

Minutes of the Village Hall Meeting 1st November 2022

Present: Cllr Nick Satchell (Chair), Jane Donovan (VH Manager), Cllr Alison Gardiner, Cllr Jim Brown, Lee Stephens, Rod Owens

46. Apologies: None

47. Declaration of Pecuniary Interests: None

48. Minutes of Parish Council Village Hall Committee from 30th May 2022 approved.

49. Matters arising:

- None

50. VH Managers report October 2022

- Jumble sale raised £748.11
- Remaining LED lights have been installed.
- Yearly building fire risk assessment has been completed.
- PAT testing completed.
- 6 monthly fire alarm check has been completed.
- Large mat at the back of LH has been stolen, this needs to be replaced.
- A down light is to be fitted near the front door, Marcus Smith to advise.
- Once weather improves, final cut on the green will be completed.
- LH floor needs revarnishing, waiting authorisation from Clerk.
- SH has 2 splits in the floor, this needs investigating.
- Quotes for re lining car park being sought.

51. Quotes to clear the bullrushes from the village pond are being gathered.

When cleared an ongoing maintenance plan will be implemented. Timing is crucial as the heavy machinery required may cause damage to whichever area is used for access.

52. 2023/24 maintenance plan to be produced by NS/JD.

53. 3-5 Year maintenance plan was discussed, the plan currently includes floor maintenance, kitchen replacement, and flat roof. There are a number of unspecified reserves which may need reclassifying. Site visit to Wivelsfield Village Hall (after 14/11/22) being arranged to discuss their kitchen refurb of 1 year ago, to assess our requirements and any lessons learned.

54. Plumpton Village Society is currently looking at plans for the coronation in May 2023.

55. Apple Day - Problems with the electrics at the bandstand were discussed, power requirements for all the equipment are being investigated, this may lead to a change in location for 2023. To be discussed at the PVS meeting next week.

56. Flower borders need addressing, up to date plan to be produced, many shrubs need cutting back and some areas need to be membraned and turfed/gravelled. NS to look into costs of assistance with the ground's maintenance from spring, possibility of a couple of half days per month.

59. As we don't benefit from economy 7 there is no need to charge the storage heaters overnight and can optimise our electricity costs by charging in the day and using the free electricity we get from the solar panels on the roof. 3 of the units do not have built in clock functions so Marcus Smith is quoting for the installation of timers to these heaters.

60. Christmas Tree for the bandstand has been ordered, due for collection/delivery 1st December 2022/. Thanks to Cllr Jim Brown for installing the socket for the tree to stand up in. Set of 500 LED lights have been purchased.

61. Meetings every 3 months going forward.

AOB

Jane, Sue & Robin looking into new chair trolley.

Next Meeting: Tuesday 7th February 2023.