



FINANCE COMMITTEE

242504

Minutes of the Finance Committee held at the Village Hall on 10th September 2024 at 19.00.

Present: Cllr P Burford (Cllr PB, Chair), Cllr N Beaumont (Cllr NB) and Cllr N Satchell.

Also in attendance: Anita Emery Clerk and RFO

Absent: None

Members of Public: None

1. To accept apologies for absence
 - None
2. To approve the minutes of the meeting held on 11th June 2024
 - Unanimously approved. Chair signed to that effect.
3. Declaration of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
4. Clerks Report on any Matters Arising from previous meetings.
 - Changed electric supplier
 - Balfour – invoice not required
5. To approve expenditure items as itemised on the schedules for August and September.
 - a. Report 1 – PPC Expenditure
 - b. Report 2 – VH Expenditure
 - c. Report 3 – PF Expenditure
 - PPC Expenditure for various pavilion works via CIL income
 - Opus energy PF still high payment of £836 but changed supplier to BG Lite – still struggling to understand why the bills so high. And VH. **Clerk to investigate on comparison – as changed meter recently.**
 - Unanimously approved the following payments; plus two additional payments for window cleaning for the VH and PF at £43 & £45 respectively.
 - PPC - £13,585.23
 - VH - £3377.08
 - PF - £6935.21
 - PPC to reimburse £500 Fred Symes to VH account.



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6. To approve bank statements and reconciliations for August and September.
 - PB went through bank recs and statements all agreed against cash at bank and investments. Cllr NB – checked the online bank of Cambridge BS.
 - Unanimously agreed.
7. To approve year to date accounts.
 - d. Report 1 – PPC
 - e. Report 2 – VH
 - f. Report 3 – PF
 - Slightly over on maintenance on VH account.
 - Breakdown of maintenance budget to NS. **Clerk to action.**
8. Ratify new two year electric contract with British Gas Lite at the pavilion
 - Unanimously ratified
9. To discuss grass cutting contract and recommendation to Council
 - Calculations given by the Clerk – agreed to keep same frequency of cuts as is currently which is more than the recommended amount by the users plus new contractor to do hedge for another year.
10. CIL spend allocations and to note current expenditure and balances remaining
 - Duly noted. Publish on website. **Clerk to action.**
11. To discuss new Finance Regulations and make recommendation to adopt to Full Council
 - 2.6 keep as we do – different Cllr approves at year end not quarterly by third member of the finance committee.
 - 7.7 take out – too onerous – existing controls deemed sufficient.
 - Unanimously agreed to recommended to adopt by PPC. **Clerk to action**
12. 2025/26 Budget preparation to agree timeline.
 - PB not here next meeting – Cllr NS to have VH draft by October and likewise Clerk for PPC and PF. **Clerk to action.**
13. Questions from Parish Councillors and items to be added at the next meeting
 - Clerk hours agreed to increase by 3 per week due to increase in workload on the playing field etc with recommendation being made to full council.

Closed: 19:39

Dates of Next Meetings:



PLUMPTON PARISH COUNCIL

8th October 2024 - Full Council at 19:45 (inc finance meeting).

Anita Emery | Parish Clerk | 12/09/2024