



# PLUMPTON PARISH COUNCIL

---

Doc No 242506

1st October 2024

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the Parish Council Tuesday 8<sup>th</sup> October 2024 at 19.45 at the Village Hall for the purpose of transacting the following business.

Members of the Public

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

## The AGENDA is as follows:

1. To accept apologies for absence
2. To accept the resignation of Cllr Joe Morecroft
3. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
4. To Approve Minutes from Parish Council meeting held on 10<sup>th</sup> September 2024
5. Clerk's Report and discuss any Matters Arising from previous meeting.
6. Brief Report from the County and District Councillor on matters affecting this Parish.
7. Questions from Members of the Public – limited to a maximum of 15 minutes in total
8. Planning applications and consider further applications submitted after agenda publication:

### **SDNP/24/03697/CND**

#### **Plumpton Place Ditchling Road, Plumpton BN7 3AF**

Variation of condition 2 (plans) related to Planning approval 00089 to include existing slates and battens lifted and re-laid new sarking boards and various other amendments.

To consider telecoms pre application consultation from Plumpton College.

9. Correspondence
10. Finance Committee
  - a. To approve expenditure as itemised on the schedules.
  - b. To approve year to date accounts.
  - c. To approve combined bank reconciliations
  - d. 2025/26 budget update
11. Neighbourhood Plan Update
  - (i) Planning Liaison Working Group update
  - (ii) NPPF Consultation response
12. To note and action if necessary monthly RA reports.

---

Anita Emery  
Plumpton Parish Clerk

e: [anita.emery@plumptonpc.co.uk](mailto:anita.emery@plumptonpc.co.uk)  
t: 07570 445501

Village Hall  
1 Westgate  
Plumpton  
BN7



## PLUMPTON PARISH COUNCIL

---

13. To adopt the LGPS Discretions Policy
  14. To agree to lease/rent part of the pocket park for community use.
  15. To discuss/consider the valuation/purchase of the late Ken Beards postcard collection of Plumpton (subject to written quotation received from PVS).
  16. To discuss a way forward to recruit more parish councillors.
- 
17. Allotments – Update on plots
  18. Committee/Working Group Reports
    - i. Transport and Environment/Footpaths/Policing
    - ii. Update regarding the National Nature Recovery Strategy.
- 
- e. Village Hall
    - i. Update on path reinstatement from UKPN
    - ii. War Memorial Pediment restoration update
    - iii. To consider quotes received for replacement/repair of the large hall fire exit doors
  - f. Playing Field/Pavilion
    - i. To note playpark inspection and action where necessary.
    - ii. To discuss Quantity Surveyor quotes from George Pottinger.
    - iii. To agree next playing field committee meeting date
- 
19. Interaction with Plumpton Primary School
  20. Communications/Website
    - i. New website update
  21. Items to be reported by Parish Councillors and/or to be included in future meetings

### **Dates of next meetings:**

- 15<sup>th</sup> October 2024 – Pavilion Working Group Meeting 7pm  
6<sup>th</sup> November 2024 – Village Hall Committee Meeting – 7pm  
12<sup>th</sup> November 2024 – Finance Committee – 19:00, Full Council 19:45 (Committee Room, VH).  
18<sup>th</sup> November 2024 – Website Working Group 9.30am



# PLUMPTON PARISH COUNCIL

---

Anita Emery | Parish Clerk 30/09/2024



# PLUMPTON PARISH COUNCIL

---

Doc No 242505

## Minutes of the Parish Council Meeting held at the Village Hall on 10<sup>th</sup> September 2024 at 19:45.

**Present:** Cllr N Beaumont – Chair (Cllr NB), Cllr G Peacock (Cllr GP), Cllr Paul Burford (Cllr PB), Cllr N Shefras (Cllr NDS), Cllr N Satchell (Cllr NS) and District Cllr D Stewart-Roberts

**Also present:** Anita Emery (Clerk & RFO).

**Absent:** Cllr S Osborne, Cllr J Morecroft (Cllr JM), Cllr Jim Brown (Cllr JB).

### MOP's: 3

1. To accept apologies for absence
  - Cllr JB, Cllr JM, CC SO tendered their apologies and reason for absence acceptance. It was noted that Cllr JM had tendered his resignation from the Council which will be formally accepted at the October meeting.
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
  - Cllr NDS – Agenda item 19.
3. To Approve Minutes from Parish Council meeting held on 9<sup>th</sup> July 2024
  - Unanimously approved. Chair signed to that effect.
4. To Approve the minutes of the EGM held on 31<sup>st</sup> July 2024.
  - Unanimously approved. Chair signed to that effect.
5. Clerk's Report and discuss any Matters Arising from previous meeting.
  - Report had been circulated prior to the meeting and published on the website.
  - Clerk to do a supporting paper on Starling Bank now that Unity are charging the Council more for their services.
  - It was duly noted that the pavilion had changed electricity supplier.
6. Brief Report from the County and District Councillor on matters affecting this Parish.
  - Cllr DSR reported - Riddens Lane caravan – been given as lawful development as not a development – legal department at LDC worked hard on it to find any unlawfulness, but this has been passed.



## PLUMPTON PARISH COUNCIL

---

- Riddens Lane development – sent an email to James Emery on his return and waiting his response. Worth PC writing to developer about not informing residents re update on development works. **Clerk to action**
- Road narrowing Nolands – highways have handed everything over to the developer, change should hopefully happen.
- Local Plan and likely the change in the Gov have put through – had a fairly modest increase by 36 on the standard method. As long as LDC can satisfy the inspectorate that they have exhausted all sites. Expectation that the Eton land won't be included in the Local Plan. Eaton could go direct to the government inspector but only have one shot at the application. Another year in special measures.
- Quarry – shocked by Dodman's response. They have tried to secure the site bit fencing was torn down within a few days. Parking not Dudmans issue. They could arrange to man the site but depends on Dudmans. If a public nuisance issue then the police should be told more reports the more the police may take notice.
- New MP since last meeting – James McCleary – if anything does arrive then to contact him directly.
- Bi-election in Wivelsfield - Green DC has resigned.
- NB – on LDC district plan – not doing second consultation – LDC to approach individual parish councils.

Cllr DSR left the meeting 20:07

Cllr NB recommended that agenda items 15, 21e3 and 12ii be discussed now. Duly accepted.

- Jump to item 15 – Lee Stevens reported that the postcards have been valued – presented a booklet that was produced back in 2011. Over 200 postcards of Plumpton valued on average £11.50 each - £2300 and some East Chiltington valued at £190 for 40 of those. Families wish is to give a legacy in Kens name but want payment for this – looking for £2350.00. Recommendation to raise funds by crowd funding or parish council to find money within budget. Cards needs to be visible – putting on village society website. Needs to be a parish asset or a village asset dependent on who purchases
- Need a good storage place for them – space in northern cupboard of village hall. Keeping accessible to villagers.
- PB – what happens if PPC isn't prepared to fund and crowd fund doesn't raise all. Then the postcards will be split.  
**Action and resolution by PPC:** LS – to obtain two official valuations and then crowd fund and to discuss storage and how they will be stored. **Clerk to place on next months agenda.**

Agenda item 21e3

- WWI Pediment – Lee Stevens gave an update – tried to engage with some of the ancestors – contacted 5, one enthusiastic about going on the Repair Shop and the others hesitant – one could be interested and an ex-councillor is happy to be involved who has lived in the village all of their life. James Honess happy to put together a 2-3 min video. Apply to the Repair Shop via online application and they will either say yes or no.
- PPC agreed to proceed with the online application and PPC intend to hang the Pediment inside the Village Hall for the benefit of the community. LS to action and report back.
- 80<sup>th</sup> Anniversary of VE Day?? in May – flag now in case events committee required in the future. Dully noted.



## Agenda item 12ii – Plumpton Hub

- Ben Ellis gave a brief update – now have section 106 and doing rounds for final signature. Daniel SR got involved to move it along. Once signed then issued outline consent then reserved matters etc. Ben presented the designs to Council, now including vineyard, Greenwall to make use of water that runs of the land. Made the business units smaller as more demand for small businesses to be housed there. Top part of the site – introduced possibility of eco lodges up to 15 but to start with 5, all single bedroom – not residential and to market to holiday rentals (wine tourism), have a small shop selling local produce etc – Bedford to operate them. Ben looking to get PPC approval. Off grid apart from the sewage which will connect to the main. Will go and talk to neighbours – waiting on completion of the whole site and would have to put planning application in for the eco lodges. Not a precursor for residential – would even put a covenant on the land to state the fact.

## 7. Questions from Members of the Public – limited to a maximum of 15 minutes in total

- Nothing received

## 8. Planning applications and consider further applications submitted after agenda publication:

### **LW/24/0520**

#### **Land to the South of North Barns Lane, Plumpton**

To erect Agricultural storage barn

- East Chiltington parish only – been approved already

### **TW/24/0078/TPO**

#### **Mulberrys, Station Road Plumpton Green**

T1 – Oak – Crown thinning by 30% crown reduction by 30% approx. 3 meters to height (max 3m reduction to the tree all round) to correct imbalance and reduce overhanging

- No comment

### **LW/22/0727**

#### **Site adjoining 4 Strawlands Plumpton**

Erection of 9no dwellings for persons aged 55 or over

- Cllr NB - In the neighbourhood plan was going to be 12 now going to be 9 dwellings. Had to reapply as taken so long – sorted SUD's out now and now reapplying.
- **Vote 3 for, 2 against. Motion carried.**

Cllr NDS wished it noted that the LDC planning site is very poorly designed making it difficult to view the planning applications.

## 9. Correspondence

- Riddens Lane – neighbours were not notified of the letter that the PC had received. Clerk to write to developer to advise.



## PLUMPTON PARISH COUNCIL

---

### 10. To note the instruction of a self-employed handyperson

- Duly noted – Paul has got going with tidying up the village hall green and car park plus the allotments. £15 per hour. Works Friday mornings 8-12 unless raining.

### 11. Finance Committee

Cllr PB – noted CIL payments are spending large sums through architect and surveys on the new pavilion and so far noted £27,626. Noted also that still can't understand why the pavilion and VH electricity is so high. Clerk to look again at the reason why. Now out of contract with Opus and with British Gas Lite for the pavilion. **Clerk to action.** VH overspent on maintenance – have gone through before – Clerk to provide breakdown to NS. **Clerk to action.**

- To adopt expenditure as itemised on the schedules.
- To adopt year to date accounts.

- Unanimously approved to adopted a & b.

Total expenditure adopted

PPC	£13,585.23
VH	£3377.08 plus £43 window cleaning
PF	£6935.21 plus £45 window cleaning

- To adopt bank reconciliations and corresponding bank statements

- Unanimously approved to adopt

- To note the external auditors report and notice of conclusion of audit.

- Clerk explained the reasons for the external audit comment. As Barclays had transferred the remaining sum from the PF and VH into the PPC account when they closed the accounts. This then in turn under payments and receipts has to be processed as income and then immediate expenditure from PPC to VH/PF. PKF believed this to be an internal transfer – but this was not the case as figures provided to PKF are just for PPC only. Clerk cannot challenge and will have to submit a restated figure next year. Duly noted.

### 12. Neighbourhood Plan Update

#### (i) Planning Liaison Working Group update

- Planning on responding to the NPPF consultation. Clerk advised that she sat on the engagement and communication steering group today and will ask for the slides to be sent from that meeting to all. **Clerk to chase.**
- NB in touch with Westmeston for a joint letter to the new MP.
- Original group of parishes now have different MP's.



## PLUMPTON PARISH COUNCIL

---

- (ii) Plumpton Hub – update from Bedford Park re lease recommendation from PPC.
- See above.
13. To note and action if necessary monthly RA reports.
- Nothing to note.
14. To adopt the 2024 Financial Regulations
- Changes noted by Cllr PB after the finance committee recommended to adopt the new NALC financial regulations, which included a couple of changes (bank recs, remove 7.7 to do with how payments are authorised too onerous and keep our existing system and Mulberry do not have any issues with current system. Unanimously agreed to adopt. **Clerk to action.**
  - Clerks hours – in view of increased hours since Ron's left at the playing field and the pavilion increasing hours from 17 to 20. Duly noted and Clerk to put on Oct agenda. **Clerk to action.**
15. To discuss/consider the valuation/purchase of the late Ken Beards postcard collection of Plumpton.
- Discussed above
16. To note the registration of the Scout Hut as a community asset by LDC
- Duly noted and has been listed onto asset list to note expiration dates.
17. To consider bench request
- Clerk advised that a family had come forward for a bench near Lentridge and to change the bench already there – advised bench still in good condition and to consider the playing field. Clerk sent details over to the family and is waiting to hear back on whether they need a site meeting.
18. To discuss correspondence regarding anti-social behaviour at Dudman Quarry
- Noted above with Cllr DSR report. Invite PCSO again to the next PC meeting. **Clerk to action.**
  - Trespass is a civil matter and up to Dudmans. PC have written to Dudmans advising them and noted to Cllr DSR who has contacted LDC about the issue.
19. To receive Pocket Park proposal from Cllr Shefras
- Presentation received which has been published onto the council website under supporting papers.





## PLUMPTON PARISH COUNCIL

---

- Clerk would have to obtain advice on leasing/renting PPC land.
- Cllr GP PPC own the land and it is a shame that it is in the state that it is. It would be beneficial for Plumpton if it were to be cared for. Nice to have a community space.
- Cllr NB wildlife group –Wildlife Group would like to go in and manage it.
- As PPC own the land they wouldn't open it up even if a developer approached them.
- Agreed to go away and investigate either lease the land or rent the land from the PC all the while they reside there. Clerk to put on the agenda for Oct and speak to Surrey Hills/ESALC. Access via Riddens more secure. If Wildlife want to go in to maintain the woodland. NDS meet Wildlife before next Oct meeting. **Clerk to action.**

### 20. Allotments – Update on plots

- Two plots given up recently and one wishes to half. Paul and Clerk to meet and go through the plan etc. Waiting list have been contacted and will take on when Paul has straightened out these plots.

### 21. Committee/Working Group Reports

#### i. Transport and Environment/Footpaths/Policing

- Nothing to report

#### ii. Update regarding the National Nature Recovery Strategy.

- Agreed to pay half the fee of £3200 and the other half granted – SDNP grant application is in – awaiting a response.

#### iii. To consider ES Highways request to nominate a wildlife verge

- Corner of St Helena Lane – where there is a daisy stating do not mow.
- Can't think of anywhere else to nominate.

#### e. Village Hall

- Fire doors – from main hall – received quote for £4000.

#### i. Update on path reinstatement from UKPN

- Shore up has been completed and JB to inspect. Next meeting with UKPN will be in the spring next year to see how the path has held up over the winter.

#### ii. To discuss drainage work options/costings behind Kimber Cottages

- Costings agreed at last meeting and JB to hopefully start work in October. Resident has been advised.



## PLUMPTON PARISH COUNCIL

---

- iii. War Memorial Pediment restoration update
  - See above
  
- iv. To receive the report regarding the meeting with South East Water.
  - Cllr NB reported a non event – agreed that water doesn't go up hill – Cllr JB and NB met and SEW and all in agreement.
  
- f. Playing Field/Pavilion
  - i. To note playpark inspection and action where necessary.
    - Couple of items now in hand with Paul.
  - ii. Pavilion working group update and to ratify the agreed instruction of the transport consultant for additional car parking spaces £1750 (CIL).
    - Duly ratified.
  - iii. To confirm stage 4 instruction for George Pottinger at £12,150.00
    - Cllr PB reported that George Pottinger is recommending to put on hold until Quantity Surveyor is on board and has an idea what it will cost. Planning in with LDC waiting to be validated.
  - iv. To discuss Quantity Surveyor quotes from George Pottinger (GP).
    - GP estimated this will be in the region of about £2k
  - v. Update from playing field committee meeting
    - Users still unhappy with the grass cutting.
    - Honeybees – Kelvin is now Chair, they will be having a therapy dog from Sept.
  - vi. To discuss recommendation from finance committee regarding grass cutting tenders and options regarding current contractor
    - Finance Committee recommended to full council to terminate the current contract with Countrywide due to the amount of complaints received from the users over the last year or so. Agreed to instruct Barcombe Landscapes who will commence work week ending 18<sup>th</sup> October. Annual fee £3080 + VAT. **Clerk to action.**
  - vii. To discuss investigations regarding passing places on the track
    - There is room to pass and reverse – council considers there is enough room and will be getting reflectors to improve visibility in the darker evenings. **Clerk to action.**



## PLUMPTON PARISH COUNCIL

---

- viii. To discuss resident of Acorns request to replant a tree after felling of condemned Oak Tree.
- Wait until new pavilion built and then discuss. **Clerk to action.**
- ix. To sign and witness the amended Tennis Club lease.
- Cllr NB and PB duly signed and Clerk witnessed. **Clerk to action.**
- x. To note drainage works at the playing field provided by Bourne Sports
- Clerk advised quote passed onto junior football. Nothing received back from them yet. Bourne want to do in the Spring. Cricket Club want it done no later than March. Awaiting instructions from junior football.
- xi. To consider request of electric use by coffee pod on weekends.
- PPC discussed and considered. PPC wish for the generator not to be used unless a battery generator can be used and do not consent to using the pavilion electrics.
  - Cllr NS reported that he was at the playing field and the car park needs signs as there seemed to be a lot of cars and no one on the playing field. **Clerk to arrange signs.**

### 22. Interaction with Plumpton Primary School

- Nothing to report.

### 23. Communications/Website

#### i. New website update

- Cllr NDS and GP had not responded to LS's email. Cllr GP to respond regarding the photo competition for the new website. Cllr GP to email Louise to ask her to arrange

### 24. Items to be reported by Parish Councillors and/or to be included in future meetings

- Nothing to report/add

Closed: 22.26

### Dates of next meetings:

1<sup>st</sup> October – Playing Field Committee – 19:30 (Pavilion)

8<sup>th</sup> October – Finance Committee – 19:00, Full Council 19:45 (Committee Room, VH).

Anita Emery | Parish Clerk 12/09/2024



# PLUMPTON PARISH COUNCIL

---

## Clerk Report – Sept/Oct 2024

- Spoke with George Pottinger re QS quotes – slow in coming back and cannot attend the working group meeting on 15<sup>th</sup> Oct.
- Water bill for pavilion large – Castle Water advise is correct based on meter readings. Clerk to investigate along with electric for VH
- Budgets for 25/26 drafted awaiting to confirm meeting date with PB/NB & NS to run through.
- Fields in Trust application for the pavilion project has been submitted.
- Quote received from Sean Mannion re upgrading the strips around certain internal doors at the VH and Pav as per Fire Risk Assessment need to proceed.
-

## Correspondence List for Plumpton Parish Council

Received since 6<sup>th</sup> September onwards

<b>Subject / Type of Correspondence</b>	<b>Communicated to</b>
1. T Elford – noise nuisance coffee truck PF	Clerk/PPC
2. Sussex Police – various	Clerk/PPC
3. J Otway – TPO's etc	Clerk/PPC
4. Bryn Mabey – Local Plan steering group	Clerk/NB/NDS/GP
5. Emily Rea – Coffee truck PF various	Clerk/PPC
6. G Pottinger – planning application	Clerk/PPC
7. Bryn Mabey – LDC steering group	Clerk/PPC
8. S Akers – Parish Mag	Clerk/Parish Mag
9. CPRE – Newsletter	Clerk/PPC
10. Louise Sheeran – website (various)	Clerk
11. Mulberry & Co – PKF challenge	Clerk/FC
12. Bob Thrust – Pav project	Clerk
13. ESH – SLR meetings	Clerk/NB
14. Charity Commission – Annual returns	Clerk
15. R Jury – allotment	Clerk
16. J Clark – pavilion	Clerk
17. C Nicholson – Wild	Clerk
18. S Lawrence – LDC response to NPPF	Clerk/PPC
19. Pre-app – Plumpton College	Clerk/PPC
20. S Brown – PVS apple press income	Clerk
21. SDNP Planning Policy – Petersfield NP Reg 30	Clerk/NB
22. Hastoe – 11 Sun Close	Clerk/NB
23. D Jones – water at old pavilion/track gate closure	Clerk
24. L Halpern – Sun Close	Clerk/NB
25. T Mehmet – pre app telecoms	Clerk/PPC
26. Panto – display cabinet	Clerk/PPC
27. D Taylor – C Club inv	Clerk
28. B Maynard – Allotment	Clerk
29.	
30.	



Time: 16:44

## Current Account

## List of Payments made between 12/09/2024 and 03/10/2024

---

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/10/2024	Lewes District Council	252443	18.00		Lewes District Council play in
03/10/2024	Lewes District Council	242544	46.80		Lewes District Council Bins
03/10/2024	Countrywide Grounds Maintenanc	242545	337.80		Countrywide Grounds Maintenanc
03/10/2024	CASTLE WATER	242546	1,039.07		CASTLE WATER
03/10/2024	Lucy Locksmith	242547	15.00		Lucy Locksmith
03/10/2024	British Gas Lite	242548	300.64		British Gas Lite 6.9-2.10
03/10/2024	Unity bank charges	CHGS	18.00		Unity bank charges
03/10/2024	British Telecom	242550	38.06		BT

---

	<b>Total Payments</b>		<u>1,813.37</u>		
--	-----------------------	--	-----------------	--	--



## PPC T1 Unity Account

## List of Payments made between 11/09/2024 and 03/10/2024

---

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/10/2024	Lewes District	242560	280.80		Lewes District Dog bins to Dec
02/10/2024	SLCC	242561	17.50		SLCC Day confernce
02/10/2024	Fields in Trust	242562	180.00		Fields in Trust Pav field chan
02/10/2024	DMF Fencing	242563	185.00		DMF Fencing allotment repair
02/10/2024	D Williams Apple press dep ret	242564	75.00		D Williams Apple press dep ret
02/10/2024	C Turner Apple press dep retur	242565	75.00		C Turner Apple press dep retur
02/10/2024	Salaries	242566	3,012.39		Salaries
02/10/2024	LGPS Pension	242567	882.66		LGPS Pension
02/10/2024	HMRC	242568	589.04		HMRC
03/10/2024	HMRC	242553REV	-469.48		HMRC credit on ac
03/10/2024	Unity bank chgs	CHGS	18.00		Unity bank chgs

---

<b>Total Payments</b>	<u>4,845.91</u>
-----------------------	-----------------

## Current Account

## List of Payments made between 11/09/2024 and 03/10/2024

---

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/10/2024	Jack Allsobrook VH Green	242555	200.00		Jack Allsobrook VH Green 12/9
03/10/2024	LEWES DISTRICT COUNCIL	242556	374.91		LEWES DISTRICT COUNCIL Bins
03/10/2024	ECM Platt VH cleaning	242557	11.44		ECM Platt VH cleaning
03/10/2024	Viking Direct	242558	153.17		Viking Direct Cleaning supplie
03/10/2024	Stringer Hall dep return	242559	100.00		Stringer Hall dep return
03/10/2024	Jane Donovan	242560	63.48		Jane Donovan expenses
03/10/2024	BT	242561DD	38.06		BT
03/10/2024	Opus Energy	242562DD	408.29		Opus Energy
03/10/2024	Unity bank chgs	CHGS	18.00		Unity bank chgs

---

	<b>Total Payments</b>		<u>1,367.35</u>		
--	-----------------------	--	-----------------	--	--

## Detailed Receipts &amp; Payments by Budget Heading 03/10/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>100 Income</u></b>							
1090 Interest Received	247	0	(247)			0.0%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	48	0	(48)			0.0%	
1130 Hiring Income	6,871	9,168	2,297			74.9%	
1140 Fundraising Income	1,123	1,000	(123)			112.3%	1,123
	<b>22,773</b>	<b>24,652</b>	<b>1,879</b>			<b>92.4%</b>	<b>1,123</b>
Income :- Receipts							
	<b>22,773</b>	<b>24,652</b>	<b>1,879</b>				
<b>Net Receipts</b>							
6001 less Transfer to EMR	1,123						
<b>Movement to/(from) Gen Reserve</b>	<b>21,650</b>						
<b><u>101 Payments</u></b>							
4010 Electricity	5,103	5,000	(103)		(103)	102.1%	
4011 Water	1,241	1,200	(41)		(41)	103.4%	
4015 Grass & Pitch	8,911	9,000	90		90	99.0%	
4016 Hedges and Trees	120	1,000	880		880	12.0%	
4025 Window Cleaner	90	250	160		160	36.0%	
4050 Telephone/Internet	190	360	170		170	52.9%	
4055 Insurance & Licences	0	1,200	1,200		1,200	0.0%	
4065 Bank Charges	36	0	(36)		(36)	0.0%	
4070 Grass Cutting Maintenance	1,126	4,000	2,874		2,874	28.1%	
4090 Fire Inspection	0	300	300		300	0.0%	
4200 Pavilion	405	2,500	2,095		2,095	16.2%	
4210 Skatepark	190	900	710		710	21.1%	
4211 Play Park	863	2,645	1,782		1,782	32.6%	
4400 3-5 Year Plan (Pavilion)	0	400	400		400	0.0%	
	<b>18,275</b>	<b>28,755</b>	<b>10,480</b>	<b>0</b>	<b>10,480</b>	<b>63.6%</b>	<b>0</b>
Payments :- Indirect Payments							
	<b>(18,275)</b>	<b>(28,755)</b>	<b>(10,480)</b>				
<b>Net Payments</b>							
<b><u>999 VAT Data</u></b>							
515 VAT on Payments	3,250	0	(3,250)		(3,250)	0.0%	
	<b>3,250</b>	<b>0</b>	<b>(3,250)</b>	<b>0</b>	<b>(3,250)</b>		<b>0</b>
VAT Data :- Indirect Payments							
	<b>(3,250)</b>	<b>0</b>	<b>3,250</b>				
<b>Net Payments</b>							

## Detailed Receipts &amp; Payments by Budget Heading 03/10/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	22,773	24,652	1,879			92.4%	
Payments	21,525	28,755	7,230	0	7,230	74.9%	
<b>Net Receipts over Payments</b>	<u>1,249</u>	<u>(4,103)</u>	<u>(5,352)</u>				
less Transfer to EMR	1,123						
<b>Movement to/(from) Gen Reserve</b>	<u>126</u>						

## Detailed Receipts &amp; Payments by Budget Heading 03/10/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Receipts</b>							
1076 Precept	84,319	84,319	0			100.0%	
1078 Community Infrastructure Levy	11,975	103,637	91,662			11.6%	11,975
1090 Interest Received	1,113	100	(1,013)			1113.3%	
1100 Allotment Rent	165	210	45			78.6%	
1115 APPLE PRESS INCOME	192	0	(192)			0.0%	
1150 Miscellaneous Income	55	0	(55)			0.0%	
1151 ANNUAL INSURANCE	0	3,440	3,440			0.0%	
Receipts :- Receipts	<b>97,819</b>	<b>191,706</b>	<b>93,887</b>			<b>51.0%</b>	<b>11,975</b>
<b>Net Receipts</b>	<b>97,819</b>	<b>191,706</b>	<b>93,887</b>				
6001 less Transfer to EMR	11,975						
<b>Movement to/(from) Gen Reserve</b>	<b>85,844</b>						
<b>101 Payments</b>							
4000 SALARIES	24,447	39,669	15,222		15,222	61.6%	
4001 Handyman	240	3,380	3,140		3,140	7.1%	
4005 PAYE & NIC	1,310	2,749	1,439		1,439	47.6%	
4006 Pension	4,834	8,712	3,878		3,878	55.5%	
4010 Office Allowance	706	1,250	544		544	56.5%	
4015 Subs & Charges	1,254	1,550	296		296	80.9%	
4025 Stationery & Postage	352	800	448		448	44.0%	
4030 Printing	120	150	30		30	79.8%	
4045 Training and Conference Fees	18	1,250	1,233		1,233	1.4%	
4046 Councillor's Expenses	0	150	150		150	0.0%	
4055 Insurance	3,669	3,700	31		31	99.2%	
4060 Community Grants	2,010	3,000	990		990	67.0%	
4061 Charity Grants	14,484	14,484	0		0	100.0%	
4065 Bank Charges	36	50	14		14	72.0%	
4070 Maintenance	1,293	1,800	507		507	71.8%	
4071 Fixed Asset Maintenance	531	1,000	469		469	53.1%	531
4073 Bins	702	1,000	298		298	70.2%	
4080 Professional Fees	0	750	750		750	0.0%	
4081 IT	190	1,325	1,135		1,135	14.4%	
4082 Website	262	0	(262)		(262)	0.0%	
4085 Audit Fees	518	750	233		233	69.0%	
4090 Election Fees	0	300	300		300	0.0%	
4264 APPLE PRESS DEPOSIT RETURNS	150	0	(150)		(150)	0.0%	
4266 PPC Events Committee	0	250	250		250	0.0%	
4268 Pavilion Project exp (CIL)	27,776	0	(27,776)		(27,776)	0.0%	27,776
Payments :- Indirect Payments	<b>84,902</b>	<b>88,069</b>	<b>3,167</b>	<b>0</b>	<b>3,167</b>	<b>96.4%</b>	<b>28,307</b>
<b>Net Payments</b>	<b>(84,902)</b>	<b>(88,069)</b>	<b>(3,167)</b>				
6000 plus Transfer from EMR	28,307						

## Detailed Receipts &amp; Payments by Budget Heading 03/10/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Movement to/(from) Gen Reserve</b>	<b>(56,595)</b>						
<u>999 VAT Data</u>							
115 VAT Refunds	8,442	0	(8,442)			0.0%	
VAT Data :- Receipts	<u>8,442</u>	<u>0</u>	<u>(8,442)</u>				<u>0</u>
515 VAT on Payments	2,392	0	(2,392)		(2,392)	0.0%	
VAT Data :- Indirect Payments	<u>2,392</u>	<u>0</u>	<u>(2,392)</u>	<u>0</u>	<u>(2,392)</u>		<u>0</u>
<b>Net Receipts over Payments</b>	<b><u>6,049</u></b>	<b><u>0</u></b>	<b><u>(6,049)</u></b>				
Grand Totals:- Receipts	<b>106,261</b>	<b>191,706</b>	<b>85,445</b>			<b>55.4%</b>	
Payments	<b>87,294</b>	<b>88,069</b>	<b>775</b>	<b>0</b>	<b>775</b>	<b>99.1%</b>	
<b>Net Receipts over Payments</b>	<b><u>18,967</u></b>	<b><u>103,637</u></b>	<b><u>84,670</u></b>				
plus Transfer from EMR	<b>28,307</b>						
less Transfer to EMR	<b>11,975</b>						
<b>Movement to/(from) Gen Reserve</b>	<b><u>35,299</u></b>						

## Detailed Receipts &amp; Payments by Budget Heading 03/10/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>							
1090 Interest Received	572	100	(472)			572.1%	
1130 Hiring Income	14,190	30,500	16,310			46.5%	
1131 HALL HIRE SECURITY RECEIPT	600	0	(600)			0.0%	
1140 Fundraising Income	677	0	(677)			0.0%	677
1141 Jumble Sale Proceeds (User Gro	300	0	(300)			0.0%	300
1150 Miscellaneous Income	1,630	0	(1,630)			0.0%	
1160 FIT Payments	4,105	6,000	1,895			68.4%	
	<b>22,075</b>	<b>36,600</b>	<b>14,525</b>			<b>60.3%</b>	<b>977</b>
Income :- Receipts							
	<b>22,075</b>	<b>36,600</b>	<b>14,525</b>				
<b>Net Receipts</b>							
6001 less Transfer to EMR	977						
<b>Movement to/(from) Gen Reserve</b>	<b>21,098</b>						
<b>101 Payments</b>							
4001 Holiday Cover	63	150	87		87	41.9%	
4003 VH Manager Expenses	407	800	393		393	50.9%	
4010 Electricity	3,889	7,600	3,711		3,711	51.2%	
4011 Water	343	650	307		307	52.8%	
4015 Village Green Maintenance	2,548	4,000	1,452		1,452	63.7%	
4021 HALL HIRE SECURITY RETURNS	700	0	(700)		(700)	0.0%	
4050 Telephone/Internet	190	600	410		410	31.7%	
4055 Insurance & Licences	270	3,000	2,730		2,730	9.0%	
4065 Bank Charges	36	0	(36)		(36)	0.0%	
4070 Maintenance	3,378	2,500	(878)		(878)	135.1%	
4071 Bins	574	1,100	526		526	52.2%	
4076 Miscellaneous Expenditure	55	0	(55)		(55)	0.0%	
4090 Fire Inspection	516	900	384		384	57.3%	
4100 Subscriptions	0	300	300		300	0.0%	
4120 3-5 Year Maintenance	0	5,000	5,000		5,000	0.0%	
4400 PWLB	2,167	4,500	2,333		2,333	48.2%	
4500 Projects	0	5,500	5,500		5,500	0.0%	
	<b>15,138</b>	<b>36,600</b>	<b>21,462</b>	<b>0</b>	<b>21,462</b>	<b>41.4%</b>	<b>0</b>
Payments :- Indirect Payments							
<b>Net Payments</b>	<b>(15,138)</b>	<b>(36,600)</b>	<b>(21,462)</b>				
<b>999 VAT Data</b>							
515 VAT on Payments	1,331	0	(1,331)		(1,331)	0.0%	
	<b>1,331</b>	<b>0</b>	<b>(1,331)</b>	<b>0</b>	<b>(1,331)</b>		<b>0</b>
VAT Data :- Indirect Payments							
<b>Net Payments</b>	<b>(1,331)</b>	<b>0</b>	<b>1,331</b>				

## Detailed Receipts &amp; Payments by Budget Heading 03/10/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	22,075	36,600	14,525			60.3%	
Payments	16,469	36,600	20,131	0	20,131	45.0%	
<b>Net Receipts over Payments</b>	<u>5,606</u>	<u>0</u>	<u>(5,606)</u>				
less Transfer to EMR	977						
<b>Movement to/(from) Gen Reserve</b>	<u>4,629</u>						



---

## Plumpton Playing Field

### Bank - Cash and Investment Reconciliation as at 3 October 2024

---

#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

03/10/2024	Current Account	3,631.15
03/10/2024	Deposit Account	14,267.80
03/10/2024	NSI Investment Account	1,705.59

**19,604.54**

##### Unpresented Payments

**718.24**

**18,886.30**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**18,886.30**

##### All Cash & Bank Accounts

1	Current Account	2,912.91
2	Deposit Account	14,267.80
3	Pavilion Account	0.00
4	NSI Investment Account	1,705.59
5	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>18,886.30</b>

---

**Plumpton Parish Council**

**Bank - Cash and Investment Reconciliation as at 3 October 2024**

---

**Confirmed Bank & Investment Balances**

Bank Statement Balances

03/10/2024	PPC1 Unity	4,487.78
03/10/2024	PPC Unity Instant Access Saver	78,412.26
03/10/2024	Cambridge Building Society	40,000.00

**122,900.04**

Unpresented Payments

**5,247.39**

**117,652.65**

Receipts not on Bank Statement

**0.00**

**Closing Balance**

**117,652.65**

All Cash & Bank Accounts

1	Current Bank Accounts	-759.61
4	Unity Bank Instant Access Savi	78,412.26
5	Cambridge Building Society	40,000.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>117,652.65</b>

---

## Plumpton Village Hall

### Bank - Cash and Investment Reconciliation as at 3 October 2024

---

#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

03/10/2024	Current Account	9,896.21
03/10/2024	Deposit Account	41,925.18
20/08/2024	Unity Current Account	0.00

**51,821.39**

##### Unpresented Payments

**1,548.16**

**50,273.23**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**50,273.23**

##### All Cash & Bank Accounts

1	Current Account	8,348.05
2	Deposit Account	41,925.18
3	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>50,273.23</b>

SERVICE ADDRESS: If different to Invoice address

Proud supporter



St Peter & St James Hospice  
Hospice care in the heart of Sussex

# AFTERCARE DOUBLE GLAZING REPAIRS

Unit 3, Woodfield Farm, Isaacs Lane, BURGESS HILL RH15 8RA

Telephone: 01444 870707 / 01323 507627

Email: [enquire@aftercare.me.uk](mailto:enquire@aftercare.me.uk)

INVOICE TO:

Plumpton Parish Council c/o Jane Donovan  
18 Riddens Lane  
Plumpton Green  
LEWES  
BN7 3BH

QUOTATION

Page 1

Job Number 59007  
Quotation Date 27 September 2024  
Quotation No 63315  
Account Ref 23280  
Cust Order No

We have pleasure in submitting the following quotation for your approval.  
Please check the details carefully. It may not be possible make changes after approval.

VALID FOR  
60 DAYS

**TO ACCEPT THIS QUOTATION:**

Please REPLY BY EMAIL stating that you wish to 'ACCEPT QUOTATION No. 63315 DATED 27/09/2024

We are sorry that we cannot book any work until this acceptance has been received.

If you wish to add any dates/times would either prefer for the work to be carried out, or to be avoided we will do our best to book the work accordingly.

PLEASE NOTE: Your acceptance will be deemed to be your agreement to enter into a contract for the work as stated to be carried out, and payment made in accordance with our TERMS & CONDITIONS

Quantity / Sq. Mtr.	Description	Unit Price/ £ p.sq.m.	Disc %	VAT %	VAT	Net Amt
PLUMPTON VILLAGE HALL - MAIN HALL						
3.00	DOOR HINGE FLAG - Ideal. Bright gold - 1st LH FIRE DOOR	£24.3000		20.00	£14.58	£72.90
1.00	Panic bar set & keeps	£430.3200		20.00	£86.06	£430.32
3.00	DOOR HINGE FLAG - Ideal. Bright gold - 2nd LH FIRE DOOR	£24.3000		20.00	£14.58	£72.90
1.00	Panic bar set & keeps	£430.3200		20.00	£86.06	£430.32
3.00	DOOR HINGE FLAG - Ideal. Bright gold - 3rd LH FIRE DOOR	£24.3000		20.00	£14.58	£72.90
1.00	Panic bar set & keeps	£430.3200		20.00	£86.06	£430.32
PAVILION						
2.00	Reattach old handles with new machine screws	£50.0000		20.00	£20.00	£100.00
1.00	SERVICE CHARGE - See note below	£78.6400		20.00	£15.73	£78.64

Unless Stated otherwise:

Parts and Labour included

All views from INSIDE

All glazed units will be 4mm 'Low E' glass.

All waste removed from site.

'SERVICE CHARGE' is a single fixed rate charge on each job, covering fixed costs such as administration, insurances, transport, training, waste disposal etc..

Total Net Amount	£1,688.30
Total Tax Amount	£337.65
<b>Quotation Total</b>	<b>£2,025.95</b>

TERMS AND CONDITIONS and GUARANTEE details are in attached email.

PAYMENT IS DUE ON SATISFACTORY COMPLETION



Aftercare Double Glazing Repairs Ltd.

Registered Office: 4/6 Church Road, Burgess Hill. RH15 9AE

Registered in England: No.: 4977063 VAT No.: 673 7106 28


# Plumpton Parish Council

# Inspection Report

This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

## Inspections included in this report


<b>Provider</b>	Lewes District Council	
<b>Site Name</b>	Plumpton play area	
<b>Actual Date</b>	26/09/2024 07:31:49	
<b>Inspection Type</b>	Playground-Routine Visual	
<b>Inspector</b>	Nicky Soltermann	
<b>Inspection Status</b>	Completed	
		26/09/2024

# Finding Summary

## Plumpton play area Findings

Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Picnic Bench x2	Fixtures - Loose or Missing	03/09/2024 13:26:08		Medium
Ship Multiplay	Item - Broken	03/09/2024 13:32:25		Medium
Skate park	Surface - Grass, Moss or Weeds	26/09/2024 07:51:50		Medium
Frame & Net	Item - Cap missing	25/01/2024 12:13:28		Low
Frame & Net	Item - Cap missing	29/04/2024 09:43:42		Low
Frame & Net	Delamination of Wood	28/05/2024 12:21:10		Low
Flat Seat Surface	Surface - Encroaching vegetation/trees	26/06/2024 08:36:58		Low
- Surface	Surface - Grass, Moss or Weeds	26/06/2024 08:40:06		Low
Plumpton Play Area	Grass - Requires Mowing/Cutting	26/09/2024 07:41:16		Low
Skate park	Item - Graffiti - Present	26/09/2024 07:50:09		Low
Talk Tubes	Item - Missing	26/09/2024 07:44:59		Very Low

# Inspection - Plumpton play area - 26/09/2024 07:31:49

<b>Provider</b>	Lewes District Council	
<b>Site Name</b>	Plumpton play area	
<b>Actual Date</b>	26/09/2024 07:31:49	
<b>Inspection Type</b>	Playground-Routine Visual	
<b>Inspector</b>	Nicky Soltermann	
<b>Inspection Status</b>	Completed	

<b>Site Name</b>	Plumpton play area
<b>Address</b>	
<b>Postcode</b>	
<b>Notes</b>	



# Findings reported within the Inspection

## Plumpton Play Area - Findings

Asset	Plumpton Play Area
Finding Title	Grass - Requires Mowing/Cutting
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	26/09/2024 07:41:16
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Grass needs cutting

Finding Photos



## Skate park - Findings

Asset	Skate park
Finding Title	Surface - Grass, Moss or Weeds
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	26/09/2024 07:51:50
Resolve By Date	
Finding Resolved Date	
Risk Level	Medium
Finding Notes	Leaves on surface and ramp

Finding Photos



<b>Asset</b>	Skate park
<b>Finding Title</b>	Item - Graffiti - Present
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	26/09/2024 07:50:09
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	

Finding Photos



### Talk Tubes - Finding

<b>Asset</b>	Talk Tubes
<b>Finding Title</b>	Item - Missing
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	26/09/2024 07:44:59
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Very Low
<b>Finding Notes</b>	

Finding Photos



# Previously Reported Findings (unresolved at time of Inspection)

## - Surface - Finding

<b>Asset</b>	- Surface
<b>Finding Title</b>	Surface - Grass, Moss or Weeds
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	26/06/2024 08:40:06
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Remove weeds/grass coming through surface

Finding Photos



## Flat Seat Surface - Finding

<b>Asset</b>	Flat Seat Surface
<b>Finding Title</b>	Surface - Encroaching vegetation/trees
<b>Finding Group</b>	Maintenance
<b>Cause</b>	Routine
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	26/06/2024 08:36:58
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Weeds coming through surface

Finding Photos



## Frame & Net - Findings

<b>Asset</b>	Frame & Net
<b>Finding Title</b>	Delamination of Wood
<b>Finding Group</b>	Maintenance
<b>Cause</b>	Wear and Tear
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	28/05/2024 12:21:10
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Monitor - starting to rot

Finding Photos



<b>Asset</b>	Frame & Net
<b>Finding Title</b>	Item - Cap missing
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	29/04/2024 09:43:42
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Cap missing

Finding Photos



<b>Asset</b>	Frame & Net
<b>Finding Title</b>	Item - Cap missing
<b>Finding Group</b>	Maintenance
<b>Cause</b>	Wear and Tear
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	25/01/2024 12:13:28
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Cap missing

### Picnic Bench x2 - Finding

<b>Asset</b>	Picnic Bench x2
<b>Finding Title</b>	Fixtures - Loose or Missing
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	03/09/2024 13:26:08
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Medium
<b>Finding Notes</b>	Slat on table top has come loose

Finding Photos



## Ship Multiplay - Finding

<b>Asset</b>	Ship Multiplay
<b>Finding Title</b>	Item - Broken
<b>Finding Group</b>	Maintenance
<b>Cause</b>	Wear and Tear
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	03/09/2024 13:32:25
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Medium
<b>Finding Notes</b>	Pulley system is not working properly. Scoop is not staying up

Finding Photos

