



# PLUMPTON PARISH COUNCIL

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Doc No 232409

4<sup>th</sup> March 2024

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the meeting of the Parish Council Tuesday 12<sup>th</sup> March 2024 at 19.45 at the Village Hall for the purpose of transacting the following business.

Members of the Public Welcome

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

1. To accept apologies for absence
2. To co-opt Joe Morecroft
3. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
4. To Approve Minutes from Parish Council meeting held on 13<sup>th</sup> February 2024
5. Clerk's Report and discuss any Matters Arising from previous meeting.
6. Brief Report from the County and District Councillor on matters affecting this Parish.
7. Update from Racecourse management
- 7a. To consider using the Racecourse at the venue for the Annual Parish Meeting on 21<sup>st</sup> May and confirm agenda.
8. Questions from Members of the Public – limited to a maximum of 15 minutes in total
9. Planning applications and consider further applications submitted after agenda publication:

**SDNP/24/00699/HOUS**

**Merriedown, Plumpton Lane, Plumpton BN7 3AH**

Single storey front extension including replacement of front porch

**LW/24/0132**

**Tanglewood, Beresford Lane Plumpton Green BN8 4EN**

To confirm that the used of the land and the existing building on that land is lawful (residential amenity)

To note approved/refused applications from local authority.

10. Correspondence
11. Finance Committee
  - a. To adopt expenditure as itemised on the schedules.
  - b. To adopt year to date accounts.
  - c. To adopt combined bank reconciliations



## PLUMPTON PARISH COUNCIL

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12. Neighbourhood Plan Update
  - (i) Planning Liaison Working Group update
  - (ii) Orchard planning at the Plumpton Hub.
  
13. To note and action if necessary monthly RA reports.
14. Update on broadband fibre optic community scheme and actions.
15. To consider first draft of the Community Emergency Plan
16. To adopt the Honorary Freedom of the Parish policy
  
17. Committee/Working Group Reports
  - i. Transport and Environment/Footpaths/Policing
  - ii. Allotments update  
  - d. Village Hall Report
    - i. Update on path reinstatement from UKPN
  
  - e. Playing Field/Pavilion Report
    - i. To note playpark inspection and action where necessary.
    - ii. Pavilion Working Group update
  
18. Interaction with Plumpton Primary School
  
19. Communications/Website
  
20. Items to be reported by Parish Councillors and/or to be included in future meetings
  - Cllr NB report on Network Rail meeting
  
21. Confidential item: All press and public to be excluded from the meeting in accordance with schedule 12 of the Local Government Act 1972.
  - a. To receive report from Personnel Committee

### Dates of next meetings:

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Anita Emery  
Plumpton Parish Clerk

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Village Hall  
1 Westgate  
Plumpton  
BN7



## PLUMPTON PARISH COUNCIL

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16<sup>th</sup> April 2024 – Finance Committee 19:00 – PPC 19:45

7<sup>th</sup> May VH Committee – 19:00

14<sup>th</sup> May PPC Annual Meeting 19:45 followed by full council (inc finance) meeting

21<sup>st</sup> May Annual Parish Meeting – 19:30

Anita Emery | Parish Clerk 04/3/2024



# PLUMPTON PARISH COUNCIL

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Doc No 232408

## Minutes of the Parish Council Meeting held at the Pavilion on 13<sup>th</sup> February 2024 at 19:45.

**Present:** Cllr N Beaumont – Chair (Cllr NB), Cllr Jim Brown (Cllr JB), Cllr Paul Burford (Cllr PB), Cllr N Shefras (Cllr NDS), DCllr D Stewart-Roberts

**Also present:** Anita Emery (Clerk & RFO).

**Absent:** CCllr S Osborne, Cllr G Peacock (Cllr GP) and Cllr Nick Satchell (Cllr NS).

### MOP's: 2

1. To accept apologies for absence
  - Cllr NS, Cllr GP tendered their apologies and reasons for absence accepted. It was noted that County Councillor S Osborne was not present.
2. To co-opt Joe Morecroft – PPC agreed to defer to March meeting.
3. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
  - None
4. To Approve Minutes from Parish Council meeting held on 16<sup>th</sup> January 2024
  - Cllr NDS wished to note the following changes;

Typo under agenda item 5 – should say Officer

Agenda item 9E - I believe we also decided to review based upon findings the current rental agreements due to increased cost that PPC would have to cover.

Reword:

Agenda item 10. Neighbourhood Plan Update

(i) Planning Liaison Working Group update

- NB/NDS & GP – met Racecourse last month – want to build 9 houses in the car park (if 10 houses, 4 would have to be affordable). Disappointing also that the racecourse seems to be pursuing this as a speculative application outside of the Local Plan process. Lots of site surveys have already been carried out pre application – PPC waiting to see what Cllr DSR can find out. Cllr NB to do a follow up with the Racecourse.

(iii) Orchard Planning at Plumpton Hub – to add the following;



## PLUMPTON PARISH COUNCIL

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- Cllr NDS commented that the area could be used as allotments and part orchard, and due to the increased flooding, to explore the possibility of creating the community orchard where the allotments currently reside.
  - Unanimously agreed with changes – Chair signed to that effect – **Clerk to re publish.**
5. Clerk's Report and discuss any Matters Arising from previous meeting.
- Clerks report noted as per appendix 1 to these minutes.
6. Brief Report from the County and District Councillor on matters affecting this Parish.
- Cllr DSR – extracted promise from highways to put new toad sign.
  - New bus timetables in village
  - NDS and DSR met with James Smith planning officer at the Riddens site – went away understanding what the issues are including the concern re: siting of passing places on Riddens Lane. Flood risk assessment has not previously been done. Approached from Sarah Tye of housing team and wanted PC to endorse the case to ensure affordable housing is included at Rectory Meadows and Nolands Farm. PC agreed affordable housing inclusion at both sites.
  - Changing in bin collection dates details have been sent out.
  - LDC have agreed that work on Station House has been approved.
  - Signal box meeting cannot make – but go ahead and meet.
  - Southern Water to meet end of March
  - Enforcement action has been taken on North Barnes Lane building.
  - Local Plan Consultation has been extended to the 19<sup>th</sup> February.

No County Report received.

7. Questions from Members of the Public – limited to a maximum of 15 minutes in total
- No questions
8. Planning applications and consider further applications submitted after agenda publication:
- Nothing received

To note approved/refused applications from local authority.

- Nothing received

9. Correspondence

- Rural grass cutting – PPC agreed to proceed with option 1 – **Clerk to action**
- Name for marketing of the Nolands site – It was unanimously agreed to put forward the marketing name of Nolands Farm. **Clerk to action.** With regards to the street name PPC agreed that the wider community should be consulted via parish magazine/social media etc.



### 10. Finance Committee

- Cllr PB reported to Council the following;
  - a. To adopt expenditure as itemised on the schedules. Nothing to report, there are some transactions due to bank accounts changing – some additional payments as follows;  
PPC - £90 Monday Group for new gate at Percys Patch.  
PF - Alan Upton for work at the pavilion total £284.
  - b. To adopt year to date accounts. Nothing on PF to note, expenditure on Neighbourhood Plan for PPC which is the housing needs survey and the CiL spend increase was for the new planters. VH electric was over by 8% Clerk to have a quick look on comparisons of KW hours from previous to current year.
  - c. To adopt combined bank reconciliations – a couple of bank reconciliations from Barclays still to reconcile but statements now received and will tie up next month – all statements agreed with combined bank reconciliations.
- Unanimously agreed 10a-c.

### 11. Neighbourhood Plan Update

#### (i) Planning Liaison Working Group update

- Meeting with the Racecourse – met with CEO and one of the owners – produced detailed infographic, they need some significant spend to stables and weigh in room at a cost of £2m which they will borrow half the money from the jockey club and to finance rest they intend on selling some land for housing. They advised it takes time to build a business for corporate events/events to generate income which they have not been running the business in that way.
- Keen to engage the community and asked ways on how to do that. Seem to be in a catch twenty two – if they don't have the facilities for races then they can be closed down. Betting law passed recently due to more stringent checks. The owners partners son is joining the business to be part of the operations. They are going to redo the infographic and come up with some ideas on how to engage the community asset. Cllr NB to approach LDC about purchasing the land for affordable housing rather than 5 bed housing.
- Housing Needs Survey – draft has been received from AiRS to sign off and should be ready to go – use socials/parish mag and the survey will be posted to each house. Cllr PB recommended an open evening at the village hall 7<sup>th</sup> March (committee room). **Clerk to action**

#### (ii) Orchard planning at the Plumpton Hub.

- Defer



## PLUMPTON PARISH COUNCIL

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- (iii) To agree to take on the lease of the north part of the land at the Plumpton Hub at a peppercorn rent for a period of X (tbc) years. Maintenance and use of the area at the expense of the parish council

Cllr NB – do PPC agree to the points as follows;

- The Parish Council will take a lease on the land and it will be used for community purposes
- The Parish will manage the land going forward and will determine the planting of any woodland etc. This will be at the PC's discretion and expense.
- The Parish will ensure appropriate insurance for its use/ occupation and any activities etc
- Developer will erect fencing around the land, vehicle access road into the site from St Helena Lane and provide parking provision for 4 cars - at your expense.
- The PC will have full rights of access utilising the existing access of St Helena.
  
- Developer will tidy up the existing access from St Helena and carry out any improvements necessary to ensure it is safe and useable. This entrance will be used for the purposes of accessing the north western parts of the site, largely as indicated on the indicative masterplan we have been referring to. This will include access to the area of land we will be agreeing to lease to the Parish Council. Developer has confirmed that we will have a turning into the site and that this will lead to an area of hardstanding which can be used for 4 car parking spaces. Developer will also erect the fencing around your element and provide a gate for security purposes at the entrance to the small parking area.
  
- Unanimously agreed to begin the negotiations of the lease at a peppercorn rent of the land north of the proposed Plumpton Hub.

(iv) To note PPC draft responses for LDC Local Plan Consultation

- Cllr NB sent over a draft response to remaining Council – all agreed it was a good response. Hamsey Parish Council had contacted PPC who were wanting to do a joint response with other Councils – NB sent over PPC's response.

12. To note and action if necessary monthly RA reports.

- Nothing to report apart from flooding behind Kimber Cottages (see below under village hall report)

13. Update on broadband fibre optic community scheme and actions.

- No update

14. Committee/Working Group Reports

i. Transport and Environment/Footpaths/Policing

- Had a response from Highways regarding the access at Nolands Farm – letter received seemed that they were not going to reconsider. A discussion took place on whether PPC had exhausted all options regarding the access.



## PLUMPTON PARISH COUNCIL

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- ii. Allotments update
  - Nothing to report
- iii. How to obtain better community engagement with the Racecourse
  - Racecourse advised they are giving a discount code for residents to attend race days which can be found in the parish magazine. Community engagement discussed under agenda item 11 above.

d. Village Hall

Report given by VH Manager and noted by PPC – see appendix 2

- i. Update from Cllr JB re the footpath – a channel could be dug but would have to put a bridge – when it dries out a bit have a bit of a landscaping session. Fred advised it has been exceptionally wet. Lots of conifer stumps to get where you need to go so would take a lot of effort to dig out. Realistically nothing PPC can do but resident was accepting of that after the meeting.

e. Playing Field/Pavilion

- i. To note playpark inspection and action where necessary.
  - Duly noted. Work at the playpark starts on the 19<sup>th</sup> February.
- ii. Pavilion Working Group update
  - Had first meeting and waiting on modular build company – clerk to contact two other modular builds and complete surveys. Once all received then arrange second meeting. **Clerk to action**
- iii. To confirm activity scheme rate for Summer 2024 (2023 £25.50 per day).
  - Unanimously agreed to increase to £27 per day.
- iv. To suspend finance regulations and discuss/agree playing field annual maintenance work quotations.
  - Unanimously agreed to use Bourne Sport for the winter maintenance at a cost of £8980 + VAT which included the additional rolling of the outfield for cricket. **Clerk to agree date for the work.**





## PLUMPTON PARISH COUNCIL

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- Clerk noted to council re junior football email and area of pitch being rather wet. Clerk waiting to hear back from junior football to supply details/solutions/costings.

### 15. Interaction with Plumpton Primary School

- Nothing to report

### 16. Communications/Website

- Nothing to report

### 17. Items to be reported by Parish Councillors and/or to be included in future meetings

- Clerk asked for speaker ideas for the annual parish meeting in May (CEO from Racecourse to encourage community engagement and potentially Bedford Park re the Plumpton Hub).

Meeting Closed: 21.36

### **Dates of next meetings:**

12<sup>th</sup> March 2024 – Finance Committee 19:00 – PPC 19:45

Anita Emery | Parish Clerk 14/2/2024

Appendix 1

### **Clerk Report – Feb 2024**

1. Contacted Barcombe Landscapes for KGV field preparation – quotes from Bourne and Barcombe on the agenda.
2. Ladies toilet tap now working and has been lagged as it was being provided via the outside toilet pipework
3. Some spot lights replaced in the pavilion
4. New plug socket and larger waterproof box fitted at the bandstand
5. Emailed UKPN re august works on the footpath. UKPN are investigating – 31.1.2024. 6.2.24 – UKPN requested photos of before and after – Clerk contacted Joe Morecroft for evidence.
6. Spoke with Jermey Kerswell about college being involved with the planters – very positive and was going to get back to me with a date etc to meet (29.1.2024). College tutor contacted me and was going to visit the PF on Thursday 8<sup>th</sup> Feb – awaiting to hear back
7. Senior Football drove onto sports field – accepted responsibility and are making good.



## PLUMPTON PARISH COUNCIL

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8. Handyman job advert drawn up and advertised – interviews hopefully to take place on or around 18<sup>th</sup> March with commencement mid April. No request for applications yet (11.2.2024)
9. Transport consultant recommended to Cllr's NB/NDS/GP
10. Spoken to Lee Stevens re the pediment – Lee will seek quotes and report back to Clerk
11. Instructed Monday Group on repair of gate by Percys Patch – Monday Group to approach tenant and report back. Gate being fitted on 6.2.2024 – tenant to pay half of cost.
12. Clerk instructed repair/replacement of noticeboard at the tennis track entrance (PPC asset).
13. Working on Climate Emergency Action plan
14. Playpark repairs commencing the week 19<sup>th</sup> February
15. Grant received from Groundwork UK for part of the Housing Needs Survey expenditure
16. Drain clearing company instructed to jet the waste pipes at the pavilion as keep backing up when it rains - £105 + VAT.

New Pavilion Project – Update – working group met on 23<sup>rd</sup> Jan

17. Contacted Springfield a company working group asked to contact – they need sketches of footprint and layout to advise of rough costs, two other architects to be contacted. Clerk also drawing up surveys for users/residents and neighbours. Next meeting of working group TBC.

### Appendix 2 – VH Report

Aftercare are coming on 7/3 to look at the two fire exits at the VH.

ACE are doing the 6 monthly fire alarm check on both sites on Thursday PM.

Yearly 3 hour emergency light test, both sites, will be done this week, report to follow

Senior Football will sort the tyre tracks at playing field – reminder has been sent.

Coastal Drains will be at the PAV 8am on the 29<sup>th</sup> to flush.

## Clerk Report – March 2024

1. Draft Community emergency plan drawn up – thanks to Paul
2. Confirmed work schedule with Bourne – meeting Peter Beeden in a couple of weeks to discuss work schedule as depends on state of playing field.
3. Playpark paint and new swing seats now installed plus a couple of general repairs
4. Working on the new pavilion project mainly – see below
5. Appraisals took place on 11<sup>th</sup> March
6. Attended playing field committee meeting on 11<sup>th</sup> March
7. New pavilion working group meeting arranged for 19<sup>th</sup> March 5pm at the pavilion
8. Louise has been doing research on a new website build – will be on a future agenda
9. No application requests for the handyperson role – discuss potential increase in hourly rate to attract? Currently advertised at £13.06 for 5 hours per week.
10. Opus Energy bills – looked at year on year comparison and basically the £ per KWH has doubled since last year as out of contract and usage is the same on average.
11. Account has been opened with Cambridge Building Society and £40k deposited.
12. New defib pads installed in the VH and Fountain defibs and The Circuit notified
13. Drains at pavilion blocked (first time was HB with blue paper towels etc – bill sent direct to HB to settle). Coastal drains came to jet wash and report as follows:  
'carried out high pressure water jetting and CCTV works on 100mm UPVC drainage around building, removing blue paper towel in system. No guarantee this will not re-block due to high water levels throughout system due to negative fall on drainage'.

### New Pavilion Project – Update –

Clerk has contacted;

Modular building – Springfield.co.uk – contacted with details twice 25.1.2023 & 28.2.2024 no response

Boutique Modern – Newhaven – 28.2.2024 – no response

Modulek – Bournemouth = 28.2.2024 – quick teams call on 29.2.2024 to discuss requirements and sqm figure provided.

Elite Classrooms – advised of ball park figure per sqm

LM Associates Lindfield (Architects) – contacted 29.2.2024 – no response

MIX Architects – contact made – site visit arranged for 11<sup>th</sup> March to discuss initial requirements

George Pottinger Design – met on site on 6<sup>th</sup> March – George will put together a schedule/estimate of costs

Drawing up surveys for residents/users/neighbours to be published in April/May and to be discussed at the annual parish meeting

## Correspondence List for Plumpton Parish Council

Received since 11<sup>th</sup> Feb 2024 onwards

<b>Subject / Type of Correspondence</b>	<b>Communicated to</b>
1. T Ford – ES Highways re Noland access	Clerk/PPC
2. DSR to ESH re Noland access	Clerk/PPC
3. Hamsey PC – Local Plan response	Clerk/PPC
4. Kirsty Jenner – Rural grass cutting	Clerk
5. P Stevens – Fibre Broadband	Clerk/PPC
6. LDC – N Plan review process	Clerk/NB
7. D Jones – Tennis Club	Clerk
8. Graham Maunders – AiRS various	Clerk/NB/PPC
9. F Gazzard – VH path	Clerk
10. ES Highways – Station road match scheme	Clerk/NB
11. P Stevens – Fibre	PPC/Clerk
12. ESALC – various	Clerk/PPC
13. LDC – payments	Clerk
14. New pavilion project – various	Clerk
15. Honeybees – new pavilion	Clerk
16.	



Time: 10:20

## Current Account

## List of Payments made between 14/02/2024 and 11/03/2024

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
14/02/2024	Rentokil Initial	232480	59.82		Rentokil Initial
14/02/2024	Allen Upton	232481	192.00		Allen Upton
04/03/2024	OPUS ENERGY	232482	2,326.13		OPUS ENERGY
11/03/2024	Coastal Drains	232478	126.00		Coastal Drains - drain jetting
11/03/2024	Countrywide Grounds Maintenanc	232479	312.79		Countrywide Grounds Maintenanc
<b>Total Payments</b>			<u>3,016.74</u>		

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Time: 18:12

## PPC T1 Unity Account

## List of Payments made between 14/02/2024 and 07/03/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/03/2024	Nick Beaumont exp (Nplan)	2324108	39.07		Nick Beaumont exp (Nplan)
06/03/2024	Viking Direct	2324109	67.22		Viking Direct Toners
06/03/2024	Viking Direct	2324110	165.10		Viking Direct stamps pens pape
06/03/2024	The Defib Pad Co	2324111	329.71		defib pads VH and Fountain
06/03/2024	Anita Emery expenses	2324112	126.25		Anita Emery expenses
06/03/2024	Salaries March	2324113	2,699.19		Salaries March
06/03/2024	HMRC March	2324114	427.46		HMRC March
06/03/2024	East Sussex Pension Fund	2324115	768.79		East Sussex Pension Fund
06/03/2024	Foster Landscapes	2324116	1,543.22		Foster Landscapes playpark rep
06/03/2024	Charity Donation	2324117	50.00		Charity Donation K Beard
06/03/2024	Monday Group Percys Patch	2324118	90.00		Monday Group Percys Patch
07/03/2024	to cambridge BS	TRANS	40,000.00		to cambridge BS
07/03/2024	Village Hall a/c	TRANS	1,531.23		Village Hall a/c barclays clos
07/03/2024	Village Hall a/c	TRANS	43.13		Village Hall a/c barclays clos
07/03/2024	Playing Field a/c	TRANS	59.53		Playing Field a/c barclays clo
<b>Total Payments</b>			<u>47,939.90</u>		

Time: 10:08

## Current Account

## List of Payments made between 14/02/2024 and 07/03/2024

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/03/2024	Business Stream	232475DD	76.39		Business Stream
07/03/2024	Jane Donovan	232477	36.11		Jane Donovan exp
07/03/2024	Viking Direct	232478	120.60		Viking Direct cleaning sundrie
07/03/2024	MPS ELECTRICS	232479	504.00		MPS ELECTRICS emergency lighti
07/03/2024	Butler security dep return	232480	100.00		Butler security dep return
07/03/2024	Woodhams Security dep returns	232481	100.00		Woodhams Security dep returns
07/03/2024	CASTLE WATER	232482	81.67		CASTLE WATER
07/03/2024	Opus Energy	232483	2,367.77		Opus Energy
07/03/2024	BT	232484	34.74		BT
07/03/2024	Rentokil Initial	232485	49.21		Rentokil Initial

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<b>Total Payments</b>	<u>3,470.49</u>
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## Detailed Receipts &amp; Payments by Budget Heading 11/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>							
1090 Interest Received	89	0	(89)			0.0%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	140	0	(140)			0.0%	
1130 Hiring Income	8,004	9,168	1,164			87.3%	
1140 Fundraising Income	1,099	1,000	(99)			109.9%	1,099
1150 Miscellaneous Income	133	0	(133)			0.0%	
1151 Income due to PPC	1,992	0	(1,992)			0.0%	
	<b>25,941</b>	<b>24,652</b>	<b>(1,289)</b>			<b>105.2%</b>	<b>1,099</b>
Income :- Receipts							
<b>Net Receipts</b>	<b>25,941</b>	<b>24,652</b>	<b>(1,289)</b>				
6001 less Transfer to EMR	1,099						
<b>Movement to/(from) Gen Reserve</b>	<b>24,842</b>						
<b>101 Payments</b>							
4010 Electricity	5,280	5,000	(280)		(280)	105.6%	
4011 Water	1,211	940	(271)		(271)	128.8%	
4015 Grass & Pitch	3,396	4,000	604		604	84.9%	
4016 Hedges and Trees	700	1,000	300		300	70.0%	
4025 Window Cleaner	129	200	71		71	64.5%	
4050 Telephone/Internet	413	360	(53)		(53)	114.8%	
4055 Insurance & Licences	1,151	1,100	(51)		(51)	104.6%	
4065 Bank Charges	9	0	(9)		(9)	0.0%	
4070 Maintenance	7,780	8,750	970		970	88.9%	
4076 Miscellaneous Expenditure	83	0	(83)		(83)	0.0%	
4090 Fire Inspection	250	300	50		50	83.3%	
4200 Pavilion	2,520	1,000	(1,520)		(1,520)	252.0%	
4210 Skatepark	190	900	710		710	21.1%	
4211 Play Park	2,219	3,000	781		781	74.0%	
4400 3-5 Year Plan (Pavilion)	2,597	3,000	403		403	86.6%	
	<b>27,927</b>	<b>29,550</b>	<b>1,623</b>	<b>0</b>	<b>1,623</b>	<b>94.5%</b>	<b>0</b>
Payments :- Indirect Payments							
<b>Net Payments</b>	<b>(27,927)</b>	<b>(29,550)</b>	<b>(1,623)</b>				
<b>999 VAT Data</b>							
115 VAT Refunds	3,032	0	(3,032)			0.0%	
VAT Data :- Receipts	<b>3,032</b>	<b>0</b>	<b>(3,032)</b>				<b>0</b>
515 VAT on Payments	4,273	0	(4,273)		(4,273)	0.0%	
VAT Data :- Indirect Payments	<b>4,273</b>	<b>0</b>	<b>(4,273)</b>	<b>0</b>	<b>(4,273)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,241)</b>	<b>0</b>	<b>1,241</b>				

## Detailed Receipts &amp; Payments by Budget Heading 11/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	28,973	24,652	(4,321)			117.5%	
Payments	32,200	29,550	(2,650)	0	(2,650)	109.0%	
<b>Net Receipts over Payments</b>	<u>(3,227)</u>	<u>(4,898)</u>	<u>(1,671)</u>				
less Transfer to EMR	1,099						
<b>Movement to/(from) Gen Reserve</b>	<u>(4,326)</u>						

## Detailed Receipts &amp; Payments by Budget Heading 07/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Receipts</b>							
1076 Precept	73,273	73,273	0			100.0%	
1090 Interest Received	480	50	(430)			959.7%	
1100 Allotment Rent	210	230	20			91.3%	
1113 WALK BOOKS DONATIONS	198	0	(198)			0.0%	
1115 APPLE PRESS INCOME	243	180	(63)			135.0%	
1116 VILLAGE SOCIETY JUBILEE FUNDS	53	0	(53)			0.0%	
1126 Groundwork NPG-13777 Grant	3,944	0	(3,944)			0.0%	3,944
1150 Miscellaneous Income	111	0	(111)			0.0%	
1151 ANNUAL INSURANCE	3,147	0	(3,147)			0.0%	
1175 Barclays acc closure due 2 oth	3,089	0	(3,089)			0.0%	
	<b>84,747</b>	<b>73,733</b>	<b>(11,014)</b>			<b>114.9%</b>	<b>3,944</b>
Receipts :- Receipts							
	<b>84,747</b>	<b>73,733</b>	<b>(11,014)</b>				
<b>Net Receipts</b>							
6001 less Transfer to EMR	3,944						
<b>Movement to/(from) Gen Reserve</b>	<b>80,803</b>						
<b>101 Payments</b>							
4000 SALARIES	37,181	35,318	(1,863)	(1,863)		105.3%	
4005 PAYE & NIC	2,405	2,175	(230)	(230)		110.6%	
4006 Pension	7,160	6,923	(237)	(237)		103.4%	
4010 Office Allowance	1,208	1,100	(108)	(108)		109.8%	
4015 Subs & Charges	1,241	1,425	184	184		87.1%	
4025 Stationery & Postage	774	700	(74)	(74)		110.6%	
4030 Printing	115	100	(15)	(15)		115.0%	
4040 Travel	79	0	(79)	(79)		0.0%	
4045 Training and Conference Fees	851	1,050	199	199		81.0%	
4046 Councillor's Expenses	0	150	150	150		0.0%	
4055 Insurance	3,384	275	(3,109)	(3,109)		1230.5%	
4060 Community Grants	1,349	1,250	(99)	(99)		107.9%	
4061 Charity Grants	14,534	14,484	(50)	(50)		100.3%	
4065 Bank Charges	56	35	(21)	(21)		159.4%	
4070 Maintenance	9,039	1,803	(7,236)	(7,236)		501.4%	6,981
4071 Fixed Asset Maintenance	329	1,000	671	671		32.9%	329
4073 Bins	936	920	(16)	(16)		101.7%	
4080 Professional Fees	0	750	750	750		0.0%	
4081 IT	738	1,325	587	587		55.7%	
4082 Website	225	0	(225)	(225)		0.0%	
4085 Audit Fees	724	750	26	26		96.6%	
4090 Election Fees	188	1,350	1,162	1,162		13.9%	

## Detailed Receipts &amp; Payments by Budget Heading 07/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4100 Neighbourhood Plan	2,986	0	(2,986)		(2,986)	0.0%	2,986
4150 Speed Limit Community Match	39	500	461		461	7.8%	
4262 CIL EXPENDITURE	19,798	0	(19,798)		(19,798)	0.0%	19,798
4264 APPLE PRESS DEPOSIT RETURNS	75	0	(75)		(75)	0.0%	
4265 DEFIB EXPENDITURE	275	0	(275)		(275)	0.0%	275
4266 PPC Events Committee	752	350	(402)		(402)	214.9%	700
4267 Due to PF PAV acc barclays acc	3,089	0	(3,089)		(3,089)	0.0%	
Payments :- Indirect Payments	<b>109,528</b>	<b>73,733</b>	<b>(35,795)</b>	<b>0</b>	<b>(35,795)</b>	<b>148.5%</b>	<b>31,068</b>
<b>Net Payments</b>	<b>(109,528)</b>	<b>(73,733)</b>	<b>35,795</b>				
6000 plus Transfer from EMR	31,068						
<b>Movement to/(from) Gen Reserve</b>	<b>(78,460)</b>						
<u>999 VAT Data</u>							
115 VAT Refunds	11,759	0	(11,759)			0.0%	
VAT Data :- Receipts	<b>11,759</b>	<b>0</b>	<b>(11,759)</b>				<b>0</b>
515 VAT on Payments	5,084	0	(5,084)		(5,084)	0.0%	
516 VAT due to VH & PF accs	4,961	0	(4,961)		(4,961)	0.0%	
VAT Data :- Indirect Payments	<b>10,045</b>	<b>0</b>	<b>(10,045)</b>	<b>0</b>	<b>(10,045)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>1,714</b>	<b>0</b>	<b>(1,714)</b>				
Grand Totals:- Receipts	<b>96,507</b>	<b>73,733</b>	<b>(22,774)</b>			<b>130.9%</b>	
Payments	<b>119,572</b>	<b>73,733</b>	<b>(45,839)</b>	<b>0</b>	<b>(45,839)</b>	<b>162.2%</b>	
<b>Net Receipts over Payments</b>	<b>(23,066)</b>	<b>0</b>	<b>23,066</b>				
plus Transfer from EMR	31,068						
less Transfer to EMR	3,944						
<b>Movement to/(from) Gen Reserve</b>	<b>4,058</b>						

## Detailed Receipts &amp; Payments by Budget Heading 07/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>100 Income</u></b>							
1090 Interest Received	136	0	(136)			0.0%	
1130 Hiring Income	27,011	29,000	1,989			93.1%	
1131 HALL HIRE SECURITY RECEIPT	900	0	(900)			0.0%	
1150 Miscellaneous Income	73	0	(73)			0.0%	
1160 FIT Payments	4,534	5,000	466			90.7%	
Income :- Receipts	<b>32,654</b>	<b>34,000</b>	<b>1,346</b>			<b>96.0%</b>	<b>0</b>
<b>Net Receipts</b>	<b>32,654</b>	<b>34,000</b>	<b>1,346</b>				
<b><u>101 Payments</u></b>							
4001 Holiday Cover	38	150	112		112	25.5%	
4003 VH Manager Expenses	544	790	246		246	68.8%	
4010 Electricity	9,249	6,700	(2,549)		(2,549)	138.0%	
4011 Water	502	650	148		148	77.2%	
4015 Village Green Maintenance	2,000	4,000	2,000		2,000	50.0%	
4021 HALL HIRE SECURITY RETURNS	600	0	(600)		(600)	0.0%	
4050 Telephone/Internet	519	360	(159)		(159)	144.1%	
4055 Insurance & Licences	2,176	2,200	24		24	98.9%	
4065 Bank Charges	9	0	(9)		(9)	0.0%	
4070 Maintenance	4,306	2,500	(1,806)		(1,806)	172.2%	
4071 Bins	1,320	850	(470)		(470)	155.3%	
4076 Miscellaneous Expenditure	118	0	(118)		(118)	0.0%	
4090 Fire Inspection	849	450	(399)		(399)	188.6%	
4100 Subscriptions	221	250	29		29	88.3%	
4120 3-5 Year Maintenance	3,795	4,500	705		705	84.3%	
4400 PWLB	4,433	4,600	167		167	96.4%	
4500 Projects	0	6,000	6,000		6,000	0.0%	
Payments :- Indirect Payments	<b>30,679</b>	<b>34,000</b>	<b>3,321</b>	<b>0</b>	<b>3,321</b>	<b>90.2%</b>	<b>0</b>
<b>Net Payments</b>	<b>(30,679)</b>	<b>(34,000)</b>	<b>(3,321)</b>				
<b><u>999 VAT Data</u></b>							
115 VAT Refunds	1,929	0	(1,929)			0.0%	
VAT Data :- Receipts	<b>1,929</b>	<b>0</b>	<b>(1,929)</b>				<b>0</b>
515 VAT on Payments	3,337	0	(3,337)		(3,337)	0.0%	
VAT Data :- Indirect Payments	<b>3,337</b>	<b>0</b>	<b>(3,337)</b>	<b>0</b>	<b>(3,337)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,409)</b>	<b>0</b>	<b>1,409</b>				

## Detailed Receipts &amp; Payments by Budget Heading 07/03/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	34,583	34,000	(583)			101.7%	
Payments	34,016	34,000	(16)	0	(16)	100.0%	
<b>Net Receipts over Payments</b>	<u>567</u>	<u>0</u>	<u>(567)</u>				
<b>Movement to/(from) Gen Reserve</b>	<u>567</u>						

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## Plumpton Playing Field

### Bank - Cash and Investment Reconciliation as at 11 March 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

07/03/2024	Current Account	102.89
07/03/2024	Deposit Account	16,478.88
07/03/2024	Pavilion Account	0.00
31/03/2018	NSI Investment Account	1,705.59
11/01/2023	Unity Current Account	0.00

**18,287.36**

##### Unpresented Payments

**438.79**

**17,848.57**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**17,848.57**

##### All Cash & Bank Accounts

1	Current Account	-335.90
2	Deposit Account	16,478.88
3	Pavilion Account	0.00
4	NSI Investment Account	1,705.59
5	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00

**Total Cash & Bank Balances**

**17,848.57**

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## Plumpton Parish Council

### Bank - Cash and Investment Reconciliation as at 7 March 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

07/03/2024	PPC1 Unity	1,828.92
07/03/2024	Reserve Account	0.00
07/03/2024	PP1 Barclays	0.00
07/03/2024	PPC Unity Instant Access Saver	65,186.70

**67,015.62**

##### Other Cash & Bank Balances

**40,000.00**

**107,015.62**

##### Unpresented Payments

**5,926.97**

**101,088.65**

##### Receipts not on Bank Statement

**45.00**

##### **Closing Balance**

**101,133.65**

##### All Cash & Bank Accounts

1	Current Bank Accounts	-4,053.05
2	Reserve Account	0.00
3	Unity Trust Bank	0.00
4	Unity Bank Instant Access Savi	65,186.70
5	Cambridge Building Society	0.00
	Other Cash & Bank Balances	40,000.00

**Total Cash & Bank Balances**

**101,133.65**



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**Plumpton Village Hall**

**Bank - Cash and Investment Reconciliation as at 7 March 2024**

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**Confirmed Bank & Investment Balances**

**Bank Statement Balances**

07/03/2024	Current Account	4,785.11
07/03/2024	Deposit Account	41,066.75
10/01/2024	Unity Current Account	0.00

**45,851.86**

**Unpresented Payments**

**1,427.26**

**44,424.60**

**Receipts not on Bank Statement**

**0.00**

**Closing Balance**

**44,424.60**

**All Cash & Bank Accounts**

1	Current Account	3,357.85
2	Deposit Account	41,066.75
3	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00

**Total Cash & Bank Balances**

**44,424.60**

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