



PLUMPTON PARISH COUNCIL

Doc No 242509

8th January 2025

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the Parish Council Tuesday 14th January 2025 at 19.30 at the Village Hall for the purpose of transacting the following business.

Members of the Public

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

The AGENDA is as follows:

1. To accept apologies for absence
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
3. To Approve Minutes from Parish Council meeting held on 10th December 2024
4. Clerk's Report and discuss any Matters Arising from previous meeting.
5. Brief Report from the County and District Councillor on matters affecting this Parish.
6. Questions from Members of the Public – limited to a maximum of 15 minutes in total

7. Planning applications and consider further applications submitted after agenda publication:
 8. Correspondence
 9. Finance Committee
 - a. To approve expenditure as itemised on the schedules.
 - b. To approve year to date accounts.
 - c. To approve combined bank reconciliations

10. Neighbourhood Plan Update
 - (i) Planning Liaison Working Group update
 - (ii) Update regarding LDC Local Plan public consultation

11. To note and action if necessary monthly RA reports.
12. Update on promotion of parish councillors
13. Allotments – Update on plots



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14. Committee/Working Group Reports

- i. Transport and Environment/Footpaths/Policing
 - Response from EA re dredging of the Bevern
- ii. Update regarding the National Nature Recovery Strategy.

d. Village Hall

- i. Update from Cllr JB regarding works behind Kimber Cottages
- ii. War Memorial Pediment restoration update

e. Playing Field/Pavilion

- i. To note playpark inspection and action where necessary.
- ii. Pavilion update
- iii. To note the new pavilion expressions of interest application for community infrastructure levy

15. Interaction with Plumpton Primary School

16. Communications/Website

- i. New website update

17. Items to be reported by Parish Councillors and/or to be included in future meetings

Dates of next meetings:

11th February 2025 – Full Council 19:45

Anita Emery | Parish Clerk 08/01/2025



PLUMPTON PARISH COUNCIL

Doc No 242508

minutes of the Parish Council Meeting held at the Village Hall on 10th December 2024 at 19:45.

Present: Cllr N Beaumont – Chair (Cllr NB), Cllr Jim Brown (Cllr JB), Cllr N Satchell (Cllr NS), Cllr Paul Burford (Cllr PB), Cllr G Peacock (Cllr GP) and Cllr N Shefras (Cllr NDS).

Also present: Anita Emery (Clerk & RFO) and District Cllr D Stewart-Roberts

Absent: County Cllr S Osborne.

MOP's:

The AGENDA is as follows:

1. To accept apologies for absence
 - County Cllr S Osborne tendered her apologies.
2. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
 - None
3. To Approve Minutes from Parish Council meeting held on 12th November 2024
 - Unanimously approved
4. Clerk's Report and discuss any Matters Arising from previous meeting.
 - Clerk had distributed report. One to note that wasn't on it was graffiti on the skatepark – agreed to leave for the moment.
5. Brief Report from the County and District Councillor on matters affecting this Parish.
 - No County report received.
 - District Cllr Stewart-Roberts reported. Two local plan consultations to respond to. SDNP confirmed National Park Local Plan starting about 17th Jan and Lewes on 6th Jan. Lewes doing main consultation (policies and urban sites and few rural sites mainly). Government not announced changes to NPPF a yet. ESCC dragging feet on transport studies. Rural sites will appear later in the year. LDC are providing a lot more communication about the consultation this time. SDNP doing one round of consultation.



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6. Questions from Members of the Public – limited to a maximum of 15 minutes in total
 - None
7. Planning applications and consider further applications submitted after agenda publication

LW/24/0685

Downs House, St Helena Lane, Plumpton BN7 3DH

Solar panels on roof of equestrian barns with connecting cable for domestic use.

- No Objection. Unanimously agreed.

SDNP/24/04557/FUL

Plumpton College, Ditchling Road, Plumpton BN7 3AE

Installation of 2no antennas and ancillary development thereto including 2 no remote radio units.

- No objection. Unanimously agreed.

8. Correspondence

- Nothing to note.

9. Finance Committee

- Cllr PB reported – one small anomaly RBS didn't pick up one account when the Clerk was reconciling – this has been rectified and now shows the balance Clerk to replace on website. **Clerk to action** – it also shows an additional movement of £300 applicable to P Antrobus payment. Spent £713 on Handyman finance committee agreed the improved maintenance around the village justified the spend. VH maintenance line was over budget and have agreed to moved some items to 3-5 year maintenance. Duly noted.

- Four additional expenditure items to add as follows;
 - PF – Pyrotec - £367.97
 - JB expenses - £20.81 (light bulbs for pavilion)

PPC £300 – Handyman payment

VH - £119.49 Cllr JB expenses (new xmas lights and hinges for internal doors)

Total expenditure therefore

PPC - £10,102.51

VH £3424.05

PF £1353.48

- a. To adopt expenditure as itemised on the schedules.



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- b. To adopt year to date accounts.
- c. To adopt combined bank reconciliations
 - Unanimously approved to adopt a-c
- d. To approve the 2025/2026 budgets for PPC, VH and PF and the precept request of £94,525 and increase of 12.10%, £1.20 monthly increase on tax band D. Now amended as tax base received after publication of the agenda 9.54%
 - Cllr PB reported – tax base has increased by 2.34% and therefore lowering the % increase in the precept based on tax band D – 2.5% of the precept is effectively on NI government increase and decrease in NI threshold, plus a salary increase as the Clerk hours have increased due to taking on the pavilion project and playing field.
 - Unanimously approved the precept of £94,525 of 9.54%. **Clerk to action.**
- e. To approve the Charity Commission accounts for Village Hall and Playing Field for year ending March 2024
 - Unanimously approved – Cllr NB signed both documents. **Clerk to action.**
- f. To note the interim audit report by Mulberry & Co
 - Nothing to report a clean audit. Duly Noted

10. Neighbourhood Plan Update

- Cllr NB -visited site at Rectory Meadows whereby Elivia Homes advised they plan to complete early in the new year – Nolands to start thereafter. Not much sale interest in the current site.
- (i) Planning Liaison Working Group update
 - (ii) Update regarding LDC Local Plan and PPC appetite to host a local plan engagement event either LDC led or PPC led to help formulate a response.

Cllr NB reported the next stage of the local plan was approved at LDC cabinet meeting. Consultation to start on 6th January 2025, draft documents list is on the website. One in Plumpton Green which is field further to east of Rectory Meadows which is owned by the Diocese which would approximately be about 20 houses. Curious since site is marked as Not Deliverable or Developable in the SHELAA.

- What will be required by PPC – PPC willing to be at the LDC public drop in consultation in Cooksbridge on 6th February 6.30pm-8pm – PPC requested information boards to be provided by LDC with a contact details on who to contact to be at the village hall – banner. **Clerk to action**

11. To note and action if necessary monthly RA reports.

- Nothing to note



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12. Update on promotion of parish councillors

- Nothing to report. Cllr GP asked if his son could come and film current Cllr's on what it is like to be a Cllr which could then be put on social media. Duly accepted.

13. To discuss condition of bus shelter by The Plough.

- Cllrs received and read JB's report advising bus shelter is fit for purpose and just needs a little tidying. Duly noted.

14. To note meeting dates for 2025

- All duly noted.
- Cllr DSR entered the room – 20.23. See District report above.

15. Allotments – Update on plots

- Rented one out need to contact next on the list. **Clerk to action.**

16. Committee/Working Group Reports

i. Transport and Environment/Footpaths/Policing

- To consider Cllr NDS recommendation to write to the Environmental Agency regarding flooding and request potential investigation to dredge the Bevern.
- Draft letter written by Cllr NDS came about as some residents had approached Cllr NDS about the problem. Cllr NDS happy for the letter to be adapted –agreed to send an adapted letter. **Cllr NB to action.**

ii. Update regarding the National Nature Recovery Strategy.

- Meeting Thursday – no real update. Contractor 'Wildbusiness' has started. Next stage is to approach local land owners.

g. Village Hall

i. Update from Cllr JB regarding works behind Kimber Cottages

- Keeping an eye on the back garden for last couple of months and hasn't flooded during the recent heavy rain – could be linked to the mains leak



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further up by the shop that then affected Tenterden. Cllr JB to keep an eye on and report back to PPC. Cllr NB to write to owner of Kimber advising while agreed to take remedial action but holding fire and to keep assessing during winter and discuss again in Spring.

ii. War Memorial Pediment restoration update

- Cllr GP reported the video is finished and Lee Stevens has applied to the BBC today. Will await to hear.

iii. To consider/discuss disabled toilet repairs

- Cllr JB advised that the seat is broken (quotes distributed prior to the meeting to council) – Armitage Shanks unit is from 2008 – cannot buy the seat to fit – the legislation specification has now changed. it was agreed to preapprove to replace the whole thing but buy the seat first to see if that fits – failing that replace the whole unit. **Cllr JB to action.**

iv. Update from Village Hall Committee

Cllr NS reported;

- Had meeting not quorate – looked at the kitchen and waiting on quotes to change. See what grants we can apply for.
- Old piano in the large hall VH committee keen to get rid of it as no one uses it. Advertise to see if anyone wants it.
- Need new committee members. Jim has put the old sign up on the Village Hall.

v. To discuss quotes for redecorating committee room and small hall. Quotes received and distributed to Council, it was agreed to preapprove the works up to £1000.

h. Playing Field/Pavilion

i. To note playpark inspection and action where necessary.

- 3 items marked medium risk – Clerk to speak to handyman in the new year. **Clerk to action.**

ii. To resolve to relinquish to protect the wooded/green space area south of the Village Green by Fields in Trust as replacement land for the pavilion new build and approve legal fees of £2000.

- Cllr NB reported that Fields in Trust wouldn't approve plans until some replacement land was allocated to them. Unanimously agreed to proceed. **Clerk to action.**



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17. Interaction with Plumpton Primary School

- None

18. Communications/Website

i. New website update

- Cllr NDS reported site is nearly there and ready to launch middle of January as will coincide with the local plan consultation.

19. Items to be reported by Parish Councillors and/or to be included in future meetings

- It was noted that Cllr PB and NS would not be at the January meeting and Cllr NS and JB at the February meeting. Clerk advised that there would not be a finance committee meeting in January and February and all finance would be discussed at the main council meeting.

20. **Public Bodies (Admissions to Meetings) Act 1960.**

RESOLVED that in view of the confidential/special nature of the business about to be transacted it is advisable that the press/public be excluded and instructed to withdraw during discussion on the following items: Staffing.

- Duly noted.

Meeting closed: 21:00

Dates of next meetings:

16th December 2025 – Pavilion working group – 11am (VH CR)

14th January 2025 Full Council 19:45

Anita Emery | Parish Clerk 17/12/2024

Correspondence List for Plumpton Parish Council

Received since 8th December 2024 onwards

Subject / Type of Correspondence	Communicated to
1. Kim Bryce – Electoral Register	Clerk
2. George Pottinger – Pavilion planning decision	Clerk/PPC/Working Grp
3. Ella Rigulth – LDC Planning extension of notice	Clerk/PPC
4. B Gilbert - overgrown hedges	Clerk
5. Ella Rigulth – LDC decision notice Pavilion	Clerk/PPC/working grp
6. LDC – Precept applications details	Clerk
7. Castle Water – wrongly allocated payment	Clerk
8. Reuben Tendler – grant enquiry	Clerk
9. Tom Comber – Boutique Modern	Clerk/NB/PB/JB/NS
10. ESCC – Community Match Scheme (Station Rd)	Clerk/NB
11. EA – Dredging Bevern -	Clerk/PPC
12. Denis Jones – padlock	Clerk
13. David Wearn – padlock	Clerk
14. B Mabey – LDC Local Plan	Clerk/PPC
15. SLCC – various	Clerk
16. SLCC re NPPF	Clerk/PPC
17. ESALC – various	Clerk
18. H Ball – co-option	Clerk
19. S Akers – borders	Clerk
20. K Roper – co-option	Clerk
21. Tom Oliver – Dudmans trespassing	Clerk/NB
22. Mary Elliot – allotments	Clerk
23. ESH – Pothole on verge EVF	Clerk
24. Andrew Clark – Capital appeals	Clerk
25. Karen Ashworth – EVF pothole	Clerk
26. W Hemmings – ESCC yellow bin VH	Clerk
27. W Knighton – NR re signal box	Clerk/PPC
28. ESCC – wide verge St Helena Lane	Clerk/PPC
29. O St John – Parking charges at Station	Clerk/PPC
30. P Brook – allotment	Clerk
31. B Mabey – Local Plan webinar	Clerk/PPC
32. A Clark – capital funding	Clerk
33. F Newton – Allotment	Clerk
34.	
35.	

PPC T1 Unity Account

List of Payments made between 11/12/2024 and 09/01/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/12/2024	Nick Beaumont	242586	170.85		Nick Beaumont Chair exp
09/01/2025	The Defib pad Company	2425487	711.17		The Defib pad Company
09/01/2025	Salaries January	242588	3,012.79		Salaries January
09/01/2025	East Sussex Pension Fund	242589	882.67		East Sussex Pension Fund
09/01/2025	HMRC Period 10	242590	588.64		HMRC Period 10
09/01/2025	Paul Antrobus Handyman	242591	120.00		Paul Antrobus Handyman
09/01/2025	Treaty Services Ltd	242592	23.99		Treaty Services Ltd domain 1 y
09/01/2025	Treaty Services Ltd	242593	150.00		Treaty Services Ltd
09/01/2025	unity trust bank charges	CHGS	7.95		unity trust bank charges

	Total Payments		<u>5,668.06</u>		
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Current Account

List of Payments made between 11/12/2024 and 13/01/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/01/2025	LEWES DISTRICT COUNCIL	242581	383.25		LEWES DISTRICT COUNCIL bins
13/01/2025	LEWES DISTRICT COUNCIL	242582	280.80		LEWES DISTRICT COUNCIL Dog bin
13/01/2025	Viking Direct	242583	259.43		Viking Direct cleaning sundrie
13/01/2025	BT	242584DD	38.06		BT
13/01/2025	Jane Donovan	242585	47.02		Jane Donovan exp
13/01/2025	Hallmaster subs	242586	265.00		Hallmaster subs
13/01/2025	Ring Doorbell JD exp	242587	149.97		Ring Doorbell JD exp
13/01/2025	J Brown exp (disabled WC)	242588	126.41		J Brown exp (disabled WC)
13/01/2025	CASTLE WATER	242589DD	27.69		CASTLE WATER
13/01/2025	Opus Energy	242590DD	1,961.52		Opus Energy
13/01/2025	Unity Trust Bank charges	CHGS	19.80		Unity Trust Bank charges
Total Payments			<u>3,558.95</u>		

Time: 14:10

Current Account

List of Payments made between 11/12/2024 and 13/01/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/01/2025	J Brown exp Padlock	242567	26.08		J Brown exp Padlock
13/01/2025	J Brown (spikes)	242568	18.00		J Brown (spikes)
13/01/2025	N Satchell (c park sign)	242569	126.00		N Satchell (c park sign)
13/01/2025	J Brown exp LED battery	242570	22.26		J Brown exp LED battery
13/01/2025	Lewes District Council	242571	46.80		Lewes District Council Dog bin
13/01/2025	Lewes District Council	242572	18.00		LDC park inspection
13/01/2025	British Gas Lite	242573DD	743.59		British Gas Lite
13/01/2025	Unity Trust	CHGS	15.45		Unity Trust
13/01/2025	British Telecom	242574DD	38.06		British Telecom

Total Payments 1,054.24

Detailed Receipts & Payments by Budget Heading 13/01/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Income</u>							
1090 Interest Received	343	0	(343)			0.0%	
1110 Grants Received	14,484	14,484	0			100.0%	
1115 Donations Received	72	0	(72)			0.0%	
1130 Hiring Income	9,779	9,168	(611)			106.7%	
1140 Fundraising Income	1,123	1,000	(123)			112.3%	1,123
Income :- Receipts	25,801	24,652	(1,149)			104.7%	1,123
Net Receipts	25,801	24,652	(1,149)				
6001 less Transfer to EMR	1,123						
Movement to/(from) Gen Reserve	24,678						
<u>101 Payments</u>							
4010 Electricity	6,708	5,000	(1,708)		(1,708)	134.2%	
4011 Water	1,392	1,200	(192)		(192)	116.0%	
4015 Pitch Maintenance (Bourne)	8,629	9,000	371		371	95.9%	
4016 Hedges and Trees	120	1,000	880		880	12.0%	
4025 Window Cleaner	135	250	115		115	54.0%	
4050 Telephone/Internet	285	360	75		75	79.3%	
4055 Insurance & Licences	1,247	1,200	(47)		(47)	104.0%	
4065 Bank Charges	62	0	(62)		(62)	0.0%	
4070 Grass Cutting	1,548	4,000	2,452		2,452	38.7%	
4090 Fire Inspection	307	300	(7)		(7)	102.2%	
4200 Pavilion	1,784	2,500	716		716	71.4%	
4210 Skatepark	190	900	710		710	21.1%	
4211 Play Park	999	2,645	1,646		1,646	37.8%	
4400 3-5 Year Plan (Pavilion)	0	400	400		400	0.0%	
Payments :- Indirect Payments	23,407	28,755	5,348	0	5,348	81.4%	0
Net Payments	(23,407)	(28,755)	(5,348)				
<u>999 VAT Data</u>							
115 VAT Refunds	3,250	0	(3,250)			0.0%	
VAT Data :- Receipts	3,250	0	(3,250)				0
515 VAT on Payments	3,739	0	(3,739)		(3,739)	0.0%	
VAT Data :- Indirect Payments	3,739	0	(3,739)	0	(3,739)		0
Net Receipts over Payments	(489)	0	489				

Detailed Receipts & Payments by Budget Heading 13/01/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	29,051	24,652	(4,399)			117.8%	
Payments	27,146	28,755	1,609	0	1,609	94.4%	
Net Receipts over Payments	<u>1,905</u>	<u>(4,103)</u>	<u>(6,008)</u>				
less Transfer to EMR	1,123						
Movement to/(from) Gen Reserve	<u>782</u>						

Detailed Receipts & Payments by Budget Heading 09/01/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100 Receipts</u>							
1076 Precept	84,319	84,319	0			100.0%	
1078 Community Infrastructure Levy	70,013	103,637	33,624			67.6%	70,013
1090 Interest Received	1,928	100	(1,828)			1928.1%	
1100 Allotment Rent	165	210	45			78.6%	
1115 APPLE PRESS INCOME	242	0	(242)			0.0%	
1150 Miscellaneous Income	55	0	(55)			0.0%	
1151 ANNUAL INSURANCE	3,412	3,440	28			99.2%	
Receipts :- Receipts	160,134	191,706	31,572			83.5%	70,013
Net Receipts	160,134	191,706	31,572				
6001 less Transfer to EMR	70,013						
Movement to/(from) Gen Reserve	90,121						
<u>101 Payments</u>							
4000 SALARIES	35,386	39,669	4,283		4,283	89.2%	
4001 Handyman	1,283	3,380	2,098		2,098	37.9%	
4005 PAYE & NIC	2,138	2,749	611		611	77.8%	
4006 Pension	6,955	8,712	1,757		1,757	79.8%	
4010 Office Allowance	1,083	1,250	167		167	86.6%	
4015 Subs & Charges	1,289	1,550	261		261	83.2%	
4025 Stationery & Postage	505	800	295		295	63.1%	
4030 Printing	120	150	30		30	79.8%	
4045 Training and Conference Fees	684	1,250	567		567	54.7%	
4046 Councillor's Expenses	228	150	(78)		(78)	152.2%	
4055 Insurance	3,669	3,700	31		31	99.2%	
4060 Community Grants	2,060	3,000	940		940	68.7%	
4061 Charity Grants	14,484	14,484	0		0	100.0%	
4065 Bank Charges	56	50	(6)		(6)	111.3%	
4070 Maintenance	2,052	1,800	(252)		(252)	114.0%	
4071 Fixed Asset Maintenance	531	1,000	469		469	53.1%	531
4073 Bins	702	1,000	298		298	70.2%	
4080 Professional Fees	0	750	750		750	0.0%	
4081 IT	364	1,325	961		961	27.5%	
4082 Website	262	0	(262)		(262)	0.0%	
4085 Audit Fees	648	750	103		103	86.3%	
4090 Election Fees	0	300	300		300	0.0%	
4264 APPLE PRESS DEPOSIT RETURNS	225	0	(225)		(225)	0.0%	
4265 DEFIB EXPENDITURE	593	0	(593)		(593)	0.0%	
4266 PPC Events Committee	0	250	250		250	0.0%	

Detailed Receipts & Payments by Budget Heading 09/01/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4268 Pavilion Project exp (CIL)	28,126	0	(28,126)		(28,126)	0.0%	28,126
Payments :- Indirect Payments	103,441	88,069	(15,372)	0	(15,372)	117.5%	28,657
Net Payments	(103,441)	(88,069)	15,372				
6000 plus Transfer from EMR	28,657						
Movement to/(from) Gen Reserve	(74,784)						
<u>999 VAT Data</u>							
115 VAT Refunds	15,415	0	(15,415)			0.0%	
VAT Data :- Receipts	15,415	0	(15,415)				0
515 VAT on Payments	2,695	0	(2,695)		(2,695)	0.0%	
516 VAT due to VH & PF accs	4,581	0	(4,581)		(4,581)	0.0%	
VAT Data :- Indirect Payments	7,276	0	(7,276)	0	(7,276)		0
Net Receipts over Payments	8,138	0	(8,138)				
Grand Totals:- Receipts	175,549	191,706	16,157			91.6%	
Payments	110,717	88,069	(22,648)	0	(22,648)	125.7%	
Net Receipts over Payments	64,832	103,637	38,805				
plus Transfer from EMR	28,657						
less Transfer to EMR	70,013						
Movement to/(from) Gen Reserve	23,476						

Detailed Receipts & Payments by Budget Heading 13/01/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 Income							
1090 Interest Received	853	100	(753)			852.9%	
1130 Hiring Income	24,816	30,500	5,684			81.4%	
1131 HALL HIRE SECURITY RECEIPT	900	0	(900)			0.0%	
1140 Fundraising Income	677	0	(677)			0.0%	677
1141 Jumble Sale Proceeds (User Gro	1,451	0	(1,451)			0.0%	1,451
1150 Miscellaneous Income	2,130	0	(2,130)			0.0%	
1160 FIT Payments	4,105	6,000	1,895			68.4%	
	34,932	36,600	1,668			95.4%	2,128
Income :- Receipts							
	34,932	36,600	1,668				
Net Receipts							
6001 less Transfer to EMR	2,128						
Movement to/(from) Gen Reserve	32,804						
101 Payments							
4001 Holiday Cover	63	150	87		87	41.9%	
4003 VH Manager Expenses	554	800	246		246	69.2%	
4010 Electricity	6,839	7,600	761		761	90.0%	
4011 Water	553	650	97		97	85.1%	
4015 Village Green Maintenance	2,548	4,000	1,452		1,452	63.7%	
4021 HALL HIRE SECURITY RETURNS	800	0	(800)		(800)	0.0%	
4050 Telephone/Internet	285	600	315		315	47.6%	
4055 Insurance & Licences	2,435	3,000	566		566	81.2%	
4065 Bank Charges	70	0	(70)		(70)	0.0%	
4070 Maintenance	5,221	2,500	(2,721)		(2,721)	208.8%	
4071 Bins	1,191	1,100	(91)		(91)	108.3%	
4076 Miscellaneous Expenditure	105	0	(105)		(105)	0.0%	
4090 Fire Inspection	516	900	384		384	57.3%	
4100 Subscriptions	551	300	(251)		(251)	183.6%	
4120 3-5 Year Maintenance	1,868	5,000	3,132		3,132	37.4%	
4400 PWLB	4,302	4,500	198		198	95.6%	
4500 Projects	0	5,500	5,500		5,500	0.0%	
	27,901	36,600	8,699	0	8,699	76.2%	0
Payments :- Indirect Payments							
	(27,901)	(36,600)	(8,699)				
Net Payments							
999 VAT Data							
115 VAT Refunds	1,331	0	(1,331)			0.0%	
VAT Data :- Receipts	1,331	0	(1,331)				0

Detailed Receipts & Payments by Budget Heading 13/01/2025

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
515 VAT on Payments	2,443	0	(2,443)		(2,443)	0.0%	
VAT Data :- Indirect Payments	<u>2,443</u>	<u>0</u>	<u>(2,443)</u>	<u>0</u>	<u>(2,443)</u>		<u>0</u>
Net Receipts over Payments	<u>(1,113)</u>	<u>0</u>	<u>1,113</u>				
Grand Totals:- Receipts	36,263	36,600	337			99.1%	
Payments	30,345	36,600	6,255	0	6,255	82.9%	
Net Receipts over Payments	<u>5,918</u>	<u>0</u>	<u>(5,918)</u>				
less Transfer to EMR	<u>2,128</u>						
Movement to/(from) Gen Reserve	<u>3,790</u>						

Plumpton Playing Field

Bank - Cash and Investment Reconciliation as at 13 January 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

09/01/2025	Current Account	4,326.17
09/01/2025	Deposit Account	14,363.40
13/01/2025	NSI Investment Account	1,705.59

20,395.16

Unpresented Payments

852.47

19,542.69

Receipts not on Bank Statement

0.00

Closing Balance

19,542.69

All Cash & Bank Accounts

1	Current Account	3,473.70
2	Deposit Account	14,363.40
3	Pavilion Account	0.00
4	NSI Investment Account	1,705.59
5	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	19,542.69

Plumpton Parish Council

Bank - Cash and Investment Reconciliation as at 9 January 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

09/01/2025	PPC1 Unity	6,692.53
09/01/2025	PPC Unity Instant Access Saver	121,602.96
09/01/2025	Cambridge Building Society	40,940.86

169,236.35

Unpresented Payments

4,778.09

164,458.26

Receipts not on Bank Statement

0.00

Closing Balance

164,458.26

All Cash & Bank Accounts

1	Current Bank Accounts	1,914.44
4	Unity Bank Instant Access Savi	121,602.96
5	Cambridge Building Society	40,940.86
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	164,458.26

Plumpton Village Hall

Bank - Cash and Investment Reconciliation as at 13 January 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

09/01/2025	Current Account	10,149.36
09/01/2025	Deposit Account	42,205.96
08/11/2024	Unity Current Account	0.00

52,355.32

Unpresented Payments

1,769.76

50,585.56

Receipts not on Bank Statement

0.00

Closing Balance

50,585.56

All Cash & Bank Accounts

1	Current Account	8,379.60
2	Deposit Account	42,205.96
3	Unity Current Account	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	50,585.56


Plumpton Parish Council

Inspection Report

This report shows Findings and Tasks recorded during the Inspection(s) matching the selection criteria set in the Report Wizard. If no Findings or Tasks are shown, none were recorded.

Each Inspection includes a declaration signed by the Inspector stating that no defects were found other than those recorded.

Inspections included in this report


Provider	Lewes District Council	 23/12/2024
Site Name	Plumpton play area	
Actual Date	23/12/2024 09:13:44	
Inspection Type	Playground-Routine Visual	
Inspector	Nicky Soltermann	
Inspection Status	Completed	

Finding Summary

Plumpton play area Findings

Asset	Finding Title	Creation Date	Resolve By Date	Risk Level
Ship Multiplay	Item - Broken	03/09/2024 13:32:25		Medium
Cradle Swing Surface	Surface - Grass, Moss or Weeds	27/11/2024 10:18:49		Medium
Frame & Net	Item - Cap missing	25/01/2024 12:13:28		Low
Frame & Net	Item - Cap missing	29/04/2024 09:43:42		Low
Frame & Net	Delamination of Wood	28/05/2024 12:21:10		Low
Flat Seat Surface	Surface - Encroaching vegetation/trees	26/06/2024 08:36:58		Low
Plumpton Play Area	Grass - Requires Mowing/Cutting	26/09/2024 07:41:16		Low
Skate park	Item - Graffiti - Present	27/11/2024 10:13:59		Low
Sand	Surface - Poor Drainage	27/11/2024 10:22:04		Low
Cradle Swing Surface	Surface - Grass, Moss or Weeds	27/11/2024 10:27:20		Low
Talk Tubes	Item - Missing	26/09/2024 07:44:59		Very Low

Inspection - Plumpton play area - 23/12/2024 09:13:44

Provider	Lewes District Council	
Site Name	Plumpton play area	
Actual Date	23/12/2024 09:13:44	
Inspection Type	Playground-Routine Visual	
Inspector	Nicky Soltermann	
Inspection Status	Completed	23/12/2024

Site Name	Plumpton play area
Address	
Postcode	
Notes	

Findings reported within the Inspection

None Recorded.

Previously Reported Findings (unresolved at time of Inspection)

Cradle Swing Surface - Findings

Asset	Cradle Swing Surface
Finding Title	Surface - Grass, Moss or Weeds
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	27/11/2024 10:27:20
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Remove moss from surface

Finding Photos



Asset	Cradle Swing Surface
Finding Title	Surface - Grass, Moss or Weeds
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	27/11/2024 10:18:49
Resolve By Date	
Finding Resolved Date	
Risk Level	Medium
Finding Notes	Moss on surface - needs removing

Finding Photos



Flat Seat Surface - Finding

Asset	Flat Seat Surface
Finding Title	Surface - Encroaching vegetation/trees
Finding Group	Maintenance
Cause	Routine
Finding Status	Open
Finding Creation Date	26/06/2024 08:36:58
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Weeds coming through surface

Finding Photos



Frame & Net - Findings

Asset	Frame & Net
Finding Title	Delamination of Wood
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	28/05/2024 12:21:10
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Monitor - starting to rot

Finding Photos



Asset	Frame & Net
Finding Title	Item - Cap missing
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	29/04/2024 09:43:42
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Cap missing

Finding Photos



Asset	Frame & Net
Finding Title	Item - Cap missing
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	25/01/2024 12:13:28
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Cap missing

Plumpton Play Area - Finding

Asset	Plumpton Play Area
Finding Title	Grass - Requires Mowing/Cutting
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	26/09/2024 07:41:16
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Grass needs cutting

Finding Photos



Sand - Finding

Asset	Sand
Finding Title	Surface - Poor Drainage
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	27/11/2024 10:22:04
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	Sandpit in part deep in water

Ship Multiplay - Finding

Asset	Ship Multiplay
Finding Title	Item - Broken
Finding Group	Maintenance
Cause	Wear and Tear
Finding Status	Open
Finding Creation Date	03/09/2024 13:32:25
Resolve By Date	
Finding Resolved Date	
Risk Level	Medium
Finding Notes	Pulley system is not working properly. Scoop is not staying up

Finding Photos



Skate park - Findings

Asset	Skate park
Finding Title	Item - Graffiti - Present
Finding Group	Maintenance
Cause	Anti Social Behaviour
Finding Status	Open
Finding Creation Date	27/11/2024 10:13:59
Resolve By Date	
Finding Resolved Date	
Risk Level	Low
Finding Notes	

Finding Photos



Talk Tubes - Finding

Asset	Talk Tubes
Finding Title	Item - Missing
Finding Group	Maintenance
Cause	
Finding Status	Open
Finding Creation Date	26/09/2024 07:44:59
Resolve By Date	
Finding Resolved Date	
Risk Level	Very Low
Finding Notes	

Finding Photos

