



# PLUMPTON PARISH COUNCIL

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Doc No 242507

1st November 2024

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the Parish Council Tuesday 12<sup>th</sup> November 2024 at 19.45 at the Village Hall for the purpose of transacting the following business.

Members of the Public

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

## The AGENDA is as follows:

1. To accept apologies for absence
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
3. To Approve Minutes from Parish Council meeting held on 8<sup>th</sup> October 2024
4. Clerk's Report and discuss any Matters Arising from previous meeting.
5. Brief Report from the County and District Councillor on matters affecting this Parish.
6. Questions from Members of the Public – limited to a maximum of 15 minutes in total
  
7. Planning applications and consider further applications submitted after agenda publication:

## Items to ratify

Town Police Clauses Act 1847

Event: Remembrance Day Parade

Date: Sunday, 10 November 2024

Organiser: 1st Plumpton Scout Group

Streets Affected: Rolling Road Closure from the Village Hall Car Park, Westgate to the junction with Station Road, Station Road to All Saints Church, Plumpton Green. Rolling Road Closure returning to the Village Hall Car Park at 12 noon.

8. Correspondence
9. Finance Committee
  - a. To adopt expenditure as itemised on the schedules.
  - b. To adopt year to date accounts.
  - c. To adopt combined bank reconciliations
  - d. 2025/26 budget update
  - e. To agree the extra urban grass cutting costs by ES Highways at £678.39 and to decide whether to contribute to ESALC solicitor fees re ES Highways/Balfour Beatty re challenge on cost of urban cut fees.



## PLUMPTON PARISH COUNCIL

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10. Neighbourhood Plan Update
    - (i) Planning Liaison Working Group update
  11. To note and action if necessary monthly RA reports.
  12. To decide the nature/wildlife management of the pocket park and community use
  13. To discuss/consider the valuation/purchase of the late Ken Beards postcard collection of Plumpton (subject to written quotation received from PVS).
  14. Update on promotion of parish councillors
  15. ESALC AGM and Conference report
  16. To respond to enabling remote meeting and proxy voting consultation
  17. To discuss condition of bus shelter by The Plough.
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18. Allotments – Update on plots
  19. Committee/Working Group Reports
    - i. Transport and Environment/Footpaths/Policing
    - ii. Update regarding the National Nature Recovery Strategy.
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- f. Village Hall
    - i. Update from Cllr JB regarding works behind Kimber Cottages
    - ii. War Memorial Pediment restoration update
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- g. Playing Field/Pavilion
    - i. To note playpark inspection and action where necessary.
    - ii. To discuss Quantity Surveyor quotes from George Pottinger.
    - iii. Playing Field Committee meeting Update
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20. Interaction with Plumpton Primary School
  21. Communications/Website
    - i. New website update
  22. Items to be reported by Parish Councillors and/or to be included in future meetings



## PLUMPTON PARISH COUNCIL

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### Dates of next meetings:

18<sup>th</sup> November 2024 – Website Working Group 9.30am

4<sup>th</sup> December 2024 – Village Hall Committee Meeting – 7pm

10<sup>th</sup> December 2024 – Finance Committee – 19:00, Full Council 19:45 (Committee Room, VH).

Anita Emery | Parish Clerk 03/11/2024

A handwritten signature in black ink, appearing to read 'Anita Emery'.



# PLUMPTON PARISH COUNCIL

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Doc No 242506

## Minutes of the Parish Council Meeting held at the Village Hall on 8<sup>th</sup> October 2024 at 19:45.

**Present:** Cllr N Beaumont – Chair (Cllr NB), Cllr Jim Brown (Cllr JB), Cllr G Peacock (Cllr GP), , Cllr N Satchell (Cllr NS).

**Also present:** Anita Emery (Clerk & RFO).

**Absent:** Cllr S Osborne, District Cllr D Stewart-Roberts, Cllr Paul Burford (Cllr PB) and Cllr N Shefras (Cllr NDS).

**MOP's:** 1

### The AGENDA is as follows:

1. To accept apologies for absence
  - Cllrs NDS and PB tendered their apologies and reason for absence accepted it was also noted that apologies were received from DCllr D Stewart-Roberts and County Cllr Sarah Osborne.
2. To accept the resignation of Cllr Joe Morecroft
  - Duly accepted
3. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
  - None
4. To Approve Minutes from Parish Council meeting held on 10<sup>th</sup> September 2024
  - It was noted to remove the first line of agenda item 23. Duly noted and unanimously approved.
5. Clerk's Report and discuss any Matters Arising from previous meeting.
  - Duly noted.
6. Brief Report from the County and District Councillor on matters affecting this Parish.
  - Nothing received.
7. Questions from Members of the Public – limited to a maximum of 15 minutes in total.
  - No questions



## PLUMPTON PARISH COUNCIL

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8. Planning applications and consider further applications submitted after agenda publication:

### **SDNP/24/03697/CND**

#### **Plumpton Place Ditchling Road, Plumpton BN7 3AF**

Variation of condition 2 (plans) related to Planning approval 00089 to include existing slates and battens lifted and re-laid new sarking boards and various other amendments.

- Decision: No comment.
- To consider telecoms pre application consultation from Plumpton College.
- Private 5G antenna on the Agri college – response from College who were not happy with the location and plan that had been proposed. Consultation needs updating PPC wont comment until updated.

9. Correspondence

- Hiring hall on Easter Sunday – happy to go ahead with the hire and add £250 deposit and amend the terms and conditions. Unanimously agreed.
- Graffiti on the skatepark – agreed to remove and see if any return. **Clerk to action.**

10. Finance Committee

a. To approve expenditure as itemised on the schedules.

- Clerk advised of the additional expenditure items as follows;

PPC – Data Protection Fee -	£40
Morley Apple press dep return -	£75
Treaty Services (website)	£150
SLCC – Clerk Conference Feb	£626
Clerk expenses	£94.75
Paul Antrobus (Handyman)	£225
VH – Stringer Hall Dep return	£100
Castle Water	£25.11

Total expenditure to release therefore;

PPC - £6056.26

VH - £1467.35

PF - £1813.37

- Unanimously approved



## PLUMPTON PARISH COUNCIL

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b. To approve year to date accounts.

- Unanimously approved

c. To approve combined bank reconciliations

- Unanimously approved.

d. 2025/26 budget update

- Clerk has prepared the PPC and PF draft budget and NS the VH budget. Cllrs PB, NB and NS will be meeting with the Clerk before the next council meeting.

### 11. Neighbourhood Plan Update

- Cllrs NDS and NB met James Smith from LDC to show the Riddens works so far. They have now started by putting in kerbs etc and showed the access – extra clauses in the management plan on how they enter the site etc. Took him down to the Bevern to show how high the stream was. Clerk had advised LDC of this re CIL – LDC were already aware.
- Nolands not heard anymore from Highways regarding the change in direction at the pinch point.

(i) Planning Liaison Working Group update

(ii) NPPF Consultation response – Cllr NB reported the Planning Liaison Working Group did respond to the consultation and response is on the website. Thanks to the working group for doing that.

12. To note and action if necessary monthly RA reports.

- Nothing urgent to report.

13. To adopt the LGPS Discretions Policy

- Unanimously adopted.

14. To agree to lease/rent part of the pocket park for community use.

- After a discussion and advice from PPC solicitors Clerk to go back and ask if the lease can be based on the tennis club lease and also to obtain more information on how a licence would work. Cost for formally raising the paperwork with the Solicitor to act on behalf of PPC is £1200-£1500 + VAT. Cllr GP asked if these costs could be paid for by the applicant. Cllr JB concerned at the potential length of a 66 year lease and for it to be shorter. Duly noted. **Clerk to report back.**



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15. To discuss/consider the valuation/purchase of the late Ken Beards postcard collection of Plumpton (subject to written quotation received from PVS).

- Defer to November.

16. To discuss a way forward to recruit more parish councillors.

- Promote on social media and week by week explain what a PC does. Clerk to ask clerks networking see what can be promoted. **Clerk to action.**

17. Allotments – Update on plots

- Report given on the work the handyman (Paul) has done – looking much clearer.

18. Committee/Working Group Reports

i. Transport and Environment/Footpaths/Policing

- Cllr NB reported of a meeting he attended at Police Commissioners Office – Police inspector in charge of PCSO's. It seems the PCSO for the Plumpton area is not in post anymore. Clerk to find out who the replacement is. **Clerk to action.**
- SLR dates – **Clerk to chase up.**
- Signal box needs redecorating – one resident would like to put a light in there. Clerk to see when the repainting will take place – **Clerk to action**

ii. Update regarding the National Nature Recovery Strategy.

- Grant approved by SDNP. Clerk to return paperwork and ask Carole Nicholson to be involved in the project reporting that SDNP have asked about. **Clerk to action.**

e. Village Hall

i. Update on path reinstatement from UKPN

- Completed the shore up and to keep an eye on it every six months or when it heavily rains.

ii. War Memorial Pediment restoration update

- Cllr GP reported he has a meeting on Thursday – Lee has found relatives some are and some are not interested to be on camera.



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- iii. To consider quotes received for replacement/repair of the large hall fire exit doors
- Aftercare produced a £1688 to repair the fire doors and replace the handle on the fire door at the pavilion – unanimously approved. Other quotes received for replacing the doors were in the region of £11k.

f. Playing Field/Pavilion

- Cllr JB has completed some repairs at the pavilion (sink in outside loo, retiled the broken tiles in the showers etc)
  - Barcombe are starting week commencing 14<sup>th</sup> October.
  - Nothing from junior football regarding what they wish to do about the drainage
  - Pavilion meeting on 15<sup>th</sup> October and meeting bid writers to establish a route. Quantity Surveyors not forthcoming in order to get a ball park figure in order to be able to fundraise – put on Facebook. **Clerk to action**
- i. To note playpark inspection and action where necessary.
- Handyman dealing with flagged items
- ii. To discuss Quantity Surveyor quotes from George Pottinger.
- Nothing received from George Pottinger.
- iii. To agree next playing field committee meeting date
- Agreed 22<sup>nd</sup> October at the pavilion commencing 19:30.

19. Interaction with Plumpton Primary School

- Nothing to report

20. Communications/Website

i. New website update

- It has been built and looking for feedback – lacking in images for it – Cllr NB has permission from most camera club members to use their images. Next working group meeting 18<sup>th</sup> November to hopefully finalise the site.

21. Items to be reported by Parish Councillors and/or to be included in future meetings

- ESALC AGM at the Amex and 4<sup>th</sup> November – PB, NS and NB and AE to attend.
- Xmas Tree – Balcombe Saw Mill has been contacted again to supply. Cllr JB to obtain quote.





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- Cllr JB reported that he will start digging the trench across on the green to elevate the flooding – dig a rough trench and put a temporary bridge over. Have a big tidy up and cut down the logs and create some bug hotels. Duly noted.

Meeting Closed: 21.35

### **Dates of next meetings:**

15<sup>th</sup> October 2024 – Pavilion Working Group Meeting 7pm

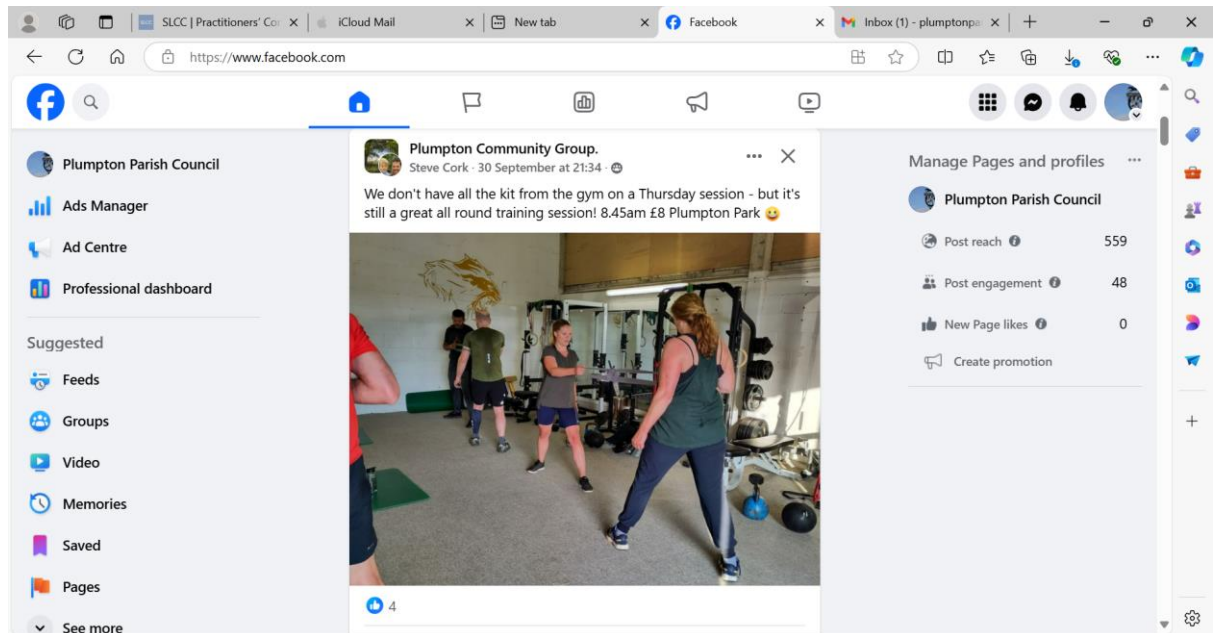
4<sup>th</sup> December 2024 – Village Hall Committee Meeting – 7pm

12<sup>th</sup> November 2024 – Finance Committee – 19:00, Full Council 19:45 (Committee Room, VH).

18<sup>th</sup> November 2024 – Website Working Group 9.30am

Anita Emery | Parish Clerk 10/10/2024

## Clerk Report – Oct 2024



- Spotted on FB – PPC thoughts on charging the fitness instructor for use of the playing field? 9<sup>th</sup> Oct.

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Response from Chair of the tennis club regarding the gate to the track being left unlocked as reported by Kelvin.

Following your email, we have warned our members about closing/locking the gate by the level crossing and the consequences of not doing that; fly-tipping, cars doing 'donuts' etc.

Additionally, the committee has examined the likelihood of members leaving the gate unlocked. For the club sessions that end at 20.00, there is always a committee member who is the last to leave and who locks up our gate and the level crossing one. For all other unsupervised sessions, we can check what time they leave, via our website court booking system but not whether they lock the crossing gate, so there are a few occasions where anyone could leave the gates open and unlocked. We have assumed one or two have been guilty of doing this.

Our enquiry into the locking of the crossing gate, raises the following questions:-

IF there are vehicles in our outer parking area (archery and dog walkers) or on the rec. i.e., archery, stool ball, grass cutting or other clubs activities, should we:-

1. Leave the crossing gate open?
2. Shut the crossing gate but not lock it?
3. Shut and lock the crossing gate?

What should we advise all members to do?

If other users do not lock up, there is the chance we will be blamed.

We are anxious to co-operate and protect the rec. so some precise instructions will be helpful and will be followed.

PPC thoughts?

Junior FC – asking when new contractor is cutting – clerk spoke to contractor – cut was made on 7<sup>th</sup> November but couldn't do bottom of the field as too wet – PPC thoughts on the approach re responses to clubs?

Bus shelter by Plough has been tidied by Paul – however this has shown deterioration.

Arranging for LDC to move the dog bin by EVF as slippery in the winter. They are going to install a dual bin the other side of the bridge. – When? Unsure

Paul (Handyman) has;

Removed graffiti and swept at skatepark

Cleared bus shelter at the plough (see above)

Removed noticeboard as it had fallen down by EVF and will be repairing and making slightly bigger

Trimmed tree by bandstand

Cleared tennis club end planters and are now available for HB to use

Cleared plot at allotment for new tenant

AE ordering two new panel fencing around skatepark as some parts of the fence are protruding

## Correspondence List for Plumpton Parish Council

Received since 6<sup>th</sup> September onwards

<b>Subject / Type of Correspondence</b>	<b>Communicated to</b>
1. M Swann – SDNP Grant	Clerk
2. S Rose King – parish mag advert	Clerk
3. Mark Cooper – barcombe	Clerk
4. L Stevens – postcards	Clerk
5. K Jackson Surrey Hill Solicitors– Pocket Park	Clerk/etc
6. D Oliver – New Pavilion (builder)	Clerk/GP
7. P Clark – Compost bags	Clerk/VH Mgr
8. ESH – Signage on street furniture	Clerk/NB
9. William Crittenden – ESH street furniture	Clerk
10. ESALC – Various	Clerk/PPC
11. G Pottinger – 360 vid of pavilion	Clerk
12. Fields in Trust – Pav application	Clerk
13. Denis Jones – Tennis Club track gate	Clerk/PPC
14. SDNP – Woodland Trust	Clerk/PPC
15. J Richards LDC – Road closure request	Clerk/PPC
16. S Ward – road closure request	Clerk
17. Employer Engagement – List of Cllrs (pension)	Clerk/NB/PB/NS
18. Carole Nicholson – Wild Business various	Clerk/NB/NDS
19. G Pottinger – QS	Clerk/NB/PB/NS/JB
20. ESH – Urban Grass cutting	Clerk/PPC
21. J Steggle – QS recommendation PAV	Clerk
22. ESH – Station Rd/Southdowns	Clerk/NB
23. Plumpton Primary – Use of KGV	Clerk/JB/NB/PB/NS
24. HB – pavilion	Clerk/NB/NS/JB/PB
25. P Morgan – Pocket Park	Clerk/NB/PB/NS/GP/JB
26. L Stevens – Postcard valuations	Clerk/NB
27. L Stevens – Noticeboard EVF	Clerk/PA
28. S Ward – grass cutting	Clerk/PPC
29. Fields in Trust – new pavilion	Clerk/JB/NB/PB/NS
30. R Gawne LDC	Clerk
31. L Ingram – LDC - precept papers	Clerk
32. Jo Taylor – Legion donation	Clerk
33. Pensions Regulator	Clerk
34. Alan Crozier – Hedge cutting	Clerk
35. O Marlow – hedge cutting	Clerk
36. CIL Lewes	Clerk
37. G Pottinger – pavilion	Clerk/NB/PB/NS/JB
38. H Tyler – PC dates 2025	Clerk

Time: 16:53

## Current Account

## List of Payments made between 09/10/2024 and 08/11/2024

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/11/2024	Countrywide Grounds Maintenanc	242551	168.90		Countrywide Grounds Maintenanc
08/11/2024	British Gas Lite	242552	392.38		British Gas Lite 2/10-4/11
08/11/2024	J Brown exp wc repairs	242553	23.61		J Brown exp wc repairs
08/11/2024	J Brown pav repairs taps	242554	26.98		J Brown pav repairs taps
08/11/2024	Lewes District Council	242555	18.00		Lewes District Council playpar
08/11/2024	James Eastwood emergency repai	242556	234.00		James Eastwood emergency repai
08/11/2024	CASTLE WATER	242557	67.03		CASTLE WATER
08/11/2024	British Telecom	DD	38.06		BT
08/11/2024	Unity Bank	CHGS	3.15		Unity Bank

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<b>Total Payments</b>	<u>972.11</u>
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## PPC T1 Unity Account

## List of Payments made between 16/10/2024 and 08/11/2024

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/11/2024	Salaries November	242569	3,101.74		Salaries November
08/11/2024	salaries Nov	242569A	130.00		salaries Nov
08/11/2024	East Sussex Pension Fund	242570	966.84		East Sussex Pension Fund
08/11/2024	HMRC Nov	242571	720.69		HMRC Nov
08/11/2024	Anita Emery expenses	242572	149.35		Anita Emery expenses
08/11/2024	Paul Antrobus Handyman	242573	256.49		Paul Antrobus Handyman
08/11/2024	Nick Beaumont	242574	50.00		NB exp St Peter A Christie
08/11/2024	Lawson Queay QS Pav	242575	420.00		Lawson Queay QS Pav
08/11/2024	PPC Unity Instant Access Savin	Trans	58,000.00		Trans Cil income
<b>Total Payments</b>			<u>63,795.11</u>		

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## Current Account

## List of Payments made between 09/10/2024 and 08/11/2024

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
08/11/2024	Jane DOnovan expenses	242564	55.52		Jane DOnovan expenses
08/11/2024	Nick Satchell exp VH sign	242565	180.00		Nick Satchell exp VH sign
08/11/2024	Business Stream	242566	87.71		Business Stream
08/11/2024	Hawkins VH Dep return	242567	100.00		Hawkins VH Dep return
08/11/2024	Public Works Loan Board	242568	2,134.40		Public Works Loan Board
08/11/2024	CASTLE WATER	242569DD	27.69		CASTLE WATER
08/11/2024	Jim Brown expenses	242570	58.47		Jim Brown exp lock taps
08/11/2024	LEWES DISTRICT COUNCIL	242571	180.00		LDC Premises licence
08/11/2024	Viking Direct	242572	136.78		Viking Direct cleaning
08/11/2024	BT	DD	38.06		BT
08/11/2024	Plumpton Parish Council	TRANS	50.00		Plumpton Parish Council
08/11/2024	Opus Energy	DD	531.00		Opus Energy
08/11/2024	Unity Bank	CHGS	3.45		Unity Bank

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<b>Total Payments</b>	<u>3,583.08</u>
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## Detailed Receipts &amp; Payments by Budget Heading 08/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>100 Income</u></b>							
1090 Interest Received	247	0	(247)			0.0%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	56	0	(56)			0.0%	
1130 Hiring Income	7,311	9,168	1,857			79.7%	
1140 Fundraising Income	1,123	1,000	(123)			112.3%	1,123
	<b>23,221</b>	<b>24,652</b>	<b>1,431</b>			<b>94.2%</b>	<b>1,123</b>
Income :- Receipts							
	<b>23,221</b>	<b>24,652</b>	<b>1,431</b>				
<b>Net Receipts</b>							
6001 less Transfer to EMR	1,123						
<b>Movement to/(from) Gen Reserve</b>	<b>22,098</b>						
<b><u>101 Payments</u></b>							
4010 Electricity	5,430	5,000	(430)		(430)	108.6%	
4011 Water	1,308	1,200	(108)		(108)	109.0%	
4015 Grass & Pitch	9,051	9,000	(51)		(51)	100.6%	
4016 Hedges and Trees	120	1,000	880		880	12.0%	
4025 Window Cleaner	90	250	160		160	36.0%	
4050 Telephone/Internet	222	360	138		138	61.7%	
4055 Insurance & Licences	0	1,200	1,200		1,200	0.0%	
4065 Bank Charges	39	0	(39)		(39)	0.0%	
4070 Grass Cutting Maintenance	1,126	4,000	2,874		2,874	28.1%	
4090 Fire Inspection	0	300	300		300	0.0%	
4200 Pavilion	650	2,500	1,850		1,850	26.0%	
4210 Skatepark	190	900	710		710	21.1%	
4211 Play Park	878	2,645	1,767		1,767	33.2%	
4400 3-5 Year Plan (Pavilion)	0	400	400		400	0.0%	
	<b>19,105</b>	<b>28,755</b>	<b>9,650</b>	<b>0</b>	<b>9,650</b>	<b>66.4%</b>	<b>0</b>
Payments :- Indirect Payments							
	<b>(19,105)</b>	<b>(28,755)</b>	<b>(9,650)</b>				
<b>Net Payments</b>							
<b><u>999 VAT Data</u></b>							
515 VAT on Payments	3,392	0	(3,392)		(3,392)	0.0%	
	<b>3,392</b>	<b>0</b>	<b>(3,392)</b>	<b>0</b>	<b>(3,392)</b>		<b>0</b>
VAT Data :- Indirect Payments							
	<b>(3,392)</b>	<b>0</b>	<b>3,392</b>				
<b>Net Payments</b>							



## Detailed Receipts &amp; Payments by Budget Heading 08/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	23,221	24,652	1,431			94.2%	
Payments	22,497	28,755	6,258	0	6,258	78.2%	
<b>Net Receipts over Payments</b>	<u>724</u>	<u>(4,103)</u>	<u>(4,827)</u>				
less Transfer to EMR	1,123						
<b>Movement to/(from) Gen Reserve</b>	<u>(399)</u>						

## Detailed Receipts &amp; Payments by Budget Heading 08/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Receipts</b>							
1076 Precept	84,319	84,319	0			100.0%	
1078 Community Infrastructure Levy	70,013	103,637	33,624			67.6%	70,013
1090 Interest Received	1,113	100	(1,013)			1113.3%	
1100 Allotment Rent	165	210	45			78.6%	
1115 APPLE PRESS INCOME	242	0	(242)			0.0%	
1150 Miscellaneous Income	55	0	(55)			0.0%	
1151 ANNUAL INSURANCE	0	3,440	3,440			0.0%	
	<b>155,907</b>	<b>191,706</b>	<b>35,799</b>			<b>81.3%</b>	<b>70,013</b>
Receipts :- Receipts							
	<b>155,907</b>	<b>191,706</b>	<b>35,799</b>				
<b>Net Receipts</b>							
6001 less Transfer to EMR	70,013						
<b>Movement to/(from) Gen Reserve</b>	<b>85,894</b>						
<b>101 Payments</b>							
4000 SALARIES	28,440	39,669	11,229		11,229	71.7%	
4001 Handyman	713	3,380	2,668		2,668	21.1%	
4005 PAYE & NIC	1,616	2,749	1,133		1,133	58.8%	
4006 Pension	5,585	8,712	3,127		3,127	64.1%	
4010 Office Allowance	950	1,250	300		300	76.0%	
4015 Subs & Charges	1,254	1,550	296		296	80.9%	
4025 Stationery & Postage	352	800	448		448	44.0%	
4030 Printing	120	150	30		30	79.8%	
4045 Training and Conference Fees	644	1,250	607		607	51.5%	
4046 Councillor's Expenses	50	150	100		100	33.3%	
4055 Insurance	3,669	3,700	31		31	99.2%	
4060 Community Grants	2,010	3,000	990		990	67.0%	
4061 Charity Grants	14,484	14,484	0		0	100.0%	
4065 Bank Charges	39	50	11		11	78.6%	
4070 Maintenance	1,302	1,800	498		498	72.3%	
4071 Fixed Asset Maintenance	531	1,000	469		469	53.1%	531
4073 Bins	702	1,000	298		298	70.2%	
4080 Professional Fees	0	750	750		750	0.0%	
4081 IT	340	1,325	985		985	25.7%	
4082 Website	262	0	(262)		(262)	0.0%	
4085 Audit Fees	518	750	233		233	69.0%	
4090 Election Fees	0	300	300		300	0.0%	
4264 APPLE PRESS DEPOSIT RETURNS	225	0	(225)		(225)	0.0%	
4266 PPC Events Committee	0	250	250		250	0.0%	
4268 Pavilion Project exp (CIL)	28,126	0	(28,126)		(28,126)	0.0%	28,126
	<b>91,931</b>	<b>88,069</b>	<b>(3,862)</b>	<b>0</b>	<b>(3,862)</b>	<b>104.4%</b>	<b>28,657</b>
Payments :- Indirect Payments							
	<b>(91,931)</b>	<b>(88,069)</b>	<b>3,862</b>				
<b>Net Payments</b>							
6000 plus Transfer from EMR	28,657						

## Detailed Receipts &amp; Payments by Budget Heading 08/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>Movement to/(from) Gen Reserve</b>	<b>(63,274)</b>						
<u>999 VAT Data</u>							
115 VAT Refunds	8,442	0	(8,442)			0.0%	
VAT Data :- Receipts	<b>8,442</b>	<b>0</b>	<b>(8,442)</b>				<b>0</b>
515 VAT on Payments	2,462	0	(2,462)		(2,462)	0.0%	
VAT Data :- Indirect Payments	<b>2,462</b>	<b>0</b>	<b>(2,462)</b>	<b>0</b>	<b>(2,462)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>5,979</b>	<b>0</b>	<b>(5,979)</b>				
Grand Totals:- Receipts	<b>164,349</b>	<b>191,706</b>	<b>27,357</b>			<b>85.7%</b>	
Payments	<b>94,393</b>	<b>88,069</b>	<b>(6,324)</b>	<b>0</b>	<b>(6,324)</b>	<b>107.2%</b>	
<b>Net Receipts over Payments</b>	<b>69,956</b>	<b>103,637</b>	<b>33,681</b>				
plus Transfer from EMR	<b>28,657</b>						
less Transfer to EMR	<b>70,013</b>						
<b>Movement to/(from) Gen Reserve</b>	<b>28,600</b>						

## Detailed Receipts &amp; Payments by Budget Heading 08/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>100 Income</b>							
1090 Interest Received	572	100	(472)			572.1%	
1130 Hiring Income	16,897	30,500	13,603			55.4%	
1131 HALL HIRE SECURITY RECEIPT	600	0	(600)			0.0%	
1140 Fundraising Income	677	0	(677)			0.0%	677
1141 Jumble Sale Proceeds (User Gro	1,451	0	(1,451)			0.0%	1,451
1150 Miscellaneous Income	1,630	0	(1,630)			0.0%	
1160 FIT Payments	4,105	6,000	1,895			68.4%	
	<b>25,932</b>	<b>36,600</b>	<b>10,668</b>			<b>70.9%</b>	<b>2,128</b>
Income :- Receipts							
	<b>25,932</b>	<b>36,600</b>	<b>10,668</b>				
<b>Net Receipts</b>							
6001 less Transfer to EMR	2,128						
<b>Movement to/(from) Gen Reserve</b>	<b>23,804</b>						
<b>101 Payments</b>							
4001 Holiday Cover	63	150	87		87	41.9%	
4003 VH Manager Expenses	463	800	337		337	57.9%	
4010 Electricity	4,332	7,600	3,268		3,268	57.0%	
4011 Water	484	650	166		166	74.4%	
4015 Village Green Maintenance	2,548	4,000	1,452		1,452	63.7%	
4021 HALL HIRE SECURITY RETURNS	800	0	(800)		(800)	0.0%	
4050 Telephone/Internet	222	600	378		378	37.0%	
4055 Insurance & Licences	270	3,000	2,730		2,730	9.0%	
4065 Bank Charges	39	0	(39)		(39)	0.0%	
4070 Maintenance	3,551	2,500	(1,051)		(1,051)	142.0%	
4071 Bins	574	1,100	526		526	52.2%	
4076 Miscellaneous Expenditure	105	0	(105)		(105)	0.0%	
4090 Fire Inspection	516	900	384		384	57.3%	
4100 Subscriptions	180	300	120		120	60.0%	
4120 3-5 Year Maintenance	180	5,000	4,820		4,820	3.6%	
4400 PWLB	4,302	4,500	198		198	95.6%	
4500 Projects	0	5,500	5,500		5,500	0.0%	
	<b>18,629</b>	<b>36,600</b>	<b>17,971</b>	<b>0</b>	<b>17,971</b>	<b>50.9%</b>	<b>0</b>
Payments :- Indirect Payments							
<b>Net Payments</b>	<b>(18,629)</b>	<b>(36,600)</b>	<b>(17,971)</b>				
<b>999 VAT Data</b>							
515 VAT on Payments	1,448	0	(1,448)		(1,448)	0.0%	
	<b>1,448</b>	<b>0</b>	<b>(1,448)</b>	<b>0</b>	<b>(1,448)</b>		<b>0</b>
VAT Data :- Indirect Payments							
<b>Net Payments</b>	<b>(1,448)</b>	<b>0</b>	<b>1,448</b>				

## Detailed Receipts &amp; Payments by Budget Heading 08/11/2024

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	25,932	36,600	10,668			70.9%	
Payments	20,077	36,600	16,523	0	16,523	54.9%	
<b>Net Receipts over Payments</b>	<u>5,855</u>	<u>0</u>	<u>(5,855)</u>				
less Transfer to EMR	2,128						
<b>Movement to/(from) Gen Reserve</b>	<u>3,727</u>						

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## Plumpton Playing Field

### Bank - Cash and Investment Reconciliation as at 8 November 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

08/11/2024	Current Account	3,319.70
08/11/2024	Deposit Account	14,267.80
03/10/2024	NSI Investment Account	1,705.59

**19,293.09**

##### Unpresented Payments

**930.90**

**18,362.19**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**18,362.19**

##### All Cash & Bank Accounts

1	Current Account	2,388.80
2	Deposit Account	14,267.80
3	Pavilion Account	0.00
4	NSI Investment Account	1,705.59
5	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>18,362.19</b>

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## Plumpton Parish Council

### Bank - Cash and Investment Reconciliation as at 8 November 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

08/11/2024	PPC1 Unity	3,154.15
08/11/2024	PPC Unity Instant Access Saver	131,412.26
03/10/2024	Cambridge Building Society	40,000.00

**174,566.41**

##### Unpresented Payments

**5,925.11**

**168,641.30**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**168,641.30**

##### All Cash & Bank Accounts

1	Current Bank Accounts	-2,770.96
4	Unity Bank Instant Access Savi	131,412.26
5	Cambridge Building Society	40,000.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>168,641.30</b>

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## Plumpton Village Hall

### Bank - Cash and Investment Reconciliation as at 8 November 2024

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

08/11/2024	Current Account	12,203.15
08/11/2024	Deposit Account	41,925.18
08/11/2024	Unity Current Account	0.00

**54,128.33**

##### Unpresented Payments

**3,605.73**

**50,522.60**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

**50,522.60**

##### All Cash & Bank Accounts

1	Current Account	8,597.42
2	Deposit Account	41,925.18
3	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>50,522.60</b>




# Plumpton Parish Council

# Inspection Report

This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

## Inspections included in this report


<b>Provider</b>	Lewes District Council	 28/10/2024
<b>Site Name</b>	Plumpton play area	
<b>Actual Date</b>	28/10/2024 11:08:02	
<b>Inspection Type</b>	Playground-Routine Visual	
<b>Inspector</b>	Nicky Soltermann	
<b>Inspection Status</b>	Completed	

# Finding Summary

## Plumpton play area Findings

Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Ship Multiplay	Item - Broken	03/09/2024 13:32:25		Medium
Skate park	Surface - Grass, Moss or Weeds	26/09/2024 07:51:50		Medium
Frame & Net	Item - Cap missing	25/01/2024 12:13:28		Low
Frame & Net	Item - Cap missing	29/04/2024 09:43:42		Low
Frame & Net	Delamination of Wood	28/05/2024 12:21:10		Low
Flat Seat Surface	Surface - Encroaching vegetation/trees	26/06/2024 08:36:58		Low
- Surface	Surface - Grass, Moss or Weeds	26/06/2024 08:40:06		Low
Plumpton Play Area	Grass - Requires Mowing/Cutting	26/09/2024 07:41:16		Low
Skate park	Item - Graffiti - Present	26/09/2024 07:50:09		Low
Talk Tubes	Item - Missing	26/09/2024 07:44:59		Very Low

# Inspection - Plumpton play area - 28/10/2024 11:08:02

<b>Provider</b>	Lewes District Council	
<b>Site Name</b>	Plumpton play area	
<b>Actual Date</b>	28/10/2024 11:08:02	
<b>Inspection Type</b>	Playground-Routine Visual	
<b>Inspector</b>	Nicky Soltermann	
<b>Inspection Status</b>	Completed	

<b>Site Name</b>	Plumpton play area
<b>Address</b>	
<b>Postcode</b>	
<b>Notes</b>	

## Findings reported within the Inspection

None Recorded.

## Previously Reported Findings (unresolved at time of Inspection)

### - Surface - Finding

<b>Asset</b>	- Surface
<b>Finding Title</b>	Surface - Grass, Moss or Weeds
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	26/06/2024 08:40:06
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Remove weeds/grass coming through surface

Finding Photos



### Flat Seat Surface - Finding

<b>Asset</b>	Flat Seat Surface
<b>Finding Title</b>	Surface - Encroaching vegetation/trees
<b>Finding Group</b>	Maintenance
<b>Cause</b>	Routine
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	26/06/2024 08:36:58
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Weeds coming through surface

Finding Photos



## Frame & Net - Findings

<b>Asset</b>	Frame & Net
<b>Finding Title</b>	Delamination of Wood
<b>Finding Group</b>	Maintenance
<b>Cause</b>	Wear and Tear
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	28/05/2024 12:21:10
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Monitor - starting to rot

Finding Photos



<b>Asset</b>	Frame & Net
<b>Finding Title</b>	Item - Cap missing
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	29/04/2024 09:43:42
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Cap missing

Finding Photos



<b>Asset</b>	Frame & Net
<b>Finding Title</b>	Item - Cap missing
<b>Finding Group</b>	Maintenance
<b>Cause</b>	Wear and Tear
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	25/01/2024 12:13:28
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Cap missing

### Plumpton Play Area - Finding

<b>Asset</b>	Plumpton Play Area
<b>Finding Title</b>	Grass - Requires Mowing/Cutting
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	26/09/2024 07:41:16
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	Grass needs cutting

Finding Photos





## Ship Multiplay - Finding

Asset	Ship Multiplay
Finding Title	Item - Broken
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	03/09/2024 13:32:25
Resolve By Date	
Finding Resolved Date	
Risk Level	Medium
Finding Notes	Pulley system is not working properly. Scoop is not staying up

Finding Photos



## Skate park - Findings

Asset	Skate park
Finding Title	Surface - Grass, Moss or Weeds
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	26/09/2024 07:51:50
Resolve By Date	
Finding Resolved Date	
Risk Level	Medium
Finding Notes	Leaves on surface and ramp

Finding Photos



<b>Asset</b>	Skate park
<b>Finding Title</b>	Item - Graffiti - Present
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	26/09/2024 07:50:09
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Low
<b>Finding Notes</b>	

Finding Photos



### Talk Tubes - Finding

<b>Asset</b>	Talk Tubes
<b>Finding Title</b>	Item - Missing
<b>Finding Group</b>	Maintenance
<b>Cause</b>	
<b>Finding Status</b>	Open
<b>Finding Creation Date</b>	26/09/2024 07:44:59
<b>Resolve By Date</b>	
<b>Finding Resolved Date</b>	
<b>Risk Level</b>	Very Low
<b>Finding Notes</b>	

Finding Photos

