paul Stevens (see correspondence).

13. Committee/Working Group Reports



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- i. Transport and Environment/Footpaths/Policing
 - NB – Nolands access and transport consultant – NB to see if Sarah Osborne can expedite a meeting with ESCC Highways. NB to investigate if a 3rd party review from a transport consultant is possible and affordable.
 - ii. Allotments update – Nothing to report
- f. Village Hall
- i. Update from Cllr JB re the footpath action from Westgate to Station Road and flooding behind Kimber Cottages
 - Cllr JB met with the resident whose garden is flooding plus tree surgeon as there was concern from the resident that the tree surgeon works was causing problems. It was confirmed by the tree surgeon that this would not have increased flooding in that area but the amount of rainfall has not helped. Has always flooded but worse end of last year.
 - After much discussion it was agreed that Cllr JB to landscape where had been cleared and lay path similar to playing field path. First levelling the area and submit quotes for materials.
 - Looked at path – used to be a tarmacked path which has disintegrated. UKPN according to residents dug up to do electrical work back in summer and didn't make good and now floods. Needs re- tarmacking. Clerk to speak to UKPN as if laid cables on PPC land a wayleave should have been requested. Clerk to obtain timeline from resident in order to open case. **Clerk to action.**
 - ii. To discuss the repair of the World War I Pediment
 - Cllr NB to find out who owns the Pediment and secondly based on the ownership PPC to ask PVS to provide quotes to remove and restore. **Clerk to action**
 - PPC to decide on its relocation **Report back at the February meeting.**
- g. Playing Field/Pavilion
- i. To note playpark inspection and action where necessary.
 - Repairs taking place hopefully by the end of January.
 - Passing places planters are now installed.
 - ii. To consider Monday Group quote for gate repair between Percys Patch and Eton College land (50% of £180 split with tenant of the land).
 - Unanimously agreed to spend 50% (£90.00) to repair gate. **Clerk to action**



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iii. To confirm agenda items for the New Pavilion Project meeting on 23rd January.

- NB received previous drawings from 2010
- Fundraising ideas
- Surveys
- Architects/Project Manager

14. Interaction with Plumpton Primary School

- Nothing to report

15. Communications/Website

- Nothing to report

16. Items to be reported by Parish Councillors and/or to be included in future meetings

- NB attended Chairs forum – wished to note the Civility and Respect pledge.
- Clerk to speak to Trevor re Emergency action plan. **Clerk to action**

Meeting Closed: 21.48

Dates of next meetings:

13th February 2024 – Finance Committee 19:00 – PPC 19:45

Anita Emery | Parish Clerk 17/1/2024

Appendix 1

County Report January 2024

Temporary Road Closure-

C110 Station Road, Plumpton Green from the junction with the U5917 Station Close to the junction outside the entrance to Plumpton racecourse a distance of approximately 193 Metres. 26th February 2024 to 1st March 2024 between the hours of 22:30 hours to 05:30 hours

Have your say on new local transport plan

A PUBLIC consultation has been launched asking local residents and businesses as well as the wider community to give their views on the draft Local Transport Plan for East Sussex.

This will be the fourth Local Transport Plan for the county and people

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have until February 25, 2024 to comment on the proposals.

The plan looks ahead until 2050 and sets out how East Sussex will connect people to places around and through the county by walking, wheeling and cycling, using public transport, traveling by car, or by new ways to travel.

Measures in the strategy include aiming to support the transport needs of both rural and urban communities in East Sussex, now and for future generations.

There are a number of ways people can participate in the thirteen-week consultation.

People who would like to take part online can view the consultation via the council's consultation hub

at <https://consultation.eastsussex.gov.uk/economy-transport-environment/local-transport-plan-4-2024-2050>. A copy of the consultation can be requested by calling 0345 608 0190 or collected from libraries across East Sussex. Completed surveys can be returned by FREEPOST.

Amendments to PPC Jan mins comments from Cllr N Shefras

Small typo:

Point 5

Riddens Lane and Nolands access issues. James Smith case offer-officer for both trying to come up to speed with the paperwork as just taken over.

RE: Point 9E - I believe we also decided to review based upon findings the current rental agreements due to increased cost that PPC would have to cover. I agree that this might cause some kickback. However, it was raised in council.

To confirm Bourne Sport winter pitch prep annual work for 2024 of £8485.00 + VAT (£2070 + VAT increase on 2023). 3 year contract quote requested.

- Clerk to find out if they can roll as part of the current quote. Speak to Countrywide and others for a quote. Speak to Bourne what can we do interim management this year – is Verti-draining and sanding essential each year. Put on Finance agenda. **Clerk to action**

Reword:

Point 10. Neighbourhood Plan Update

(i) Planning Liaison Working Group update

- NB/NDS & GP – met Racecourse last month – want to build 9 houses in the car park (if 10 houses, 4 would have to be affordable). ~~Dissappointing~~ Disappointing also that ~~it this will probably be a~~ the racecourse seems to be pursuing this as a speculative application outside of the Local Plan process. Lots of site surveys have already been carried out pre application – PPC waiting to see what Cllr DSR can find out. Cllr NB to do a follow up with the Racecourse.

Add a point in 10:

iv). PPC discussed the importance of getting community engagement with the Local Plan consultation as this affects all of us. Leaflets will be dropped over the coming week and information portal has been set up to support the community to support residents to navigate through the Local plan documents. PPC is working on its response.

(iii) Orchard planning at the Plumpton Hub.

- Ben Ellis – community area for orchard to lease to PPC –orchard area is 0.86 acres. The adjoining area not part of S106. Community area use is open to discussion

- Cllr NDS commented that the area could be used as allotments and part orchard, and due to the increased flooding, to explore the possibility of creating the community orchard where the allotments currently reside.

Correspondence List for Plumpton Parish Council

Received since 11th Jan 2024 onwards

Subject / Type of Correspondence	Communicated to
1. James Anwyl – PPC Pavilion	Clerk/PPC
2. Sarah Hobden – passing places planters	Clerk
3. Peter Clark – Nolands	Clerk/PPC
4. Jo Taylor – PAV account	Clerk
5. M Gilbert – Noticeboard at tennis track entrance	Clerk
6. T Baker – UKPN – path at VH	Clerk
7. L Cook – Hedgehog Highways project	Clerk/PPC
8. T Ford – ES Transport Consultant	Clerk/PPC
9. Groundwork UK – various (grant)	Clerk/NB
10. G Maunders – AiRS Housing Needs Assessment	Clerk/NB/NDS/GP
11. J Kerswell – planters	Clerk
12. D Jones – tennis club parking	Clerk
13. Nir Halfon – Plumpton College re planters	Clerk
14. Andy Thomas – UKPN path at VH	Clerk
15. Martin Gilbert – Percys patch gate	Clerk/PPC
16. Simon Ward – Various	Clerk/PPC
17. Tennis Club – driving on track	Clerk/PPC
18. M Conlon – Hall hire T&c's etc	Clerk/VHMgr
19. Ben Ellis – various	Clerk/PPC
20. T Baker – UKPN – VH path	Clerk
21. T Parmenter – site vehicle parking Rectory Meadows	Clerk/NB
22. L Stevens – Noticeboard at shop	Clerk
23. M Gilbert – Percys Patch gate	Clerk/PPC
24. Mulberry – internal audit date	Clerk
25. Elvia Southern - Nolands marketing name suggestion	Clerk/PPC
26.	

Clerk Report – Feb 2024

1. Contacted Barcombe Landscapes for KGV field preparation – quotes from Bourne and Barcombe on the agenda.
2. Ladies toilet tap now working and has been lagged as it was being provided via the outside toilet pipework
3. Some spot lights replaced in the pavilion
4. New plug socket and larger waterproof box fitted at the bandstand
5. Emailed UKPN re august works on the footpath. UKPN are investigating – 31.1.2024. 6.2.24 – UKPN requested photos of before and after – Clerk contacted Joe Morecroft for evidence.
6. Spoke with Jermey Kerswell about college being involved with the planters – very positive and was going to get back to me with a date etc to meet (29.1.2024). College tutor contacted me and was going to visit the PF on Thursday 8th Feb – awaiting to hear back
7. Senior Football drove onto sports field – accepted responsibility and are making good.
8. Handyperson job advert drawn up and advertised – interviews hopefully to take place on or around 18th March with commencement mid April. No request for applications yet (11.2.2024)
9. Transport consultant recommended to Cllr's NB/NDS/GP
10. Spoken to Lee Stevens re the pediment – Lee will seek quotes and report back to Clerk
11. Instructed Monday Group on repair of gate by Percys Patch – Monday Group to approach tenant and report back. Gate being fitted on 6.2.2024 – tenant to pay half of cost.
12. Clerk instructed repair/replacement of noticeboard at the tennis track entrance (PPC asset).
13. Working on Climate Emergency Action plan
14. Playpark repairs commencing the week 19th February
15. Grant received from Groundwork UK for part of the Housing Needs Survey expenditure
16. Drain clearing company instructed to jet the waste pipes at the pavilion as keep backing up when it rains - £105 + VAT.

New Pavilion Project – Update – working group met on 23rd Jan

17. Contacted Springfield a company working group asked to contact – they need sketches of footprint and layout to advise of rough costs, two other architects to be contacted. Clerk also drawing up surveys for users/residents and neighbours. Next meeting of working group TBC.

Time: 19:06

Current Account

List of Payments made between 17/01/2024 and 11/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/02/2024	Countrywide Grounds Maintenanc	232473	312.79		Countrywide Grounds Maintenanc
11/02/2024	British Telecom	232474	34.74		BT
11/02/2024	SDF Pest Control	232475	42.00		SDF Pest Control
11/02/2024	Lucy Locksmith	232476	14.00		Lucy Locksmith
11/02/2024	MPS ELECTRICS	232477	96.00		MPS ELECTRICS downlights
11/02/2024	OPUS ENERGY	DD	710.69		OPUS ENERGY
11/02/2024	Hall hire due to VH	TRANS	82.60		Hall hire due to VH
11/02/2024	Deposit Account	trans	1,455.15		Trans

Total Payments	<u>2,747.97</u>
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PPC T1 Unity Account

List of Payments made between 17/01/2024 and 11/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/02/2024	Anita Emery expenses	232498	83.10		Anita Emery expenses
11/02/2024	Salaries Feb	232499	2,698.99		Salaries Feb
11/02/2024	HMRC PAYE/NIC	2324100	427.66		HMRC PAYE/NIC
11/02/2024	East Sussex Pension Fund	2324101	768.79		East Sussex Pension Fund
11/02/2024	Plumpton Village Soc Noticeboa	2324102	188.99		PVS Noticeboard Shop
11/02/2024	Foster Landscapes (Planters)	2324103	3,397.80		Foster Landscapes (Planters)
11/02/2024	Lewes District	2324104	187.97		LDC Election expenses
11/02/2024	Lewes District	2324105	280.80		LDC Bins
11/02/2024	Fred Symes Pocket park work	2324106	500.00		Fred Symes Pocket park work
11/02/2024	Action in Rural Sussex	2324107	3,536.45		Housing need survey NPG13777

Total Payments 12,070.55

Current Account

List of Payments made between 17/01/2024 and 11/02/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/01/2024	LEWES DISTRICT COUNCIL	232475	18.00		LEWES DISTRICT COUNCIL
23/01/2024	MPS ELECTRICS	232476	192.00		MPS ELECTRICS Bandstand
11/02/2024	Viking Direct	232471	78.35		Viking Direct supplies
11/02/2024	MPS ELECTRICS	232472	84.00		MPS ELECTRICS dimmer switch
11/02/2024	BT	232473DD	34.74		BT
11/02/2024	Jane Donovan expenses	232474	51.58		Jane Donovan expenses
11/02/2024	CASTLE WATER	DD	48.27		CASTLE WATER
11/02/2024	Opus Energy	DD	1,592.17		Opus Energy
Total Payments			<u>2,099.11</u>		

Detailed Receipts & Payments by Budget Heading 11/02/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1090 Interest Received	89	0	(89)			0.0%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	132	0	(132)			0.0%	
1130 Hiring Income	8,004	9,168	1,164			87.3%	
1140 Fundraising Income	1,099	1,000	(99)			109.9%	1,099
1150 Miscellaneous Income	133	0	(133)			0.0%	
1151 Income due to PPC	1,992	0	(1,992)			0.0%	
Income :- Receipts	25,933	24,652	(1,281)			105.2%	1,099
Net Receipts	25,933	24,652	(1,281)				
6001 less Transfer to EMR	1,099						
Movement to/(from) Gen Reserve	24,834						
101 Payments							
4010 Electricity	3,341	5,000	1,659		1,659	66.8%	
4011 Water	1,211	940	(271)		(271)	128.8%	
4015 Grass & Pitch	3,135	4,000	865		865	78.4%	
4016 Hedges and Trees	700	1,000	300		300	70.0%	
4025 Window Cleaner	129	200	71		71	64.5%	
4050 Telephone/Internet	413	360	(53)		(53)	114.8%	
4055 Insurance & Licences	1,151	1,100	(51)		(51)	104.6%	
4065 Bank Charges	9	0	(9)		(9)	0.0%	
4070 Maintenance	7,538	8,750	1,212		1,212	86.1%	
4076 Miscellaneous Expenditure	83	0	(83)		(83)	0.0%	
4090 Fire Inspection	250	300	50		50	83.3%	
4200 Pavilion	2,415	1,000	(1,415)		(1,415)	241.5%	
4210 Skatepark	190	900	710		710	21.1%	
4211 Play Park	2,219	3,000	781		781	74.0%	
4400 3-5 Year Plan (Pavilion)	2,597	3,000	403		403	86.6%	
Payments :- Indirect Payments	25,381	29,550	4,169	0	4,169	85.9%	0
Net Payments	(25,381)	(29,550)	(4,169)				
999 VAT Data							
115 VAT Refunds	3,032	0	(3,032)			0.0%	
VAT Data :- Receipts	3,032	0	(3,032)				0
515 VAT on Payments	3,802	0	(3,802)		(3,802)	0.0%	
VAT Data :- Indirect Payments	3,802	0	(3,802)	0	(3,802)		0
Net Receipts over Payments	(770)	0	770				

Detailed Receipts & Payments by Budget Heading 11/02/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	28,965	24,652	(4,313)			117.5%	
Payments	29,183	29,550	367	0	367	98.8%	
Net Receipts over Payments	<u>(218)</u>	<u>(4,898)</u>	<u>(4,680)</u>				
less Transfer to EMR	1,099						
Movement to/(from) Gen Reserve	<u>(1,318)</u>						

Detailed Receipts & Payments by Budget Heading 11/02/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Receipts</u>							
1076 Precept	73,273	73,273	0			100.0%	
1090 Interest Received	480	50	(430)			959.7%	
1100 Allotment Rent	210	230	20			91.3%	
1113 WALK BOOKS DONATIONS	198	0	(198)			0.0%	
1115 APPLE PRESS INCOME	243	180	(63)			135.0%	
1116 VILLAGE SOCIETY JUBILEE FUNDS	53	0	(53)			0.0%	
1126 Groundwork NPG-13777 Grant	3,944	0	(3,944)			0.0%	3,944
1150 Miscellaneous Income	111	0	(111)			0.0%	
1151 ANNUAL INSURANCE	3,147	0	(3,147)			0.0%	
1175 Barclays acc closure due 2 oth	3,225	0	(3,225)			0.0%	
	84,883	73,733	(11,150)			115.1%	3,944
Receipts :- Receipts							
	84,883	73,733	(11,150)				
Net Receipts							
6001 less Transfer to EMR	3,944						
Movement to/(from) Gen Reserve	80,939						
<u>101 Payments</u>							
4000 SALARIES	34,083	35,318	1,235		1,235	96.5%	
4005 PAYE & NIC	2,205	2,175	(30)		(30)	101.4%	
4006 Pension	6,563	6,923	360		360	94.8%	
4010 Office Allowance	1,161	1,100	(61)		(61)	105.5%	
4015 Subs & Charges	1,241	1,425	184		184	87.1%	
4025 Stationery & Postage	578	700	122		122	82.6%	
4030 Printing	115	100	(15)		(15)	115.0%	
4045 Training and Conference Fees	851	1,050	199		199	81.0%	
4046 Councillor's Expenses	0	150	150		150	0.0%	
4055 Insurance	3,384	275	(3,109)		(3,109)	1230.5%	
4060 Community Grants	1,349	1,250	(99)		(99)	107.9%	
4061 Charity Grants	14,484	14,484	0		0	100.0%	
4065 Bank Charges	56	35	(21)		(21)	159.4%	
4070 Maintenance	8,949	1,803	(7,146)		(7,146)	496.4%	6,981
4071 Fixed Asset Maintenance	329	1,000	671		671	32.9%	329
4073 Bins	936	920	(16)		(16)	101.7%	
4080 Professional Fees	0	750	750		750	0.0%	
4081 IT	738	1,325	587		587	55.7%	
4082 Website	225	0	(225)		(225)	0.0%	
4085 Audit Fees	724	750	26		26	96.6%	
4090 Election Fees	188	1,350	1,162		1,162	13.9%	
4100 Neighbourhood Plan	2,947	0	(2,947)		(2,947)	0.0%	2,947

Detailed Receipts & Payments by Budget Heading 11/02/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4150 Speed Limit Community Match	39	500	461		461	7.8%	
4262 CIL EXPENDITURE	18,512	0	(18,512)		(18,512)	0.0%	18,512
4264 APPLE PRESS DEPOSIT RETURNS	75	0	(75)		(75)	0.0%	
4266 PPC Events Committee	752	350	(402)		(402)	214.9%	700
4267 Due to PF PAV acc barclays acc	1,455	0	(1,455)		(1,455)	0.0%	
Payments :- Indirect Payments	101,936	73,733	(28,203)	0	(28,203)	138.3%	29,468
Net Payments	(101,936)	(73,733)	28,203				
6000 plus Transfer from EMR	29,468						
Movement to/(from) Gen Reserve	(72,468)						
<u>999 VAT Data</u>							
115 VAT Refunds	11,759	0	(11,759)			0.0%	
VAT Data :- Receipts	11,759	0	(11,759)				0
515 VAT on Payments	4,735	0	(4,735)		(4,735)	0.0%	
516 VAT due to VH & PF accs	4,961	0	(4,961)		(4,961)	0.0%	
VAT Data :- Indirect Payments	9,696	0	(9,696)	0	(9,696)		0
Net Receipts over Payments	2,063	0	(2,063)				
Grand Totals:- Receipts	96,642	73,733	(22,909)			131.1%	
Payments	111,633	73,733	(37,900)	0	(37,900)	151.4%	
Net Receipts over Payments	(14,990)	0	14,990				
plus Transfer from EMR	29,468						
less Transfer to EMR	3,944						
Movement to/(from) Gen Reserve	10,533						

Detailed Receipts & Payments by Budget Heading 11/02/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1090 Interest Received	136	0	(136)			0.0%	
1130 Hiring Income	25,093	29,000	3,907			86.5%	
1131 HALL HIRE SECURITY RECEIPT	900	0	(900)			0.0%	
1150 Miscellaneous Income	73	0	(73)			0.0%	
1160 FIT Payments	3,908	5,000	1,092			78.2%	
Income :- Receipts	30,111	34,000	3,889			88.6%	0
Net Receipts	30,111	34,000	3,889				
<u>101 Payments</u>							
4001 Holiday Cover	38	150	112		112	25.5%	
4003 VH Manager Expenses	508	790	282		282	64.2%	
4010 Electricity	7,276	6,700	(576)		(576)	108.6%	
4011 Water	344	650	306		306	52.9%	
4015 Village Green Maintenance	2,000	4,000	2,000		2,000	50.0%	
4021 HALL HIRE SECURITY RETURNS	400	0	(400)		(400)	0.0%	
4050 Telephone/Internet	490	360	(130)		(130)	136.1%	
4055 Insurance & Licences	2,176	2,200	24		24	98.9%	
4065 Bank Charges	9	0	(9)		(9)	0.0%	
4070 Maintenance	3,744	2,500	(1,244)		(1,244)	149.8%	
4071 Bins	1,320	850	(470)		(470)	155.3%	
4076 Miscellaneous Expenditure	118	0	(118)		(118)	0.0%	
4090 Fire Inspection	849	450	(399)		(399)	188.6%	
4100 Subscriptions	221	250	29		29	88.3%	
4120 3-5 Year Maintenance	3,795	4,500	705		705	84.3%	
4400 PWLB	4,433	4,600	167		167	96.4%	
4500 Projects	0	6,000	6,000		6,000	0.0%	
Payments :- Indirect Payments	27,721	34,000	6,279	0	6,279	81.5%	0
Net Payments	(27,721)	(34,000)	(6,279)				
<u>999 VAT Data</u>							
115 VAT Refunds	1,929	0	(1,929)			0.0%	
VAT Data :- Receipts	1,929	0	(1,929)				0
515 VAT on Payments	2,825	0	(2,825)		(2,825)	0.0%	
VAT Data :- Indirect Payments	2,825	0	(2,825)	0	(2,825)		0
Net Receipts over Payments	(896)	0	896				

Detailed Receipts & Payments by Budget Heading 11/02/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	32,040	34,000	1,960			94.2%	
Payments	30,546	34,000	3,454	0	3,454	89.8%	
Net Receipts over Payments	<u>1,494</u>	<u>0</u>	<u>(1,494)</u>				
Movement to/(from) Gen Reserve	<u>1,494</u>						

Plumpton Playing Field

Bank - Cash and Investment Reconciliation as at 11 February 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

11/02/2024	Current Account	3,062.37
11/02/2024	Deposit Account	16,478.88
11/01/2024	Pavilion Account	0.00
31/03/2018	NSI Investment Account	1,705.59
11/01/2023	Unity Current Account	0.00

21,246.84

Unpresented Payments

389.53

20,857.31

Receipts not on Bank Statement

0.00

Closing Balance

20,857.31

All Cash & Bank Accounts

1	Current Account	2,672.84
2	Deposit Account	16,478.88
3	Pavilion Account	0.00
4	NSI Investment Account	1,705.59
5	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00

Total Cash & Bank Balances

20,857.31

Plumpton Parish Council

Bank - Cash and Investment Reconciliation as at 11 February 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

11/02/2024	PPC1 Unity	7,325.61
06/12/2023	Reserve Account	73.97
06/12/2023	PP1 Barclays	61.63
11/02/2024	PPC Unity Instant Access Saver	110,186.70

117,647.91

Unpresented Payments

8,483.76

109,164.15

Receipts not on Bank Statement

45.00

Closing Balance

109,209.15

All Cash & Bank Accounts

1	Current Bank Accounts	-1,113.15
2	Reserve Account	73.97
3	Unity Trust Bank	61.63
4	Unity Bank Instant Access Savi	110,186.70
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	<u>109,209.15</u>

Plumpton Village Hall

Bank - Cash and Investment Reconciliation as at 11 February 2024

Confirmed Bank & Investment Balances

Bank Statement Balances

11/02/2024	Current Account	5,188.70
11/02/2024	Deposit Account	41,066.75
10/01/2024	Unity Current Account	0.00

46,255.45

Unpresented Payments

904.09

45,351.36

Receipts not on Bank Statement

0.00

Closing Balance

45,351.36

All Cash & Bank Accounts

1	Current Account	4,284.61
2	Deposit Account	41,066.75
3	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00

Total Cash & Bank Balances

45,351.36

For the attention of: Anita Emery

Address: Parish Clerk & RFO
Plumpton Village Hall
1 Westgate
Plumpton Green
East Sussex
BN7 3BQ

Date: 14-12-23
Your Ref: PB23135
Our Ref:
Tel. No.
Mobile No. 07570 445501
Email anita.emery@plumptonpc.co.uk

Site address: The Pavilion, King George V Playing Field, Plumpton Green, Lewes BN7 3DP.

Vertidrainage with a Wiedemann GX18 vertidrainage, with 3/4" tines, will achieve approximately 100 holes per m² to a depth of 150mm which will allow air and water to pass into the soil profile. All depths specified are dependent on ground conditions, gradient and soil type.

Goal Mouth Renovations Use 3 bulk bags of TS3 plus loam with added compost to fill in and grade over the goal mouths and penalty areas of the main & 9v9 football pitches then hand seed over with sport renovation grass seed.

Sand Spreading. 80 tonnes of sports sand will be applied to the football pitches only. The sand will then be dragged into the holes created by the vertidrainage, to establish free draining cores in the soil & to create bigger soil particles on the surface, thus making it more open-textured.

Overseeding. We recommend overseeding in two directions at a rate of 30gms per m² using e7 Sport Renovation mix containing three Barenbrug perennial ryegrass cultivars.

Selective Herbicide & fertiliser application Apply selective herbicide to kill off dominant weeds & liquid fertiliser to stimulate grass growth.

Service – Approx. Whole area 20,000m². Pitches only 12,000m²	Price
Vertidrainage Whole field excluding cricket wicket	£ 1400
Goal mouth renovations 3 bags	£600
Sand spreading including drag matting (80 tonnes) Pitches only	£ 4800
Overseeding including 10 bags of E7 Sport Renovation grass seed to overseed worn areas of the football pitches only.	£ 1400
Selective herbicide & fertiliser application Whole field	£ 960
Total (ex-VAT)	£ 9160

Price submitted by; Barcombe Landscapes Ltd

For the attention of: Anita Emery
Parish Clerk
Address: Plumpton PC
c/o PO Box 292
Hartfield
East Sussex TN6 9FB

Date: 18-1-24
Your Ref: PB24009
Our Ref:
Tel. No.
Mobile No. 07570 445501
Email: anita.emery@plumptonpc.co.uk

Dear Anita,

Site address: The Pavilion, King George V Playing Field, Plumpton Green, Lewes BN7 3DP.

Further to your email regarding the recreation ground renovations, I have submitted the enclosed prices for the next two years. The prices for 2025 are for budgeting purposes only; I have tried to reflect the likely increases. I have also tried to propose a schedule of works which will help with the council's budget constraints; however, it will depend upon the condition of the pitches at the end of the playing season to determine how much maintenance is needed. So, my schedule is to be used just as a guide.

I have also included a price to roll the cricket outfield at the start of the season. A date for the renovations can be given once the order has been placed.

For us to carry out these works the grass should be no more than 35mm in length.

Vertidrainng with a Wiedemann GX18 vertidrainer, with ¾" tines, will achieve approximately 100 holes per m² to a depth of 150mm which will allow air and water to pass into the soil profile. All depths specified are dependent on ground conditions, gradient and soil type.

Rolling use a tractor and roller to roll the cricket outfield in two directions. Access to a tap to fill the roller with water will be needed.

Goal Mouth Renovations Use 3 bulk bags of TS3 plus loam with added compost to fill in and grade over the goal mouths and worn areas of the football pitch then hand seed over with sport renovation grass seed.

Sand Spreading. 80 tonnes of sports sand will be applied to the football pitch only. The sand will then be dragged into the holes created by the vertidrainer, to establish free draining cores in the soil and to create bigger soil particles on the surface, thus making it more open-textured.

Selective Herbicide & Fertilizer Application to kill off dominant weeds. The whole field should be sprayed to remove the weeds, 4 weeks prior to overseeding or wait until the new grass is established.

Overseeding. We recommend overseeding in two directions at a rate of 30gms per m² using our Bourne Renovation mix containing three Barenbrug perennial ryegrass cultivars.

Service – Approx. Whole area 20,000m ² . Pitches only 12,000m ²	2024 Price	2025 Price
Vertidrainng Whole field excluding cricket wicket	£1,000.00	£1,100.00
Rolling cricket outfield 9,000m ² approx.	£495.00	£525.00
Goal mouth renovations 3 bags		£1,350.00
Sand spreading including drag matting (80 tonnes)	£3,890.00	
Selective herbicide & fertilizer application Whole field	£795.00	£850.00
Overseeding including 10 bags of grass seed to overseed worn areas of football pitches only	£1,550.00	

No allowance has been made for irrigation which will be necessary for germination in periods of insufficient rainfall.

Account Customers: Payment due on completion.

For further advice or help I can be contacted on 07971151819

Yours sincerely,

Peter Beeden.
Bourne Sport Ltd.

For the attention of: Anita Emery
Parish Clerk & RFO
Address: Plumpton Village Hall
1 Westgate
Plumpton Green
East Sussex BN7 3BQ

Date: 8-1-24
Your Ref: PB24004
Mobile: 07570 445501
Email: anita.emery@plumptonpc.co.uk

Dear Anita,

Site address: The Pavilion, King George V Playing Field, Plumpton Green, Lewes BN7 3DP

Further to your email regarding the ongoing pitch maintenance, I have pleasure in submitting the enclosed prices for the next two years. The prices for 2025 are for budgeting purposes only; I have tried to reflect the increases which are likely to be incurred.

For us to carry out these works the grass should be no more than 35mm in length.

Vertidrainage with a Wiedemann GX18 vertidrainage, with 3/4" tines, will achieve approximately 100 holes per m² to a depth of 150mm which will allow air and water to pass into the soil profile. All depths specified are dependent on ground conditions, gradient and soil type.

Goal Mouth Renovations Use 3 bulk bags of TS3 plus loam with added compost to fill in and grade over the goal mouths and worn areas of the football pitch then hand seed over with sport renovation grass seed.

Sand Spreading. 80 tonnes of sports sand will be applied to the football pitch only. The sand will then be dragged into the holes created by the vertidrainage, to establish free draining cores in the soil and to create bigger soil particles on the surface, thus making it more open-textured.

Selective Herbicide Application to kill off dominant weeds. The whole field should be sprayed to remove the weeds, 4 weeks prior to overseeding or wait until the new grass is established.

Overseeding. We recommend overseeding in two directions at a rate of 30gms per m² using our Bourne Renovation mix containing three Barenbrug perennial ryegrass cultivars.

Service – Approx. Whole area 20,000m ² . Pitches only 12,000m ²	2024 Price	2025 Price
Vertidrainage Whole field excluding cricket wicket	£1,000.00	£1,100.00
Goal mouth renovations 3 bags	£1,250.00	£1,350.00
Sand spreading including drag matting (80 tonnes)	£3,890.00	£4,280.00
Selective herbicide application Whole field	£795.00	£850.00
Overseeding including 10 bags of grass seed to overseed worn areas of football pitches only	£1,550.00	£1,650.00

No allowance has been made for irrigation which will be necessary for germination in periods of insufficient rainfall.

Account Customers: Payment due on completion.

For further advice or help I can be contacted on 07971 151819.

Yours sincerely,

Peter Beeden.
Bourne Sport Ltd.

Bourne Sport Ltd, The Wharf, Rye Road, Newenden, Kent TN18 5QG

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Plumpton Parish Council

Inspection Report

This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

Inspections included in this report

Provider	Lewes District Council	 25/01/2024
Site Name	Plumpton play area	
Actual Date	25/01/2024 12:05:55	
Inspection Type	Playground-Routine Visual	
Inspector	Nicky Soltermann	
Inspection Status	Completed	


Finding Summary

Plumpton play area Findings

Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Flat Seat Surface	Item - Cut	07/07/2023 10:28:07	04/08/2023 10:28:58	Low
Ship Multiplay	Fixtures - Loose or Missing	07/07/2023 10:31:33		Low
Flat Seat Surface	Item - Cracked	11/12/2023 10:53:30		Low
Cradle	Item - Damaged	11/12/2023 10:59:12		Low
Flat Seat	Item - Cracked	27/12/2023 11:11:46		Low
Frame & Net	Item - Cap missing	25/01/2024 12:13:28		Low



Inspection - Plumpton play area - 25/01/2024 12:05:55

Provider	Lewes District Council	
Site Name	Plumpton play area	
Actual Date	25/01/2024 12:05:55	
Inspection Type	Playground-Routine Visual	
Inspector	Nicky Soltermann	
Inspection Status	Completed	

Site Name	Plumpton play area
Address	
Postcode	
Notes	

Findings reported within the Inspection

Frame & Net - Finding

Asset	Frame & Net
Finding Title	Item - Cap missing
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	25/01/2024 12:13:28
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Cap missing

Previously Reported Findings (unresolved at time of Inspection)

Cradle - Finding

Asset	Cradle
Finding Title	Item - Damaged
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	11/12/2023 10:59:12
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	

Finding Photos



Flat Seat - Finding

Asset	Flat Seat
Finding Title	Item - Cracked
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	27/12/2023 11:11:46
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Rubber on seat chunk missing on one seat - the other cracking

Finding Photos



Flat Seat Surface - Findings

Asset	Flat Seat Surface
Finding Title	Item - Cracked
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	11/12/2023 10:53:30
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	

Finding Photos



Asset	Flat Seat Surface
Finding Title	Item - Cut
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	07/07/2023 10:28:07
Resolve By Date	04/08/2023 10:28:58
Finding Resolved Date	
Risk Level	Low
Finding Notes	

Finding Photos



Ship Multiplay - Finding

Asset	Ship Multiplay
Finding Title	Fixtures - Loose or Missing
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	07/07/2023 10:31:33
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	

Finding Photos



Previously Reported Findings Marked Complete During Inspection

None Recorded.